

WHITTINGTON PARISH COUNCIL

Minutes of the meeting of Whittington Parish Council held on Tuesday, 26th June 2018 at 7.30 p.m. in The Senior Citizen's Hall at Whittington.

COUNCILLORS PRESENT:

Councillor: Mrs Jill Whitby (Chairman)

Mr Frank Davis

Mr Ian Johnson

Mr Rupert Harvey

Mr Gregg Hickman

Mr Paul Jones

Mrs Jenny Pritchard

Mr Paul Thompson-Lawrence

Mr Steve Charmley

IN ATTENDANCE:

Mrs A Cowley (Clerk) and Mrs A Jones (newly appointed Clerk)

CSO Hughes

3 members of public

107.18 APOLOGIES FOR ABSENCE

Apologies for absence received from Pat Raine (holiday).

108.18 CONFIRMATION OF MINUTES

Confirmation of the minutes of the meeting held on Tuesday, 22nd May, 2018 at 7.30 p.m. at The Senior Citizen's Hall.

It was proposed by Councillor Hickman, seconded by Councillor Davies, all agreed, that the minutes of the meeting held on Tuesday, 22nd May, 2018 at 7.30 p.m. at The Senior Citizen's Hall be approved

109.18 DISCLOSABLE PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

None recorded.

110.18 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

Members of the public spoke on the following matters:

- Future development in the Parish and the Local Plan and Call for Sites
- Development behind the school and possible progress of a Neighbourhood Plan /Traffic Survey for the village

111.18 MATTERS ARISING FROM THE MINUTES

- Defibrillator Training – Clerk to follow this up, book a date and publicise this in the Ripple.
- Public Notice of the Casual Vacancy has now given and if an election is not called the council will Co-op.

It was **RESOLVED** to note these matters.

112.18 COMMUNITY POLICEMAN

This is dependent on the attendance at this meeting; however there will be a report of incidents within the parish for the month of May, 2018 this has been emailed to Councillor Paul Thompson-Lawrence.

It was **RESOLVED** to note the Police Report.

113.18 CORRESPONDENCE

Received via e-mails or post ‘hard copies’ from 23rd May, until date of this agenda

1. Advertising literature on Play equipment, street furniture and plants
2. Rural Services network newsletters – e-mails
3. Notification of Clerk’s vacancies in various locations’
4. Various NHS Health emails sent from ALC
5. SLCC – notification of various training sessions, and other bulletins
6. HMRC – Various bulletins for the Employer
7. Details of road closures – Rhew Level Lane, LLanymynech 9-7/07/18
Kinnerley Road, Kinnerley – 24/07/18
Various Roads due to West Felton Carnival 8/07/18
Perthy Bridge to Windy Ridge 18/06/18-22/06/18
Victoria Road, Oswestry 20/08/18
Various Roads Oswestry – Food Festival 14/07/18-15/07/18
Shrewsbury Road, Oswestry 2/07/18- 16/07/18
8. Various notifications from SALC
9. Town and Parish Council Forum draft notes from 21st May 2018
10. Various advertising emails from British Heart Foundation relating to teaching CPR
11. Email from NALC Star Council Awards 2018
12. SLCC News Membership
13. OS Contract Update
14. Cuttings – Summer 2018 – Journal of the Shropshire Union Canal Society
15. CPRE – AGM Monday, 2nd July 2018 at 5.00pm at Attingham Park, Shrewsbury
16. Star Housing – details of changing one contact phone number
17. Local Council Public Advisory Service – Support Service details

It was **RESOLVED** to note the correspondence.

114.18 PLANNING

The Council will consider any planning applications received

PERMISSION GRANTED

18/01816/FUL – 29 Drenewydd, Park Hall, Oswestry – Erection of front extension

Planning applications for consideration:

18/02817/FUL – Application for substitution of housetye (plot 24) previously approved under application reference 16/01018/REM

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- **The Parish Council have no observations or comments on this application.**

115.18 PAYMENTS

(i) *The following accounts will be considered for payment: -*

Cheque No	Sundry Creditor & Details	Amount
2909	<i>Mrs A S Cowley – Salary, overtime, holiday pay, and expenses as of 1st June 2018- to 30th June 2018 less Income Tax and NI - Min 92/18 refers as per Min. 92/18 refers (Admin)- Final Salary</i>	1946.61
2910	<i>HM Revenue (payable to HM Revenue) Income Tax Min. 170/16 (Month 3 - 1/06/18 to 30/06/18- Financial year – 2018/19- Admin PAYE including Employers NI contributions) Final contribution for Mrs A S Cowley</i>	703.63
2911	<i>Greenfingers Ltd. – Grounds Maintenance – May, 2018 - Maintenance Contractors (Oswestry) Inv. 33799 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60
2912	<i>Highline Electrical – Fit defibrillator to Senior Citizen’s Hall Min. 68/18 Invoice 2130 refers – April, 2018</i>	111.18
2913	<i>Highline Electrical – 2/3rds payment relating to LED installation at Park Hall – Invoice 2155 Min.135/17 refers</i>	18,263.04
2914	<i>United (formerly Micro-Plus) 2 Black Ink Cartridges (May) – Admin.</i>	23.98
2915	<i>Whittington Senior Citizen’s Hall – Payment of 6 hours use of the Senior Citizen’s Hall for Interviewing candidates for the Parish Clerk position.(Admin)</i>	72.00
2916	<i>Mrs Jill Whitby – Reimbursement of account for printer cartridge relating to work undertaken for New Clerk Vacancy and appointment process(Admin)</i>	83.69
2917	<i>Shropshire Union Canal Society – Subscription Renewal From 1st July 2018 (Admin)</i>	25.00
2918	<i>Mr Andrew Cawthray – Maintaining Website for the council for 12 months (Admin)</i>	300.00
2919	<i>Shropshire Council – Elections Recharge 2017 Min 75/17 refers</i>	2242.71

It was **RESOLVED** to approve all payments excluding cheque number 2911. Payment of this invoice is to be deferred to the July meeting and the Clerk request their attendance at this meeting to discuss the recent issues with the contractor not fulfilling the terms of the contract.

(ii) **To approve the bank reconciliation up to, and including, the 12th June 2018**

Current Account £46,337.83

Deposit Account £108,571.21

RESOLVED to approve.

116.18 YOUTH CLUB FOR WHITTINGTON

Councillor Ian Johnson to present details on Youth Club grant funding

Councillor Ian Johnson presented information about the current picture regarding youth activities and the opportunities being offered by TNS. The estimated cost to deliver the youth sessions would be around £5000 per year.

It was **RESOLVED** to firstly try to establish the level of interest and obtain details on what the youth of Whittington would like. It was **FUTHER RESOLVED** to invite TNS attend the July meeting to provide more information on what they can deliver.

117.18. TO APPOINT A FINANCIAL AND EXECUTIVE COMMITTEE

To receive nominations to serve on the committee and to arrange meeting to establish Terms of Reference for the Committee

Councillors: Frank Davies, Gregg Hickman, Paul Jones, Chairman Jill Whitby as a non-voting member

Were elected onto the Finance and Executive Committee and it was **RESOLVED** to **AGREE** the Terms of Reference at the July full council meeting.

119.18 FOOTWAY LIGHTING

(i) To receive letter from Shropshire Council on Street Lighting Agreement 2018/2019. It was **RESOLVED** to approve the quote for 2018/19 and continue with Shropshire Council's Streetlighting Energy Agreement for 2018/19.

(ii) To discuss any other issue relating to Street Lighting – It was **RESOLVED** to request that Highline meet with members of the Streetlighting Committee to update the council.

120.18 WHITTINGTON PLAY AREA AT FITZGWARINE

To receive any issue relating to the Play Area

No issues reported. It was NOTED that the council are awaiting the Annual ROSPA report.

121.18 WHITTINGTON CEMETERY

To receive email from the Friends of Whittington Cemetery relating to the poor grounds maintenance at the cemetery.

It was **RESOLVED** to respond to the Friends of Whittington Cemetery to update them on the Parish Council's correspondence with the contractor and the request for them to attend the July meeting. Clerk to inform the group that the contract is up for renewal at the end of March 2019.

122.18 GARDEN OF REMEMBRANCE

To discuss any issue relating to the garden

No issues to report.

123.18 WHITTINGTON CASTLE

To receive any issue relating to the Castle

Councillor Jones reported on the recent meeting that he attended. It was **RESOLVED** to note the report.

124.18 REPORT FROM SHROPSHIRE COUNCILLOR

This is dependent on Shropshire Councillor Steve Charmley attending the meeting

Recent bomb discoveries in Park Hall – A specialist in bomb clearance has been employed. Area has been scanned and will be cleared.

125.18 AREAS OF CONCERN/PARISH MATTERS

(i) To consider a letter of concern from a parishioner in Top Street relating to exiting from their drive onto Boot Street. The letter was read out and **NOTED**. It was **RESOLVED** to respond to acknowledge receipt and that the letter had been noted by the council.

(ii) To bring forward any other issue of concern/parish matters.

- Cllr Ian Johnson reported on the Community Project. It is progressing well. A suggestion to involve the primary school in an artistic project was discussed.

126.18 DATE AND TIME OF NEXT MEETING

To confirm the date and time of the next Parish Council meeting, this will be agreed with the Council and the new Clerk.

The date of the next meeting was confirmed as: **Tuesday 17th July, 7.30pm.**

Meeting was closed at 20.50.

Signed: _____

Date: **17th July 2018**