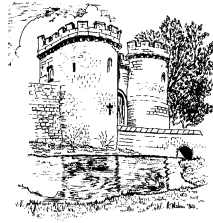


# Whittington Parish Council



Minutes of the Meeting of Whittington Parish Council held on Tuesday 21<sup>st</sup> August 2018 at 7.30pm in the Senior Citizen's Hall, Whittington.

**Councillors Present:** Jill Whitby (Chairman), Frank Davies, Ian Johnson, Greg Hickman, Jenny Pritchard, Paul Thompson-Lawrence, Steve Charmley, Lucy Beaumont, Rupert Harvey, Paul Jones

**Also in attendance:** Mrs A Jones (Clerk), 10 members of the public, CSO Pete Roberts

<b>145.18</b>	<b>APOLOGIES FOR ABSENCE</b>  It was <b>RESOLVED</b> to accept apologies for absence from Cllr Pat Raine (sickness/injury).
<b>146.18</b>	<b>DISCLOSABLE PECUNIARY INTERESTS</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.  <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>  None declared at this point in the meeting.
<b>147.18</b>	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Full Council Meeting held on 17.07.18  Proposed by Greg Hickman Seconded by Frank Davies  It was <b>RESOLVED</b> to confirm the minutes of the Full Council meeting held on 17.07.18 and they were signed as a true record.  It was <b>AGREED</b> that the Police Report be taken at this point in the meeting.  <b>150.18 - Police Report</b> – The CSO provided a verbal Report. 4 assaults (3 domestic related), 1 burglary (car stolen), theft, criminal damage. 43 incidents. Penrhos Court – complaints about incorrect use of access (not being used as one way), issues with cones on the road marking out parking. The following matters were raised with the CSO: <ul style="list-style-type: none"><li>• The matter of anti-social youth behaviour causing disturbance in the village</li><li>• A case of personal criminal damage that has not been reported back on</li><li>• Speeding through the village – <b>Clerk to contact the West Mercia Safer Roads Partnership to follow up whether they can carry out some speed monitoring through the village.</b></li></ul>
<b>148.18</b>	<b>PUBLIC PARTICIPATION</b> To allow public participation in accordance with the Council's Standing Order procedure

# Whittington Parish Council

	<p>Members of the public spoke on the following matters:</p> <ul style="list-style-type: none"> <li>18/03382/FUL - Traffic Calming on Top Street. It was the opinion of the resident that the proposal will push the problem to narrower parts of the street. 7 objections have been made on the planning portal. Their view is that it is the wrong traffic calming, in the wrong place and it is not indicated on the plan that there is an electricity substation there. In their view, it will cause more issues than it will solve and affects 7 properties directly and another 4 indirectly.</li> </ul>																											
<p><b>149.18</b></p>	<p><b>REPORTS</b></p> <p><b>For information</b></p> <p>a) <b>Clerk's Progress Report</b> – Matters arising since the last meeting  <b>It was <u>RESOLVED</u> to <u>NOTE</u> the Clerk's report as follows</b></p> <table border="1" data-bbox="261 712 1465 1760"> <tr> <td data-bbox="261 712 357 965">1</td> <td data-bbox="357 712 1273 965">Defibrillator Training Sessions have taken place and were well attended. Suggestions made at the session that contact details should be placed inside the cabinet of who to call if there is an issue with the equipment and also keep on file records of the defib serial number should it ever be stolen. It was also suggested that the Ripple include details on the defib location in every publication, should anyone ever need to refer to it. The Memorandum of Understanding has been returned to the WMAS.</td> <td data-bbox="1273 712 1465 965">To note</td> </tr> <tr> <td data-bbox="261 965 357 1144">2</td> <td data-bbox="357 965 1273 1144">Tree Pruning in the Garden of Remembrance – the Clerk contacted Greenfingers and as a reduced number of cuts have been needed this year due to the hot weather, they have agreed to carry out additional works into the Autumn. A site meeting to be arranged to identify what works are required.</td> <td data-bbox="1273 965 1465 1144">On-going</td> </tr> <tr> <td data-bbox="261 1144 357 1249">3</td> <td data-bbox="357 1144 1273 1249">Speed Monitoring through Whittington – A request has been placed with the Police and they have added it to their list of sites to monitor and have a presence</td> <td data-bbox="1273 1144 1465 1249">To note</td> </tr> <tr> <td data-bbox="261 1249 357 1323">4</td> <td data-bbox="357 1249 1273 1323">TNS have submitted a report on Youth Activities and have been invited to attend the September meeting</td> <td data-bbox="1273 1249 1465 1323">On-going</td> </tr> <tr> <td data-bbox="261 1323 357 1361">5</td> <td data-bbox="357 1323 1273 1361">Streetlighting – Annual Survey Report - <i>OUTSTANDING</i></td> <td data-bbox="1273 1323 1465 1361"></td> </tr> <tr> <td data-bbox="261 1361 357 1400">6</td> <td data-bbox="357 1361 1273 1400">Play Equipment ROSPA Report - <i>OUTSTANDING</i></td> <td data-bbox="1273 1361 1465 1400"></td> </tr> <tr> <td data-bbox="261 1400 357 1438">7</td> <td data-bbox="357 1400 1273 1438">Grounds Maintenance Working Group – meeting in September</td> <td data-bbox="1273 1400 1465 1438">On-going</td> </tr> <tr> <td data-bbox="261 1438 357 1547">8</td> <td data-bbox="357 1438 1273 1547">Pension has been setup with NEST – Finance and Executive Committee have received the Welcome Pack and set up the Direct Debit for monthly pension payments</td> <td data-bbox="1273 1438 1465 1547">To note</td> </tr> <tr> <td data-bbox="261 1547 357 1760">9</td> <td data-bbox="357 1547 1273 1760">David Gruar has been in touch to say he has now carried out the bulk of the annual maintenance work (invoice included for payment at the meeting). Query regarding the Bus Shelter opposite the Spar – the render paint needs to be anti-graffiti and is expensive (around £100 for a 5LT tin). He thinks it could go another 12 months as it is and then re-paint next year.</td> <td data-bbox="1273 1547 1465 1760">To note</td> </tr> </table> <p>b) <b>Chair's Report</b> – Matters arising since the last meeting</p> <ol style="list-style-type: none"> <li>Litter on the Green – This matter was discussed and it was <b><u>RESOLVED</u></b> that the Clerk request information from Shropshire Council on the frequency of bin collections as there have been reports that the Tuesday collection may not be taking place and this could be causing the issue.</li> </ol> <p>c) <b>Footway Lighting</b> – Update. The Clerk reported that they are awaiting the Annual Survey report. <b><u>RESOLVED</u></b> to note.</p>	1	Defibrillator Training Sessions have taken place and were well attended. Suggestions made at the session that contact details should be placed inside the cabinet of who to call if there is an issue with the equipment and also keep on file records of the defib serial number should it ever be stolen. It was also suggested that the Ripple include details on the defib location in every publication, should anyone ever need to refer to it. The Memorandum of Understanding has been returned to the WMAS.	To note	2	Tree Pruning in the Garden of Remembrance – the Clerk contacted Greenfingers and as a reduced number of cuts have been needed this year due to the hot weather, they have agreed to carry out additional works into the Autumn. A site meeting to be arranged to identify what works are required.	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# Whittington Parish Council

	<p>d) <b>Whittington Cemetery Grasscutting</b> – To receive any issues relating to the Cemetery. It was <b>NOTED</b> that the cemetery was cut last week and <b>RESOLVED</b> to release payment to the contractor.</p> <p>e) <b>Whittington Together Village Event</b> – Update from Cllr Ian Johnson. Councillor Ian Johnson provided an update on the event taking place on Monday. <b>RESOLVED</b> to note.</p> <p>f) <b>Whittington play area at Fitzgwarine</b> - To receive any issues relating to the Play Area. <b>No issues reported.</b></p> <p>g) <b>Garden of Remembrance</b> - To discuss any issues relating to the Garden. <b>No issues reported.</b></p> <p>h) <b>Whittington Castle</b> - To discuss any issues relating to the Castle. <b>No issues reported.</b></p>
<p><b>150.18</b></p>	<p><b>POLICE REPORT</b></p> <p>To receive a verbal Police Report (dependent on their attendance at this meeting). Written report of incidents within the parish for the month of July, 2018 emailed to Councillor Paul Thompson-Lawrence.</p> <p>It was <b>NOTED</b> that a written report for July had not been received and a verbal report was received earlier in the meeting.</p>
<p><b>151.18</b></p>	<p><b>SHROPSHIRE COUNCILLOR REPORT</b></p> <p>To receive a report from Councillor Steve Charmley</p> <p>Councillors Steve Charley reported that August has been a quiet month at Shirehall due to annual leave.</p>
<p><b>152.18</b></p>	<p><b>PLANNING</b></p> <p>a) <b>To note any planning decisions</b></p> <p>I. <b>Reference:</b> 18/00923/VAR (validated: 26/03/2018)  <b>Address:</b> Solar Farm At, Rhosygadfa, Gobowen, Shropshire  <b>Proposal:</b> Variation of Condition No.13 (removal of panels) attached to permission 15/03975/FUL to extend the siting from 25.5years to 30.5years  <b>Decision:</b> Grant Permission</p> <p>II. <b>Reference:</b> 18/02817/FUL (validated: 19/06/2018)  <b>Address:</b> Plot 24, The Old Piggeries, Park Hall, Shropshire, SY11 4AX  <b>Proposal:</b> Application for substitution of housetype (Plot 24 ) previously approved under application reference 16/01018/REM  <b>Decision:</b> Grant Permission</p> <p><b>RESOLVED</b> to note.</p> <p><b>Cllrs Jill Whitby, Steve Charmley, Ian Johnson declared a PREDETERMINATION in item 18/03354/OUT and did not take part in the decision-making process and left the room.</b></p> <p><b>Cllr Frank Davies took the Chair for this item.</b></p> <p>b) <b>To consider any planning applications received</b></p> <p>I. <b>Reference:</b> 18/03354/OUT (validated: 24/07/2018)  <b>Address:</b> Development Land SE Of Whittington Primary School, Station Road, Whittington, Shropshire  <b>Proposal:</b> Outline application (access for consideration) for residential development to include access off Station Road; to include some demolition of buildings</p> <p><b>It was RESOLVED to OBJECT with the following comments:</b></p>

# Whittington Parish Council

- From conception, the Parish Council have always been opposed to vehicles entering onto Station Road from the development.
- The Parish Council are not fundamentally opposed to the development but **OBJECT** to the proposed access for the following reasons:
- **Visibility Splay** – On the plan it stipulates 56m, however, on an A road this should be 120m
- **Concern for the safety of the children at the school**
- **Close proximity to a pedestrian crossing**
- **Close proximity to main junction, local shop and post office**

**II. Reference:** 18/01990/FUL (Amendments to proposal)

**Address:** Development Land SE Of Whittington Primary School, Station Road, Whittington, Shropshire

**Proposal:** Erection of 34No. dwellings; formation of access onto the B5009; open space area and community parking area (Phase I of area approved under 14/03027/OUT)

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- **The Parish Council have no comments to make on the amendments.**

*Cllr Beaumont declared an interest in item 18/03351/FUL and left the room*

**III. Reference:** 18/03351/FUL (validated: 20/07/2018)

**Address:** Castle Cottage, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF

**Proposal:** Erection of two storey extension to rear elevation following demolition of existing extensions

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- The parish council has no objections to this application, providing the council give consideration to the fact that it is in a conservation area of the village and the development needs to be sympathetic to this.

Cllr Rupert Harvey declared an interest in item 18/03437/VAR and 18/03438/LBC and left the room.

**IV. Reference:** 18/03437/VAR (validated: 25/07/2018)

**Address:** Carpenters Shed, Halston Hall, Whittington, Oswestry, Shropshire, SY11 4NS

**Proposal:** Variation of condition no2 (approved plans) attached to planning permission 17/03363/FUL

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- The parish council have no comments to make on this application.

**V. Reference:** 18/03438/LBC (validated: 25/07/2018)

**Address:** Carpenters Shed, Halston Hall, Whittington, Oswestry, Shropshire, SY11 4NS

**Proposal:** Revised internal kitchen layout and alterations to the fenestration on the western elevation (amendment to previously approved 17/03364/LBC)

**It was RESOLVED to MAKE A REPRESENTATION with the following comments:**

- The Parish Council have no comments to make on this application.

# Whittington Parish Council

- VI. Reference:** 18/03382/FUL (validated: 01/08/2018)  
**Address:** Highway Land Adjoining Moorcroft, Top Street, Whittington, Oswestry, Shropshire  
**Proposal:** Construction of approximately 11m by 2m of raised kerb build-out to reduce road width
- It was RESOLVED to OBJECT with the following comments:**
- It is the opinion of the Parish Council that a 'bigger picture' approach is required for Top Street and this proposal is not the solution to the problem.
- VII. Reference:** 18/03483/FUL (validated: 31/07/2018)  
**Address:** 15 Cambrian Avenue, Whittington, Oswestry, SY11 4DS  
**Proposal:** Erection of single storey rear extension and first floor side extension
- It was RESOLVED to MAKE A REPRESENTATION with the following comments:**
- The parish council has no objection to this extension, if it remains in keeping with existing properties.

153.18

## ACCOUNTS

- a) Consider the following accounts for Payment:

Proposed by Greg Hickman

Seconded by Paul Jones

It was RESOLVED to approve the following payments:

Cheque No	Sundry Creditor & Details	Amount
2928	Mrs A Jones – Salary and expenses as of 1 <sup>st</sup> August 2018- 31 <sup>st</sup> August 2018 (Admin)	885.40
2929	HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 5 - 1/08/18 to 31/08/18- (Admin)	15.21
2930	Greenfingers Ltd. – Grounds Maintenance – July, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)	579.60
2931	Highline Electrical – Streetlight Repairs (July)	367.20
2932	David Gruar – Maintenance work on bus shelters and benches	312.00
2933	Cllr Jill Whitby – Mileage to meeting in Shirehall	18.90
2934	PKF Littlejohn LLP – External Review of AGAR for year ending 31 <sup>st</sup> March 2018	360.00
DD	NEST – Pension July (Employer Contribution 10.32, Employee Contribution 12.38), Pension August (Employer Contribution 7.14, Employee Contribution 8.57). Employee contributions have been deducted from SALARY	22.70 & 15.71

- b) To approve bank reconciliation up to and including 31<sup>st</sup> July 2018

I. Current Account - £17,070.17

II. Reserve Account – 108,580.28

RESOLVED to approve.

# Whittington Parish Council

<b>154.18</b>	<b>FINANCE AND EXECUTIVE COMMITTEE</b> To receive a verbal report from the Finance and Executive following their meeting on 21.07.18 and consider the recommendations from the committee relating to:  a. Staffing Matters – Pension and Contract of Employment b. GDPR and the adoption of relevant policies  The verbal report from the Finance and Executive Committee Chair, Greg Hickman, was <b>NOTED</b> and the recommendation related to Staffing Matters and GDPR were <b>APPROVED</b> . The relevant contracts and policies are to be adopted and published / issued as appropriate.
<b>155.18</b>	<b>CONSULTATIONS</b> <b>Consider a response</b> a) <b>NHS Future Fit consultation</b> - Shropshire Clinical Commissioning Group (CCG) and Telford & Wrekin CCG are asking for the views of people on the following two options – <b>Option 1: The Royal Shrewsbury Hospital becomes an Emergency Care site and the Princess Royal Hospital becomes a Planned Care site (This is the CCGs’ preferred option)</b> Option 2: The Princess Royal Hospital becomes an Emergency Care site and the Royal Shrewsbury Hospital becomes a Planned Care site <a href="http://www.nhsfuturefit.org">www.nhsfuturefit.org</a> <b>The Council voted to support OPTION 1 and it should be noted in the response that this as brought to full council and the representation is being made by the council, which covers the parish of Whittington.</b> b) <b>Shropshire Council Highways</b> is consulting on its proposals in response to the UK Roads Liaison Group’s publication of the Code of Practice ‘Well Managed Highway Infrastructure’, Delivery of a safe and well maintained highway network relies on good evidence and sound engineering judgement - <a href="https://www.shropshire.gov.uk/get-involved/highways-safety-inspection/">https://www.shropshire.gov.uk/get-involved/highways-safety-inspection/</a> <b>It was RESOLVED to complete the survey stating ‘Neither agree nor disagree’.</b> c) Green Shropshire Xchange has launched a draft strategy to deliver a Marches network for charging electric vehicles – <a href="https://www.greenshropshireexchange.org.uk/">https://www.greenshropshireexchange.org.uk/</a> It was RESOLVED that this survey be completed individually.
<b>156.18</b>	<b>GENERAL POWER OF COMPETENCE</b> To affirm that the Parish Council meets the eligibility criteria for The General Power of Competence, as set out in section 1-8 of the Localism Act 2011 and to formally adopt the Power. <b>Information attached.</b>  The Clerk produced a meeting paper for councillors which included the following information:  <i>Local Councils in England were given the General Power of Competence (GPC) in the Localism Act 2011, sections 1-8.</i> <i>S.1(1) gives local authorities, including eligible local councils, “the power to do anything that individuals generally may do” as long as they do not break other laws.</i> <i>The GPC is available to local councils that meet two criteria for eligibility</i> 1. <i>The number of councillors elected at the last ordinary election, or at a subsequent by-election, must equal or exceed two thirds of its total number of councillors</i> 2. <i>The Clerk must hold at least one of the sector-specific qualifications</i> a. <i>The Certificate in Local Council Administration</i> b. <i>The Higher Education Qualifications for Clerks</i> <i>A local council must decide and record clearly in the minutes, at a full council meeting, that it meets the criteria for eligibility at that particular point in time. The council must revisit that decision and</i>

# Whittington Parish Council

	<p>make a new resolution at every 'relevant' annual meeting of the council to confirm if it still meets the criteria.</p> <p>Based on the information supplied, it was <b>RESOLVED</b> that Whittington Parish Council meets the criteria and is eligible to exercise the General Power of Competence.</p>
<p><b>157.18</b></p>	<p><b>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p> <ul style="list-style-type: none"> <li>• The matter has been raised about the possibility of having bins / recycling points within the castle grounds</li> <li>• <i>Internet in the Senior Citizen's Hall – Clerk to discuss this with the Hall and possible options. Also to consider the possibility of moving meetings to the Castle- Clerk to obtain costs</i></li> <li>• <i>Damage to the old wall on the green. Sand tracks have been made for biking. It is a conservation area. To be included on the September meeting agenda.</i></li> <li>• <i>Speeding through the village – Station Road and Boot Street. Following up with West Mercia Safer Roads Partnership.</i></li> <li>• <i>Dog mess on the car park of Senior Citizen's Hall – put a note on the website.</i></li> <li>• <i>Parking on Station Road – Residents Parking – On the September agenda.</i></li> </ul>
<p><b>158.18</b></p>	<p><b>CORRESPONDENCE – for information</b></p> <p>Received via e-mails or post 'hard copies' from 17<sup>th</sup> July, until date of this agenda</p> <ol style="list-style-type: none"> <li>1. Proposed temporary interim suspension of new community led road safety concerns</li> <li>2. Shropshire Road Closure Change of Date from 29/07/2018 to 15/08/2018 Please find enclosed details of a temporary road closure: Road Closure: Cross Street, Ellesmere Start Date: 15th August 2018 End Date: 15th August 2018 Purpose: Road Closure - STW - HA Defect - Reinstatement Job in Carriageway (Bitumen Macadam (Tarmac)) - 08:00 - 17:00</li> <li>3. Shropshire Road Closure Road Closure: Red Hall Lane, Rural Ellesmere Start Date: 3rd September 2018 End Date: 28th February 2019 Purpose: Road Closure - Lay new water main</li> <li>4. Town and Parish Council Forum – Next meeting 3<sup>rd</sup> September, 10am, Shirehall</li> <li>5. SALC – July Bulletin</li> <li>6. Shropshire Council - Discretionary Non Domestic Rate Scheme</li> <li>7. Shropshire Highways - risk based approach consultation (on the agenda for consideration)</li> <li>8. Road Closure: Weston Rhyn Level Crossing, Station Road. Start Date: 20th October 2018, End Date: 21st October 2018. Purpose: Road closure required to allow Plain Line Stone Blower to access the crossing. Works Promoter: Network Rail Infrastructure Ltd. Works Promoter Ref: KL452WSJ191M40C201018. Enforcement pattern for Weston Rhyn Level Crossing, Station Road: 23.30 – 9.30</li> <li>9. Shropshire Seniors Magazine</li> <li>10. Shropshire Council – Invitation to attend a workshop on development of the 4<sup>th</sup> Local Transport Plan for Shropshire (LTP4)</li> <li>11. Green Shropshire Xchange – Consultation launched for strategy to deliver a Marches network for charging electric vehicles</li> </ol>

# Whittington Parish Council

	<p>12. Shropshire Council's Forward Plan</p> <p>13. Business Basics Fund (added to the Website)</p> <p>14. Shropshire Council - Community Enablement Team Review</p> <p>15. Shropshire Council Road Closure: Road Closure - Top Street, Whittington Start Date: 28th August 2018 End Date: 28th August 2018 Purpose: Road Closure - Small Sluice Valve Renew 3" Carriageway type 4 (up to 0.5 MSA) Job in Carriageway (10mm Bitmac (Tarmac) )</p> <p>16. CPRE – Invite to AGM</p>
<b>159.18</b>	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To confirm the date and time of the next meeting</p> <p><b>Tuesday 25<sup>th</sup> September, 7.30pm.</b></p>
<b>160.18</b>	<p><b>EXCLUSION OF PRESS AND PUBLIC - To resolve:</b></p> <p>That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</p> <p><b>a) Shropshire Local Plan Review</b> – Update from the Sub-Group. <b>RESOLVED</b> to note the update from the Sub-Group (confidential information as directed by Shropshire Council).</p>

**Meeting closed: 21.15**