

Whittington Parish Council

T: 01691 829571

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www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20th November 2018

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 27th November at 7.30pm** in The Senior Citizen's Hall, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones

Clerk to the Council

AGENDA

192.18	APOLOGIES FOR ABSENCE
193.18	DISCLOSABLE PECUNIARY INTERESTS Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
194.18	CONFIRMATION OF MINUTES To confirm the Minutes of the Full Council Meeting held on 23.10.2018 and note the draft minutes of the Planning Committee (23.10.2018).
195.18	PUBLIC PARTICIPATION To allow public participation in accordance with the Council's Standing Order procedure
196.18	POLICE REPORT To receive a verbal Police Report (dependent on their attendance at this meeting). Written report of incidents within the parish for the month of October, 2018 circulated via email.
197.18	REPORTS For Consideration <ul style="list-style-type: none">a) Chair's Report – Consider matters arising since the last meetingb) Clerk's Progress Report – Consider matters arising since the last meetingc) Footway Lighting<ul style="list-style-type: none">I. To receive any issues with streetlightsII. To receive an update on the LED conversion programme and arrange a streetlighting working group meeting to discuss the next stage of improvements and report back at the January meetingd) Whittington Cemetery – To receive any issues relating to the Cemeterye) Garden of Remembrance - To discuss any issues relating to the Gardenf) Whittington Castle - To discuss any issues relating to the Castle

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	<p>g) Whittington play area at Fitzgwarine – To discuss any other issues relating to the play area</p> <ol style="list-style-type: none"> I. Consider remedial work required to the play area boundary fence and quotes supplied II. Mole hills 																		
<p>198.18</p>	<p>SHROPSHIRE COUNCILLOR REPORT To receive a report from Councillor Steve Charmley.</p>																		
<p>199.18</p>	<p>PLANNING</p> <p>a) To note any planning decisions</p> <ol style="list-style-type: none"> I. Reference: 17/05555/COU (validated: 05/12/2017) Address: Caravan Storage Land North Of, The Elms, Park Green Close, Whittington, Shropshire, SY11 4ND Proposal: Change of use from agricultural land to storage of 34 touring caravans and motor homes Decision: Grant Permission II. Reference: 18/04522/FUL (validated: 02/10/2018) Address: 6 Peveral Drive, Whittington, SY11 4PN Proposal: Erection of single storey side extension Decision: Grant Permission <p>b) To consider any planning applications received</p> <ol style="list-style-type: none"> I. Reference: 18/04703/FUL (validated: 22/10/2018) Address: Proposed Residential Development To The South Of, Hindford, Whittington, Shropshire Proposal: Erection of two dwellings, associated garaging, alternations to the private access road and associated works II. Reference: 18/05091/FUL (validated: 05/11/2018) Address: 19 Fitzgwarine Drive, Whittington, SY11 4NZ Proposal: Erection of two storey side extension and porch to front <p>c) Planning Committee – Receive a verbal report from the Planning Committee and note the date of their next meeting.</p>																		
<p>200.18</p>	<p>ACCOUNTS</p> <p>a) Consider the following accounts for Payment:</p> <table border="1" data-bbox="295 1585 1465 2128"> <thead> <tr> <th data-bbox="295 1585 422 1619">Cheque No</th> <th data-bbox="422 1585 1264 1619">Sundry Creditor & Details</th> <th data-bbox="1264 1585 1465 1619">Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td data-bbox="295 1619 422 1697">2952</td> <td data-bbox="422 1619 1264 1697"><i>Clerk's Salary and expenses as of 1st November 2018- 31st November 2018</i></td> <td data-bbox="1264 1619 1465 1697">974.00</td> </tr> <tr> <td data-bbox="295 1697 422 1776">2953</td> <td data-bbox="422 1697 1264 1776"><i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 8 - 1/11/18 to 31/11/18)</i></td> <td data-bbox="1264 1697 1465 1776">30.80</td> </tr> <tr> <td data-bbox="295 1776 422 1899">2954</td> <td data-bbox="422 1776 1264 1899"><i>Greenfingers Ltd. – Grounds Maintenance – October, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i></td> <td data-bbox="1264 1776 1465 1899">579.60</td> </tr> <tr> <td data-bbox="295 1899 422 2056">2955</td> <td data-bbox="422 1899 1264 2056"><i>Highline Electrical</i> <ul style="list-style-type: none"> • <i>Streetlight Repairs (October)</i> • <i>Defib Cabinet Lock and Light</i> Total for cheque 2955</td> <td data-bbox="1264 1899 1465 2056">(360.00) (185.10) 545.10</td> </tr> <tr> <td data-bbox="295 2056 422 2128">2956</td> <td data-bbox="422 2056 1264 2128"><i>SALC – Councillor Training x 2 delegates – Negotiate a better outcome in Planning 12.09.18</i></td> <td data-bbox="1264 2056 1465 2128">130.00</td> </tr> </tbody> </table>	Cheque No	Sundry Creditor & Details	Amount (inc VAT)	2952	<i>Clerk's Salary and expenses as of 1st November 2018- 31st November 2018</i>	974.00	2953	<i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 8 - 1/11/18 to 31/11/18)</i>	30.80	2954	<i>Greenfingers Ltd. – Grounds Maintenance – October, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60	2955	<i>Highline Electrical</i> <ul style="list-style-type: none"> • <i>Streetlight Repairs (October)</i> • <i>Defib Cabinet Lock and Light</i> Total for cheque 2955	(360.00) (185.10) 545.10	2956	<i>SALC – Councillor Training x 2 delegates – Negotiate a better outcome in Planning 12.09.18</i>	130.00
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<p>b) To approve bank reconciliation up to and including 31st October 2018. c) To consider the Internal Controls Report completed by Councillor Beaumont</p>					
201.18	<p>GROUNDS MAINTENANCE CONTRACT</p> <p>a) Consider a verbal report from Councillor Charmley regarding ownership and future maintenance of the Three Trees Green. b) Consider the Application Process and Criteria for the Environmental Maintenance Grant. c) Receive a verbal update from the Clerk on the quoting process which is open until 30th November.</p>				
202.18	<p>YOUTH CONSULTATION AND ENGAGEMENT</p> <p>a) Consider the report from TNS b) Consider the presentation on the MyFAM Project</p>				
203.18	<p>CHRISTMAS CAROL SERVICE AT THE BOOTE INN</p> <p>To remind Council of arrangements for Wednesday 12th December and to agree donation amounts to:</p> <p>a) The Boote Inn – Support towards the expenses of the event b) Whittington Castle Preservation Trust – Support towards the cost of additional lighting during the Christmas Period c) Whittington Church – Support towards the cost of producing the Carol Service Sheets (Printing)</p>				
204.18	<p>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>				
205.18	<p>CORRESPONDENCE – for information</p> <p>Received via e-mails or post ‘hard copies’ from 23rd October, until date of this agenda</p> <ol style="list-style-type: none"> Agenda for the Town and Parish Council Forum on 29th November, 10.00am, Guildhall, Shrewsbury Road Closure: Top Street, Whittington, Start Date: 17th January 2019, End Date: 17th January 2019, View the closure and diversion route by clicking here: https://roadworks.org?tm=109217701 SALC Information Bulletin October Invitation to Shropshire Council’s Business Leaders’ Breakfast – Exploring a County of Opportunity Wednesday 14th November 7.45am – 10.30am. SALC - Annual Report and Audited Accounts SALC - Town & Parish Councils Survey Results SALC - November Bulletin and NALC’s revised LTN 31 Invitation to Citizens Advice Shropshire AGM – 29 November 2018 Shropshire Council – Details on Cabinet meeting papers for 7th November Shropshire Council – CIL and Place Plans Briefing Note Shropshire Drug & Alcohol Action Team Information Leaflet West Mercia Police and Crime Commissioner – PCC Newsletter NALC – External Audit Update Shropshire Council – Update on Community Enablement Team 				

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	<ol style="list-style-type: none">15. Shropshire Council, Update on the Community Enablement Team from the Portfolio Holder for Communities, Waste and Licensing16. Shropshire Council – Details on the Environmental Maintenance Grant (to be discussed under agenda item 201.18)17. Shropshire Council – Shropshire Affordable Warmth Conference – 20th November18. Scottish Power – Invitation to SPM UMS Workshop which is being held on Wednesday 5th December 2018 in the Hilton Doubletree Chester19. Rural Services Bulletin – 13th November20. Announcement of Her Majesty's Lord-Lieutenant of the County of Shropshire21. Road Closure: Outcast Junction to Ellesmere Road, Tetchill, Start Date: 13th February 2019, End Date: 14th February 201922. Scottish Power - North Shropshire Reinforcement - Project Update23. Oswestry Town Council – Invitation to attend the SALC Area Committee on 4th December, 7.00pm in the Guildhall, Oswestry24. Shropshire Council – Neighbourhood Fund Briefing Note <p>Consider:</p> <ol style="list-style-type: none">1. A Letter received from a resident in relation to the Woodland alongside The Venue <p>Note responses made outside of the meeting to the following:</p> <ol style="list-style-type: none">2. Shropshire Council - letter detailing the re-tendering of local bus service contracts subsidised by Shropshire Council3. Local Connection Forms for available property in Wingate Way, Park Hall
206.18	DATE AND TIME OF NEXT MEETING To confirm the date and time of the next meeting