

# Whittington Parish Council

T: 01691 829571

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[www.whittingtonpc.com](http://www.whittingtonpc.com)

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

17<sup>th</sup> October 2018

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 23<sup>rd</sup> October at 7.30pm** in The Senior Citizen's Hall, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones

Clerk to the Council

## AGENDA

<b>179.18</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>180.18</b>	<b>DISCLOSABLE PECUNIARY INTERESTS</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
<b>181.18</b>	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Full Council Meeting held on 25.09.2018
<b>182.18</b>	<b>PUBLIC PARTICIPATION</b> To allow public participation in accordance with the Council's Standing Order procedure
<b>183.18</b>	<b>POLICE REPORT</b> To receive a verbal Police Report (dependent on their attendance at this meeting). Written report of incidents within the parish for the month of September, 2018 circulated via email.
<b>184.18</b>	<b>REPORTS</b> <b>For Consideration</b> <ul style="list-style-type: none"><li>a) <b>Chair's Report</b> – Consider matters arising since the last meeting<ul style="list-style-type: none"><li>I. Locking the defibrillator cabinet and associated costs</li><li>II. Speed monitoring requests</li><li>III. Anti-social behaviour in Whittington</li></ul></li><li>b) <b>Clerk's Progress Report</b> – Consider matters arising since the last meeting and request to attend SLCC Clerk's Training Day on 21<sup>st</sup> November.</li><li>c) <b>Footway Lighting</b> – To receive any issues</li><li>d) <b>Whittington Cemetery</b> – To receive any issues relating to the Cemetery</li><li>e) <b>Garden of Remembrance</b> - To discuss any issues relating to the Garden</li><li>f) <b>Whittington Castle</b> - To discuss any issues relating to the Castle</li></ul>

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	<p>g) <b>Whittington play area at Fitzgwarine</b> – To consider the quote from Ray Parry for work identified in the 2018 ROSPA Report and any other issues relating to the play area</p>
<b>185.18</b>	<p><b>SHROPSHIRE COUNCILLOR REPORT</b> To receive a report from Councillor Steve Charmley.</p>
<b>186.18</b>	<p><b>PLANNING</b></p> <p>a) <b>To note any planning decisions</b></p> <p>I. <b>Reference:</b> 18/01678/OUT (validated: 20/04/2018) <b>Address:</b> Land Adj Park House Farm, North Drive, Park Hall, Oswestry, SY11 4AX <b>Proposal:</b> Outline application for the erection of 6 detached dwellings to include scale <b>Decision:</b> Refuse</p> <p>II. <b>Reference:</b> 18/03351/FUL (validated: 20/07/2018) <b>Address:</b> Castle Cottage, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF <b>Proposal:</b> Erection of two storey extension to rear elevation following demolition of existing extensions <b>Decision:</b> Grant Permission</p> <p>III. <b>Reference:</b> 18/03483/FUL (validated: 31/07/2018) <b>Address:</b> 15 Cambrian Avenue, Whittington, Oswestry, SY11 4DS <b>Proposal:</b> Erection of single storey rear extension and first floor side extension <b>Decision:</b> Grant Permission</p> <p>IV. <b>Reference:</b> 18/03787/FUL (validated: 15/08/2018) <b>Address:</b> Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP <b>Proposal:</b> Erection of an 11KV electricity substation and all associated works <b>Decision:</b> Grant Permission</p> <p>b) <b>To consider any planning applications received</b></p> <p>I. <b>Reference:</b> 18/04341/CPE (validated: 20/09/2018) <b>Address:</b> The Annex, Bronte, Road To Top Farm, Rhosygadfa, Gobowen, SY10 7BP <b>Proposal:</b> Application for a Lawful Development Certificate for continued use of annex as an independent residential unit</p> <p>II. <b>Reference:</b> 18/04416/FUL (validated: 02/10/2018) <b>Address:</b> 4 Glebe Meadows, Whittington, SY11 4AG <b>Proposal:</b> Erection of single storey link extension to front elevation</p> <p>III. <b>Reference:</b> 18/04607/FUL (validated: 08/10/2018) <b>Address:</b> Henlle Farm, Hindford, Whittington, Oswestry, Shropshire, SY11 4NL <b>Proposal:</b> Erection of an agricultural/livestock building and all associated works</p> <p>IV. <b>Reference:</b> 18/04510/FUL (validated: 16/10/2018) <b>Address:</b> Proposed Standby Generator, Oswestry, Shropshire <b>Proposal:</b> Formation of a gas powered standby generation plant to comprise of: 30 generators, switchgear cabin, substation, welfare cabin, 9 security columns, gas governor, 8 transformers, 4m high acoustic fencing, 2.5m high security fencing, alterations to existing access point (off A5) and formation of on-site roadways; temporary construction compound</p> <p>V. <b>Reference:</b> 18/04522/FUL (validated: 02/10/2018) <b>Address:</b> 6 Peveral Drive, Whittington, SY11 4PN <b>Proposal:</b> Erection of single storey side extension</p> <p>c) <b>Planning Committee</b> – Receive a report from the Planning Committee and consider recommendations.</p>

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<p><b>187.18</b></p>	<p><b>ACCOUNTS</b></p> <p>a) Consider the following accounts for Payment:</p> <table border="1" data-bbox="296 389 1453 1227"> <thead> <tr> <th data-bbox="296 389 416 421">Cheque No</th> <th data-bbox="416 389 1262 421">Sundry Creditor &amp; Details</th> <th data-bbox="1262 389 1453 421">Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td data-bbox="296 421 416 499">2943</td> <td data-bbox="416 421 1262 499"><i>Clerk's Salary and expenses as of 1<sup>st</sup> October 2018- 31<sup>st</sup> October 2018</i></td> <td data-bbox="1262 421 1453 499">936.86</td> </tr> <tr> <td data-bbox="296 499 416 577">2944</td> <td data-bbox="416 499 1262 577"><i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 7 - 1/10/18 to 31/10/18)</i></td> <td data-bbox="1262 499 1453 577">30.80</td> </tr> <tr> <td data-bbox="296 577 416 696">2945</td> <td data-bbox="416 577 1262 696"><i>Greenfingers Ltd. – Grounds Maintenance – September, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i></td> <td data-bbox="1262 577 1453 696">579.60</td> </tr> <tr> <td data-bbox="296 696 416 745">2946</td> <td data-bbox="416 696 1262 745"><i>Highline Electrical – Streetlight Repairs (September)</i></td> <td data-bbox="1262 696 1453 745">814.80</td> </tr> <tr> <td data-bbox="296 745 416 824">2947</td> <td data-bbox="416 745 1262 824"><i>Shropshire Council (cheque to be made payable to the Post Office) – 2<sup>nd</sup> Quarter Streetlight Energy</i></td> <td data-bbox="1262 745 1453 824">2102.23</td> </tr> <tr> <td data-bbox="296 824 416 902">2948</td> <td data-bbox="416 824 1262 902"><i>Whittington Castle Preservation Trust – Room hire for Grounds Maintenance Working Group Meeting 02.10.18</i></td> <td data-bbox="1262 824 1453 902">25.00</td> </tr> <tr> <td data-bbox="296 902 416 952">2949</td> <td data-bbox="416 902 1262 952"><i>Whittington Senior Citizens Club – Room Hire – April – Dec</i></td> <td data-bbox="1262 902 1453 952">300.00</td> </tr> <tr> <td data-bbox="296 952 416 1030">2950</td> <td data-bbox="416 952 1262 1030"><i>SLCC – Clerks Training Day on 21<sup>st</sup> November – To be agreed under item 184b</i></td> <td data-bbox="1262 952 1453 1030">20.00</td> </tr> <tr> <td data-bbox="296 1030 416 1108">2951</td> <td data-bbox="416 1030 1262 1108"><i>INTERNAL TRANSFER OF FUNDS TO NATIONWIDE SAVINGS ACCOUNT – to be agreed under item 187.18 d)</i></td> <td data-bbox="1262 1030 1453 1108">TBA</td> </tr> <tr> <td data-bbox="296 1108 416 1227">DD</td> <td data-bbox="416 1108 1262 1227"><i>NEST – Pension October (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i></td> <td data-bbox="1262 1108 1453 1227">17.21</td> </tr> </tbody> </table> <p>b) To approve bank reconciliation up to and including 30<sup>th</sup> September 2018.</p> <p>c) To consider the 2<sup>nd</sup> Quarter Budget Report and appoint a councillor to carry out the 2<sup>nd</sup> quarter internal check on the accounts.</p> <p>d) Nationwide Savings Account</p> <ol style="list-style-type: none"> <li>i. Approve transfer via cheque into Nationwide Savings Account and agree transfer amount.</li> <li>ii. Sign the Signature Mandate Form</li> <li>iii. Sign the Audit Authority Form</li> </ol>	Cheque No	Sundry Creditor & Details	Amount (inc VAT)	2943	<i>Clerk's Salary and expenses as of 1<sup>st</sup> October 2018- 31<sup>st</sup> October 2018</i>	936.86	2944	<i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 7 - 1/10/18 to 31/10/18)</i>	30.80	2945	<i>Greenfingers Ltd. – Grounds Maintenance – September, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60	2946	<i>Highline Electrical – Streetlight Repairs (September)</i>	814.80	2947	<i>Shropshire Council (cheque to be made payable to the Post Office) – 2<sup>nd</sup> Quarter Streetlight Energy</i>	2102.23	2948	<i>Whittington Castle Preservation Trust – Room hire for Grounds Maintenance Working Group Meeting 02.10.18</i>	25.00	2949	<i>Whittington Senior Citizens Club – Room Hire – April – Dec</i>	300.00	2950	<i>SLCC – Clerks Training Day on 21<sup>st</sup> November – To be agreed under item 184b</i>	20.00	2951	<i>INTERNAL TRANSFER OF FUNDS TO NATIONWIDE SAVINGS ACCOUNT – to be agreed under item 187.18 d)</i>	TBA	DD	<i>NEST – Pension October (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i>	17.21
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<p><b>188.18</b></p>	<p><b>GROUNDS MAINTENANCE CONTRACT</b></p> <p>Consider report from the Working Group and agree contract specification to enable the Clerk to contact prospective contractors to submit quotes.</p>																																	
<p><b>189.18</b></p>	<p><b>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</b></p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <b><i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></b></p>																																	
<p><b>190.18</b></p>	<p><b>CORRESPONDENCE – for information</b></p> <p>Received via e-mails or post 'hard copies' from 25<sup>th</sup> September, until date of this agenda</p> <ol style="list-style-type: none"> <li>1. SALC September Bulletin with attachments (inc AGM agenda)</li> <li>2. Road Closure: Ellesmere 10K Race, Start Date: 26th August 2019, End Date: 26th August 2019</li> <li>3. A5, River Ceiriog Viaduct Upgrade – Essential Carriageway surfacing including road marking and road-stud renewal works. Starting 1<sup>st</sup> October.</li> </ol>																																	

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<b>191.18</b>	<b>DATE AND TIME OF NEXT MEETING</b> To confirm the date and time of the next meeting