

Whittington Parish Council

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www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

19th September 2018

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 25th September at 7.30pm** in The Senior Citizen's Hall, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones

Clerk to the Council

AGENDA

161.18	APOLOGIES FOR ABSENCE
162.18	DISCLOSABLE PECUNIARY INTERESTS Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
163.18	CONFIRMATION OF MINUTES To confirm the Minutes of the Full Council Meeting held on 21.08.2018
164.18	PUBLIC PARTICIPATION To allow public participation in accordance with the Council's Standing Order procedure
165.18	POLICE REPORT To receive a verbal Police Report (dependent on their attendance at this meeting). Written report of incidents within the parish for the month of August, 2018 circulated with the Agenda.
166.18	YOUTH ACTIVITIES To receive a presentation from TNS on the Youth Provision they can deliver
167.18	REPORTS For Consideration <ul style="list-style-type: none">a) Clerk's Progress Report – Matters arising since the last meetingb) Chair's Report – Matters arising since the last meeting<ul style="list-style-type: none">i. Vandalism to the Defibrillator – Consider purchase of replacement items, locking the cabinet and relocatingc) Footway Lighting – To receive any issuesd) Whittington Cemetery – To receive any issues relating to the Cemeterye) Garden of Remembrance - To discuss any issues relating to the Gardenf) Whittington Castle - To discuss any issues relating to the Castle

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	<p>g) Whittington play area at Fitzgwarine – To consider the 2018 ROSPA Report (emailed to councillors) and any other issues relating to the play area</p> <p>h) Whittington Together Village Event – To receive feedback on the event from Cllr Johnson</p>												
168.18	<p>SHROPSHIRE COUNCILLOR REPORT To receive a report from Councillor Steve Charmley.</p>												
169.18	<p>PLANNING</p> <p>a) To note any planning decisions</p> <p>I. Reference: 18/03437/VAR (validated: 25/07/2018) Address: Carpenters Shed, Halston Hall, Whittington, Oswestry, Shropshire, SY11 4NS Proposal: Variation of conditon no2 (approved plans) attached to planning permission 17/03363/FUL Decision: Grant Permission</p> <p>II. Reference: 18/03438/LBC (validated: 25/07/2018) Address: Carpenters Shed, Halston Hall, Whittington, Oswestry, Shropshire, SY11 4NS Proposal: Revised internal kitchen layout and alterations to the fenestration on the western elevation (amendment to previously approved 17/03364/LBC) Decision: Grant Permission</p> <p>b) To consider any planning applications received</p> <p>I. Reference: 18/03787/FUL (validated: 15/08/2018) Address: Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP Proposal: Erection of an 11KV electricity substation and all associated works</p> <p>II. Reference: 18/03954/VAR (validated: 24/08/2018) Address: Proposed Residential Development West Of, Artillery Road, Park Hall, Shropshire Proposal: Variation of Condition No.5 (site investigation report) and Condition No.6 (surface and foul water drainage systems) attached to permission 13/01643/OUT dated 27/08/2014</p> <p>III. Reference: 18/04294/TCA (validated: 14/09/2018) Address: On Land Adjacent 37 Fitzgwarine Drive, Whittington, Oswestry, Shropshire, SY11 4NZ Proposal: Remove 1no Tree (See Plan) within Whittington Conservation Area</p> <p>c) Neighbourhood Fund: Annual Monitoring Form – To complete</p> <p>d) CIL Local Fund Policy Review – Consider information from Child’s Ercall Parish Council</p> <p>e) Planning Committee – Consider establishing a Planning Committee, Elect Members and Agree Terms of Reference</p>												
170.18	<p>ACCOUNTS</p> <p>a) Consider the following accounts for Payment:</p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Sundry Creditor & Details</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td>2935</td> <td>Mrs A Jones – Salary and expenses as of 1st September 2018- 30th September 2018</td> <td>922.86</td> </tr> <tr> <td>2936</td> <td>HMRC – Clerk PAYE Payments (TAX and NI) and Council’s National Insurance Payment (Month 6 - 1/09/18 to 30/09/18)</td> <td>15.21</td> </tr> <tr> <td>2937</td> <td>Greenfingers Ltd. – Grounds Maintenance – August, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</td> <td>579.60</td> </tr> </tbody> </table>	Cheque No	Sundry Creditor & Details	Amount (inc VAT)	2935	Mrs A Jones – Salary and expenses as of 1 st September 2018- 30 th September 2018	922.86	2936	HMRC – Clerk PAYE Payments (TAX and NI) and Council’s National Insurance Payment (Month 6 - 1/09/18 to 30/09/18)	15.21	2937	Greenfingers Ltd. – Grounds Maintenance – August, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)	579.60
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	<p>b) To approve bank reconciliation up to and including 31st August 2018</p>															
171.18	<p>FINANCE AND EXECUTIVE COMMITTEE</p> <p>To receive a verbal report from the Finance and Executive following their meeting on 25.09.18 and consider the recommendations from the committee relating to:</p> <ul style="list-style-type: none"> a. Standing Orders b. Financial Regulations c. Accounting Procedures Risk Assessment d. Internal Controls Procedure e. Appointment of Internal Auditor for 2018/19 f. External Auditors Report g. Opening an additional Deposit Account and Approve Internal Transfer of Funds 															
172.18	<p>THREE TREES – DONNET CORNER PARKLAND</p> <p>Discuss the following matters relating to this area</p> <ul style="list-style-type: none"> a) Litter b) Damage to the wall 															
173.18	<p>PARKING ON STATION ROAD – Discuss</p>															
174.18	<p>CHRISTMAS 2017 CAROL SERVICE – YE OLDE BOOTE INN</p> <p>To Note the date as Wednesday, 13th December 2018 arrive 5.30pm Carols to start at 6.00 pm</p>															
175.18	<p>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>															
176.18	<p>CORRESPONDENCE – for information</p> <p>Received via e-mails or post ‘hard copies’ from 21st August, until date of this agenda</p> <ol style="list-style-type: none"> 1. Road Closure: Watergate Street, Ellesmere Start Date: 2nd September 2018 End Date: 2nd September 2018 Purpose: Road Closure - Remove & replace damaged wear course 3/4 CWay Repair pot hole in road. Job in Carriageway (Hot Rolled Asphalt-30/14) Works Promoter: Severn Trent Water 2. SC Rural Youth Activity Fund: 2nd round press release 3. SALC – Agenda for the next Town and Parish Council Forum, Monday 3rd September 2018, 10am - 12pm at Shirehall, Shrewsbury 4. An offer from PCC John Campion 															

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	<ol style="list-style-type: none"> 5. Information from U3A – published on the website 6. Reminder: Invitation to the Stakeholder Engagement Day for LTP4 - Local Transport Plan for Shropshire on Wednesday 19 September 2018 7. Road Closure: Main Street, Queens Head (from the public house to south east of the junction for Queens Head junction to Heath House junction) and 100m approx on Queens Head junction to Heath House junction (from the junction of Main Street). Start Date: 15th October 2018 End Date: 23rd October 2018 Purpose: Carriageway resurfacing under a road closure from 18/10/18-19/10/18 and 3 way traffic lights from 20/10/18-23/10/18 8. SALC – August Bulletin (including August Funding and Grants Bulletin) 9. Shropshire RCC - Community-led Housing Conference 10. Road Closure: The Shropshire Triathlon Start Date: 16th September 2018 End Date: 16th September 2018 Purpose: The Shropshire Triathlon will be taking place in Ellesmere on Sunday 16th September 2018. The running part of the event will require Swan Hill (Hill Crescent to Coptiviney) to be closed to traffic between 7.45am and 3pm. 11. Shropshire Council / SALC – Town and Parish Council Forum Presentation Documents 12. Road Closure: Birch Hall Junction, Lee, Ellesmere. Start Date: 1st October 2018. End Date: 3rd October 2018. Purpose: Road Closure - Section 50 - Water and Electric underground connections. Works Promoter: Street Work Licences. Enforcement pattern for Birch Hall Junction, Lee, Ellesmere: 24 hrs 13. Invitation from the CPRE – Environmentalist Speaking at Trefonen Village Hall on Friday, 28th September (7pm). 14. Notification of the Helicopter Noise Liaison Group - Tuesday 2nd October 2018
<p>177.18</p>	<p>DATE AND TIME OF NEXT MEETING AND MEETING LOCATIONS</p> <ol style="list-style-type: none"> a) To confirm the date and time of the next meeting b) To discuss the location of future meetings and the provision of internet for meetings
<p>178.18</p>	<p>EXCLUSION OF PRESS AND PUBLIC - To resolve:</p> <p>That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.</p> <ol style="list-style-type: none"> a) To receive a Presentation from DPPA b) Staffing Matters – To receive a Report from the Finance and Executive Committee on the Clerk’s completion of Probation Period