

WHITTINGTON PARISH COUNCIL

18.01

Minutes of the meeting of Whittington Parish Council held on Tuesday, 23rd January, 2018 at 7.30 p.m. in The Senior Citizen's Hall at Whittington.

COUNCILLORS PRESENT:

Councillor: Mrs Jill Whitby (chairman)

Mr Frank Davis

Mr Edward Goff

Mr Rupert Harvey

Mr Paul Jones

Mr Gregg Hickman

Mr Ian Johnson

Mrs Pat Raine

Mr Paul Thompson-Lawrence

IN ATTENDANCE:

Mrs A Cowley (Clerk)

Shropshire Councillor Mr Steve Charmley

1.18 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors' Andrew Cawthray, ill and Jenny Pritchard, family commitment

2.18 CONFIRMATION OF MINUTES

The minutes of the meeting held on Tuesday, 19th December, 2017 at 7.30 p.m. at The Senior Citizen's Hall were *proposed* by Councillor Frank Davis and *seconded* by Councillor Gregg Hickman; these were agreed and signed by the Chairman as a true record.

3.18 DISCLOSABLE PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

There were none recorded.

4.18 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure
There were no members of public present.

5.18 MATTERS ARISING FROM THE MINUTES

Mins. 39.17(i) and 109.17 – Councillor Gregg Hickman had provided a photograph of the AED defibrillator installed at Kinnerley. The Clerk had contacted the Parish Clerk who had confirmed that the money for the defibrillator had been through fund raising so she was not able to provide too much information. Members discussed the Senior Citizen's Hall as the previous location discussed. It was suggested that the wall facing the road would be the ideal location as there was an electricity socket inside the hall that this could connect to. The Clerk will confirm with the hall committee that this would be

acceptable and, also, make further enquiries regarding purchase and British Heart Foundation grants.

Min.234/17 refers - The Clerk read out a letter of thanks from a resident in Hindford for being able to use the red telephone box for a community book exchange.

Min.203/17 refers - Councillor Jill Whitby informed members that she had now set up the Council Facebook account and gave details.

6.18 COMMUNITY POLICEMAN

There was no attendance at this meeting as the Police Officer was called out to a road traffic incident; so a report of incidents, within the parish, for the month of December was read out by Councillor Paul Thompson-Lawrence. There were a total of 36 incidents reported, however, there were only 6 crimes committed and 2 of the assaults recorded were not, actually, in the parish. There was a concern about young people causing problems by the Three Trees area, residents had contacted the Police on this, but there appeared to be a continuing problem that needed to be addressed.

7.18 CORRESPONDENCE

Received via e-mails or post 'hard copies' from 19th December until date of this

Agenda

1. Advertising literature on Play equipment, street furniture and plants
 2. Rural Services network newsletters – e-mails
 3. Notification of Clerk's vacancies in various locations'
 4. Register of Electors – Monthly updates
 5. Various NHS Health emails sent from ALC
 6. SLCC – notification of various training sessions - and other bulletins
 7. HMRC – Various bulletins for the Employer
 8. Clerks and Councils Direct January 2018 – Issue 115
 9. The Clerk Magazine – January 2018 Volume 49
 10. Notifications of Road Closures:- 19/02/2018 – 23/02/2018 – Cabin Lane, Oswestry
 11. Police budget and Council Tax Consultation
 12. Bulletins and various correspondence from SALC
 13. Notification of Road Closures:-
 14. Whittington Music Festival - Flyer to book advance tickets – Copy sent to all members
 15. Road Closures – Station Road Gobowen 11th February – 1 Day
Juncion, Penylan House to Chapel House Pentre – 5th March to 7th March 2018
- The Chairman read out correspondence about a meeting to be held at the Civic Society to discuss Oswestry 2050 plans on **Thursday**, January 25th 2018

8.18 PLANNING

(e-mailed to councillors)

17/06103/FUL – Erection of two storey Side extension – 20 Inglis Road, Park Hall – No observations

17/06123/VAR – Variation of condition 2 (approved plans) attached to permission 13/03471/FUL dated 12/08/2014 to amend plans to erect a single detached dwelling rather than two - No observations

18/00029/HHE/COU – 1 Berghill Cottages, Berghill Lane, Whittington – Erection of a single storey rear extension to semi-detached dwelling (For information only)

9.18 PAYMENTS

(i) It was *proposed* by Councillor Paul Jones *seconded* by Councillor Frank Davis all agreed, that the following accounts be approved for payment:-

Cheque No	Sundry Creditor & Details	Amount
2869	<i>Mrs A S Cowley – Salary, and expenses as of 1st January 2018- to 31st January 2018 less Income Tax and NI - Min 170/16 refers (increase from 1/04/17) as per Min. 170/16 refers (Admin)</i>	822.03
2870	<i>HM Revenue (payable to HM Revenue) Income Tax Min. 170/16 (Month 10- 1/01/18 -31/01/18 - Financial year – 2017/18 - Admin PAYE including Employers NI contributions</i>	191.15
2871	<i>Greenfingers Ltd. – Grounds Maintenance – December 2017 - Maintenance Contractors (Oswestry) Inv. 31086 refers -Min Min.61/14 and Min. 79/16 refers)</i>	579.60
2872	<i>Highline Electrical – Street Lighting repairs Min. 77/14 refers Invoice 1923 refers – December 2017</i>	393.00
2873	<i>Whittington Senior Citizen’s Hall – Hire of Hall for Parish Council meetings 2017/18 (Admin)</i>	350.00
2874	<i>Scottish Power – Disconnection of supply – removal of street light stump o/s 21 Cambrian Avenue Min. 135.17refers</i>	915.05
2875	<i>Scottish Power – Disconnection/transfer connection to new street light- West Drive – off A495 Min. 135/17 refers</i>	1501.02

(ii) **To approve the bank reconciliation up to and including the 12th January 2018.**

The reconciliation was approved by the Council and signed by the Chairman as a true record of the Council’s finances.

10.18 2018/19 FINANCIAL BUDGET AND BUSINESS PLAN (Appendix A to agenda)

Each member had received a copy of a letter from Shropshire Council in which the tax base figure for Whittington is **£834.39** (Band D equivalent). The Clerk had set the 2018/19 Council Tax Precept for Whittington Parish showing a 5% increase, as last year, for discussion, and consideration, by the Council. After a detailed discussion by the members it was **proposed** by Councillor Paul Jones, **seconded** by Councillor Frank Davis, all agreed, that the precept request for 2018/19 financial year will be **£41,798**.

The Clerk will distribute a copy of the approved budget and Business Plan to all members and these documents, together with the letter from Shropshire Council, will form part of this Council’s financial statements for 2018/19.

The Chairman thanked the Clerk for all her hard work in presenting the financial budget and business plan.

11.18 DONATION REQUESTS (LGA Sect. 137)

The Clerk informed members that she had received a couple of applications for a donation and, as last year, will include all applications received at the February meeting of this Council.

12.18 BUCKINGHAM PALACE GARDEN PARTY 23rd MAY 2017

The Chairman, Councillor Jill Whitby, was in agreement for her name to be put forward to attend Buckingham Palace Garden Palace on Tuesday, 5th June, 2018, the Clerk had sent the nomination form back to SALC accordingly.

13.18 FOOTWAY LIGHTING

The Clerk informed members that the LED lights for the next stage of conversion had been received and Highline will be scheduling the work to commence. Shropshire Councillor, Steve Charmley, spoke about a Pilot scheme that was taking place in Market Drayton and said a similar scheme might benefit the Parish of Whittington. He agreed to find out more information to present to the Council.

The Clerk took details of lights not working and will report these to Highline.

14.18 DATA PROTECTION ACT 2018 (appendix B to agenda)

All members had read correspondence from The Local Council Public Advisory Service relating to major changes that were due to take place in May to the Data Protection Act. There were no firm guidelines whether Parish Councils would need to appoint a Data Protection Officer at this stage but it was agreed that money should be set aside in the budget to pay for an independent Officer if the need arises. The Clerk informed members that SALC had advised that Parish Councils should continue with the Data Protection fee of £35 per annum this year.

15.18 NEIGHBOURHOOD PLAN FOR WHITTINGTON

It was agreed that the Clerk speak to Nicola Fisher to arrange a special meeting to discuss this matter, a Tuesday would be preferable for the meeting.

16.18 WHITTINGTON PLAY AREA AT FITZGWARINE

The Clerk had received correspondence from Shropshire Council regarding this year's annual inspection, it was agreed that the Clerk arranges for this to be done on behalf of the Council.

17.18 WHITTINGTON CEMETERY

Councillor Frank Davis outlined the work that the friends of Whittington Cemetery were undertaking at the cemetery. The next working party is scheduled for Saturday, 24th February; this would involve tidying up the cemetery and removing Christmas wreaths.

18.18 GARDEN OF REMEMBRANCE

The Clerk was asked to arrange a meeting with Greenfingers to discuss the garden and other aspects of the Grounds Maintenance contract.

19.18 WHITTINGTON CASTLE

Councillor Paul Jones told members that the car boot sales will commence in March and the summer time opening hours for the tearoom and gift shop areas will coincide with the February half term on 19th February, these are Wednesday to Sunday 10.00 am to 4.00 pm.

20.18 REPORT FROM SHROPSHIRE COUNCILLOR

Councillor Steve Charmley was in attendance and spoke about issues relating to traffic issues within the Parish; he was due to meet with representatives from the Highways Authority to discuss various aspects relating to the problems. He discussed CIL payments and how these would have to be spent within a certain time restraint.

Councillor Charmley received a copy of a resident's letter that had been sent to the Clerk, the letter raised a number of issues that relate to Shropshire Council's administration,

namely, highway matters. The Clerk had been unable to acknowledge receipt of the letter as the resident had not given any contact details.

21.18 AREAS OF CONCERN/PARISH MATTERS

Councillor Pat Raine raised some issues regarding a recent press release relating to housing and a discussion took place whether there was evidence to show the need for housing developments within the parish.

22.18 DATE AND TIME OF NEXT MEETING

The date and time of the next Parish Council meeting was confirmed as Tuesday, 27th February, 2018 at 7.30pm in the Senior Citizen's Hall.

SIGNED _____ *CHAIRMAN*

27TH February 2018