

# Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

12<sup>th</sup> December 2018

Dear Finance and Executive Committee Members (Cllrs F Davies, G Hickman, P Jones and J Whitby)

You are summoned to attend a meeting of the **Finance and Executive Committee** to be held on **Tuesday 18<sup>th</sup> December 2018 at 6.00pm** in The Senior Citizen's Hall, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones  
Clerk to the Council

## AGENDA

<b>15.18.FE</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>16.18.FE</b>	<b>DISCLOSABLE PECUNIARY INTERESTS</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
<b>17.18.FE</b>	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Finance and Executive Committee Meeting held on 25.09.2018
<b>18.18.FE</b>	<b>POLICES</b> Review the following policies and make recommendations to the council: <ul style="list-style-type: none"><li>a) Complaints Policy</li><li>b) Freedom of Information – Publication Scheme (reviewed and updated)</li><li>c) Grant Awarding Policy (Donation Policy reviewed and updated)</li><li>d) Press and Media Policy</li><li>e) Training and Development Policy</li></ul>
<b>19.18.FE</b>	<b>GENERAL AND EARMARKED RESERVES</b> <ul style="list-style-type: none"><li>a) Consider the General Reserves Policy prepared by the Clerk and make recommendations to the council</li><li>b) Consider the Earmarked Reserve allocations drafted by the Clerk and make recommendations to the council</li></ul>
<b>20.18.FE</b>	<b>2019/20 BUDGET</b> Consider the draft 3 <sup>rd</sup> Quarter Budget Report and Draft 2019/20 Budget prepared by the Clerk
<b>21.18.FE</b>	<b>DATE AND TIME OF NEXT MEETING</b> To agree the date and time of next meeting
<b>22.18.FE</b>	<b>EXCLUSION OF PRESS AND PUBLIC - To resolve:</b> That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information. <ul style="list-style-type: none"><li>a) <b>Staffing Matters</b> – To note the 2019/20 Salary Scales</li></ul>