

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

12th December 2018

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 18th December at 7.30pm** in The Senior Citizen's Hall, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones

Clerk to the Council

AGENDA

207.18	APOLOGIES FOR ABSENCE
208.18	DISCLOSABLE PECUNIARY INTERESTS Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
209.18	CONFIRMATION OF MINUTES To confirm the Minutes of the Full Council Meeting held on 27.11.2018
210.18	PUBLIC PARTICIPATION To allow public participation in accordance with the Council's Standing Order procedure
211.18	POLICE REPORT To receive a verbal Police Report (dependent on their attendance at this meeting). Written report of incidents within the parish for the month of November, 2018 circulated to councillors via email.
212.18	CASUAL VACANCY FOR A COUNCILLOR FOR THE PARISH OF WHITTINGTON To receive applications to co-opt a member to fill the vacancy.
213.18	REPORTS For Consideration <ul style="list-style-type: none">a) Chair's Report – Consider matters arising since the last meeting<ul style="list-style-type: none">i. Visibility issues as a result of parking on the pavement on Boote Street.b) Clerk's Progress Report – Consider matters arising since the last meetingc) Footway Lighting - To receive any issues with streetlightsd) Whittington Cemetery – To receive any issues relating to the Cemeterye) Garden of Remembrance - To receive any issues relating to the Gardenf) Whittington Castle - To receive any issues relating to the Castleg) Whittington play area at Fitzgwarine – To discuss any other issues relating to the play area

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

214.18	<p>SHROPSHIRE COUNCILLOR REPORT To receive a report from Councillor Steve Charmley.</p>																		
215.18	<p>PLANNING</p> <p>a) To note any planning decisions</p> <p>I. Reference: 18/04607/FUL (validated: 08/10/2018) Address: Henlle Farm, Hindford, Whittington, Oswestry, Shropshire, SY11 4NL Proposal: Erection of an agricultural/livestock building and all associated works Decision: Grant Permission</p> <p>II. Reference: 18/04416/FUL (validated: 02/10/2018) Address: 4 Glebe Meadows, Whittington, SY11 4AG Proposal: Erection of single storey link extension to front elevation Decision: Refuse</p> <p>b) Planning Committee – Receive a verbal report from the Planning Committee</p> <p>c) To consider any planning applications received</p> <p>I. Reference: 18/05499/FUL Proposal: Erection of a 500KW ground mounted solar development and all associated works Address: Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire.</p> <p>II. Reference: 18/05391/OUT Proposal: Outline application for the erection of industrial units (B1, B2 and B8) uses to include access Address: Proposed Commercial Development Land To The North Of, Whittington Road, Park Hall, Shropshire.</p> <p>III. Reference: 18/05611/FUL (validated: 06/12/2018) Proposal: Erection of single storey flat roof extension to rear and side and alterations to front elevation Address: 3 Park Lane, Park Hall, SY11 4AE</p>																		
216.18	<p>ACCOUNTS</p> <p>a) Consider the following accounts for Payment:</p> <table border="1" data-bbox="295 1624 1465 2056"> <thead> <tr> <th data-bbox="295 1624 418 1653">Cheque No</th> <th data-bbox="418 1624 1264 1653">Sundry Creditor & Details</th> <th data-bbox="1264 1624 1465 1653">Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td data-bbox="295 1653 418 1736">2957</td> <td data-bbox="418 1653 1264 1736"><i>Clerk's Salary and expenses as of 1st December 2018- 31st November 2018</i></td> <td data-bbox="1264 1653 1465 1736"></td> </tr> <tr> <td data-bbox="295 1736 418 1818">2958</td> <td data-bbox="418 1736 1264 1818"><i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 8 - 1/12/18 to 31/12/18</i></td> <td data-bbox="1264 1736 1465 1818"></td> </tr> <tr> <td data-bbox="295 1818 418 1930">2959</td> <td data-bbox="418 1818 1264 1930"><i>Greenfingers Ltd. – Grounds Maintenance – November, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i></td> <td data-bbox="1264 1818 1465 1930">579.60</td> </tr> <tr> <td data-bbox="295 1930 418 2013">2960</td> <td data-bbox="418 1930 1264 2013"><i>Highline Electrical - Streetlight Repairs (November)</i></td> <td data-bbox="1264 1930 1465 2013">228.00</td> </tr> <tr> <td data-bbox="295 2013 418 2056">2961</td> <td data-bbox="418 2013 1264 2056"><i>SLCC – Annual Membership Renewal</i></td> <td data-bbox="1264 2013 1465 2056">156.00</td> </tr> </tbody> </table>	Cheque No	Sundry Creditor & Details	Amount (inc VAT)	2957	<i>Clerk's Salary and expenses as of 1st December 2018- 31st November 2018</i>		2958	<i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 8 - 1/12/18 to 31/12/18</i>		2959	<i>Greenfingers Ltd. – Grounds Maintenance – November, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60	2960	<i>Highline Electrical - Streetlight Repairs (November)</i>	228.00	2961	<i>SLCC – Annual Membership Renewal</i>	156.00
Cheque No	Sundry Creditor & Details	Amount (inc VAT)																	
2957	<i>Clerk's Salary and expenses as of 1st December 2018- 31st November 2018</i>																		
2958	<i>HMRC – Clerk PAYE Payments (TAX and NI) and Council's National Insurance Payment (Month 8 - 1/12/18 to 31/12/18</i>																		
2959	<i>Greenfingers Ltd. – Grounds Maintenance – November, 2018 - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60																	
2960	<i>Highline Electrical - Streetlight Repairs (November)</i>	228.00																	
2961	<i>SLCC – Annual Membership Renewal</i>	156.00																	

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

	2962	<i>The New Saints FC Foundation Ltd – Youth Engagement Work and Consultation Report (10 hours) – Min. 166/18 refers (Budget – Youth Fund)</i>	200.00
	2963	<i>Whittington PCC – Donation towards the cost of printing 100 carol sheets</i>	6.50
	2964	<i>Ye Olde Boote Inn – Donation towards event expenses (Christmas Community Carol Service)</i>	100.00
	2965	<i>Whittington Castle Trust – Donation towards providing additional lighting for the Community Carol Service</i>	50.00
	DD	<i>NEST – Pension December (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i>	17.21
	<p>b) Reconciliation - To approve bank reconciliation up to and including 30th November 2018.</p> <p>c) Banking - To consider sending a letter of authority to NatWest to remove the 'Back to Branch' marker on the account</p> <p>d) Earmarked and General Reserves</p> <ol style="list-style-type: none"> 1. Receive a report from The Finance and Executive Committee and consider recommendations in relation to earmarking reserves 2. Consider the Finance and Executive Committee's recommendation for adoption of a General Reserves Policy 		
217.18	<p>INCIDENT IN FITZALAN CLOSE</p> <p>Receive a report following the Chair and Vice Chair's site meeting with STAR Housing and the update from the Police. Consider matters raised in the report and community requests.</p>		
218.18	<p>ROAD SAFETY</p> <ol style="list-style-type: none"> a) Discuss the PCC grant funding criteria and information presented by the Commissioner at the Town and Parish Council Forum b) Receive an update from Cllr Charmley on the Community Speedwatch Scheme 		
219.18	<p>YOUTH ENGAGEMENT</p> <p>Consider the information presented by TNS FC Foundation Ltd and the MyFAM project at the November meeting.</p>		
220.18	<p>FINANCE AND EXECUTIVE COMMITTEE</p> <p>To receive a verbal report from the Finance and Executive following their meeting on 18.12.18 and consider the recommendations from the committee relating to the adoption of the following policies by Full Council:</p> <ol style="list-style-type: none"> a) Complaints Policy b) Freedom of Information – Publication Scheme (reviewed and updated) c) Grant Awarding Policy (Donation Policy reviewed and updated) d) Press and Media Policy e) Training and Development Policy 		
221.18	<p>EXCLUSION OF PRESS AND PUBLIC - To resolve:</p> <p>That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item will disclose the time sensitive commercial interests of the council and the persons that have tendered their services is not in the public interest.</p>		

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

	<p>GROUNDS MAINTENANCE CONTRACTS</p> <ul style="list-style-type: none">a) Consider the quotations and documentation submitted to tender for the Grounds Maintenance in Whittingtonb) Consider the council's involvement in maintaining land not belonging to the councilc) Consider the draft application prepared by the Clerk for the Environmental Maintenance Grant to contribute to the maintenance of the Three Trees Green
222.18	<p>2019/20 BUDGET</p> <p>Receive a verbal report from the Finance and Executive Committee on the draft 2019/20 budget (to be considered by full council at the January meeting) and if savings have been made as a result of the decision in 219(a), consider how these funds could be re-deployed within in the budget, giving consideration to community priorities raised in the Parish Plan.</p>
223.18	<p>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</p> <p>Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></p>
224.18	<p>CORRESPONDENCE – For information</p> <p>Received via e-mails or post 'hard copies' from 27th November, until date of this agenda</p> <ul style="list-style-type: none">1. Shropshire Council – notification of the Shropshire Local Plan Review 'Preferred Sites' Consultation running 29th November – 31st January 20192. Road Closure: Spunhill junction with A528, Whitemere, Start Date: 2nd January 2019, End Date: 5th March 20193. Road Closure: Junction West of Pentrehelin, Dudleston Heath, Start Date: 2nd January 2019, End Date: 4th January 20194. Rural Services Bulletin – 4th December 20185. SaTH - statement from The Shrewsbury and Telford Hospital NHS Trust (SaTH) following the CQC report and a copy of their Newsletter6. SALC – November Bulletin No 27. Enquiry regarding possible land in the Parish to site a Circus8. High Sheriff of Shropshire's Young Citizenship Awards 20199. NALC Legal Update – December 201810. Road Closure: Rednal to Hordley, Start Date: 28th January 2019, End Date: 29th January 2019, Purpose: Carriageway resurfacing.
225.18	<p>DATE, TIME AND LOCATION OF NEXT MEETING</p> <ul style="list-style-type: none">a) To confirm the date, time and location of the next meeting.b) To confirm the 2019 Meeting Dates and to agree a date for the 2019 Annual Parish Meeting (to enable the Clerk to make forward bookings with the Castle)