

# Whittington Parish Council

T: 01691 829571

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[www.whittingtonpc.com](http://www.whittingtonpc.com)

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20<sup>th</sup> February 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 26<sup>th</sup> February 2019 at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones  
Clerk to the Council

## AGENDA

<b>17.19</b>	<b>APOLOGIES FOR ABSENCE</b>
<b>18.19</b>	<b>DISCLOSABLE PECUNIARY INTERESTS</b> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i>
<b>19.19</b>	<b>CONFIRMATION OF MINUTES</b> To confirm the Minutes of the Full Council Meeting held on 22.01.19 and the Planning Committee Meeting held on 22.01.19
<b>20.19</b>	<b>PUBLIC PARTICIPATION</b> To allow public participation in accordance with the Council's Standing Order procedure
<b>21.19</b>	<b>POLICE REPORT</b> To receive a verbal Police Report (dependent on their attendance at this meeting). Report of incidents within the parish for the month of January, 2019 circulated to councillors via email.
<b>22.19</b>	<b>REPORTS</b> <b>For Consideration</b> <ul style="list-style-type: none"><li>a) <b>Chair's Report</b> – Consider matters arising since the last meeting</li><li>b) <b>Clerk's Progress Report</b> – Consider matters arising since the last meeting</li><li>c) <b>Footway Lighting</b> – To note the Survey and receive any issues with streetlights</li><li>d) <b>Whittington Cemetery and Garden of Remembrance</b> – To note any issues</li><li>e) <b>Whittington Castle</b> - To note any issues relating to the Castle and consider writing a letter of support for their grant application</li><li>f) <b>Whittington play area at Fitzgwarine</b> – To discuss any issues relating to the play area and note that the new sign has now been installed</li><li>g) <b>Whittington Together</b> – Consider whether the Parish Council have a stall at the Summer Fete</li></ul>

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	<p><b>h) Councillor Reports</b> – To note any reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.</p>																					
<b>23.19</b>	<p><b>SHROPSHIRE COUNCILLOR REPORT</b> To receive a report from Councillor Steve Charmley.</p>																					
<b>24.19</b>	<p><b>PLANNING</b></p> <p><b>a) To note any planning decisions</b></p> <p><b>I. Reference:</b> 18/05611/FUL (validated: 06/12/2018) <b>Address:</b> 3 Park Lane, Park Hall, SY11 4AE <b>Proposal:</b> Erection of single storey flat roof extension to rear and side and alterations to front elevation <b>Decision:</b> Grant Permission</p> <p><b>b) Planning applications for consideration</b></p> <p><b>I. Reference:</b> 19/00201/FUL (validated: 15/01/2019) <b>Address:</b> 4 Glebe Meadows, Whittington, SY11 4AG <b>Proposal:</b> Erection of single storey extension and 2No dormer windows to front elevation (revised scheme)</p> <p><b>II. Reference:</b> 19/00374/FUL (validated: 24/01/2019) <b>Address:</b> Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP <b>Proposal:</b> Application under section 73A of the Town and Country Planning Act 1990 for installation of renewable energy heat pump and all associated works</p> <p><b>III. Reference:</b> 19/00397/FUL (validated: 25/01/2019) <b>Address:</b> Dugdale, Babbinswood, Whittington, Oswestry, Shropshire, SY11 4PQ <b>Proposal:</b> Erection of single storey extension to rear of dwelling following demolition of existing structures</p> <p><b>c) Planning Committee</b> – To receive a verbal report from the Planning Committee following their meeting on 26.02.18 and:</p> <p><b>I. Planning Policy</b> - consider the committee’s proposed scheme of delegation regarding pre-application engagement.</p>																					
<b>25.19</b>	<p><b>ACCOUNTS</b></p> <p><b>a) Consider the following accounts for Payment:</b></p> <table border="1"> <thead> <tr> <th>Cheque No</th> <th>Sundry Creditor &amp; Details</th> <th>Amount (inc VAT)</th> </tr> </thead> <tbody> <tr> <td>2972</td> <td>Clerk’s Salary and expenses as of 1<sup>st</sup> February – 28<sup>th</sup> February 2019</td> <td>927.20</td> </tr> <tr> <td>2973</td> <td>HMRC – Clerk PAYE Payments (TAX and NI) and Council’s National Insurance Payment (Month 10 - 1/2/19 to 28/02/19)</td> <td>30.80</td> </tr> <tr> <td>2974</td> <td>Greenfingers Ltd. – Grounds Maintenance – February - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</td> <td>579.60</td> </tr> <tr> <td>2975</td> <td>Highline Electrical - Streetlight Repairs (January)</td> <td>616.80</td> </tr> <tr> <td>2976</td> <td>Shropshire Council – 3<sup>rd</sup> Quarter Streetlight Energy (July – Sept)</td> <td>2102.23</td> </tr> <tr> <td>2977</td> <td>Whittington Castle Preservation Trust – Room Hire (January)</td> <td>25.00</td> </tr> </tbody> </table>	Cheque No	Sundry Creditor & Details	Amount (inc VAT)	2972	Clerk’s Salary and expenses as of 1 <sup>st</sup> February – 28 <sup>th</sup> February 2019	927.20	2973	HMRC – Clerk PAYE Payments (TAX and NI) and Council’s National Insurance Payment (Month 10 - 1/2/19 to 28/02/19)	30.80	2974	Greenfingers Ltd. – Grounds Maintenance – February - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)	579.60	2975	Highline Electrical - Streetlight Repairs (January)	616.80	2976	Shropshire Council – 3 <sup>rd</sup> Quarter Streetlight Energy (July – Sept)	2102.23	2977	Whittington Castle Preservation Trust – Room Hire (January)	25.00
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<b>26.19</b>	<p><b>PLACE PLAN REVIEW – SPRING 2019</b>  Nominate two / three representatives to attend a meeting with the new Place Plan Officer on 4<sup>th</sup> April, 7pm.</p>															
<b>27.19</b>	<p><b>CIL AND NEIGHBOURHOOD FUND</b></p> <p>a) <b>Neighbourhood Fund allocation 2019/20</b> – To note the parish council’s allocation to be received in April 2019 and consider assigning the funds to a project(s) and earmarking them in reserves until required.</p> <p>b) <b>CIL Funding application – Top Street, Whittington</b></p> <ol style="list-style-type: none"> <li>I. Consider the draft Expression of Interest Form (and supporting documentation)</li> <li>II. Consider the breakdown of funding package</li> </ol>															
<b>28.19</b>	<p><b>GRANT / DONATION REQUESTS</b>  To receive and consider grant applications received to date.</p>															
<b>29.19</b>	<p><b>PARISH COUNCIL ACTION PLAN</b>  Consider the draft plan prepared by the Clerk for 2019/20 and to include medium and long-term projects.</p>															
<b>30.19</b>	<p><b>COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA</b>  Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. <b><i>Councillors are respectfully reminded that this is not an opportunity for debate or decision making.</i></b></p>															
<b>31.19</b>	<p><b>CORRESPONDENCE</b>  To note correspondence received via e-mails or post ‘hard copies’ from 22<sup>nd</sup> January, until date of this agenda:</p> <ol style="list-style-type: none"> <li>1. Shropshire Council - details of a temporary speed limit. Affected Street: Whittington Road A495, Whittington. Start Date: 5th February 2019. End Date: 7th February 2019. Purpose: Speed Reduction in conjunction with multiway signals - Remedial Works. Works Promoter: Severn Trent Water</li> <li>2. Future Fit - Press release: Health leaders publish key decision-making document on future of local hospital services</li> <li>3. Shropshire Council – CIL Update dated 22.01.19</li> <li>4. Network Rail - Invitation - Network Rail Wales &amp; Borders Stakeholder Conference 2019 – 12<sup>th</sup> February, Shrewsbury Town Football Club</li> </ol>															

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<b>32.19</b>	<p><b>DATE, TIME AND LOCATION OF NEXT MEETING</b></p> <ol style="list-style-type: none"><li>a) To confirm the date and time of the next meeting.</li><li>b) To confirm speakers for the 2019 Annual Parish Meeting and agree all other arrangements for the event.</li></ol>