

Whittington Parish Council



Minutes of the Meeting of Whittington Parish Council held on Tuesday 22nd January 2019 at 7.30pm at The Tea Rooms at Whittington Castle, Castle Street, Whittington.

Councillors Present: Frank Davies, Ian Johnson, Paul Thompson-Lawrence, Steve Charmley, Lucy Beaumont, Greg Hickman, J Whitby, J Pritchard, P Jones, Keith Stanton.

Also in attendance: Mrs A Jones (Clerk), 5 members of the public, PCSO Hughes, Gill Jones (The TNS Foundation)

1.19	APOLOGIES FOR ABSENCE It was RESOLVED to accept apologies for absence from Cllr R Harvey.
2.19	DECLARATION OF ACCEPTANCE OF OFFICE To note that Cllr Stanton signed the declaration of acceptance of office form before the meeting commenced. It was RESOLVED to NOTE that Cllr Stanton signed his declaration of acceptance of office form before the meeting commenced.
3.19	DISCLOSABLE PECUNIARY INTERESTS Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. <i>[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]</i> It was <i>NOTED and RECORDED</i> that Cllr Jones did not attend the Planning Committee meeting (held prior to the full council meeting) and therefore did not take part in an discussions relating to the Local Plan.
4.19	CONFIRMATION OF MINUTES To confirm the Minutes of the Full Council Meeting held on 18.12.2018 It was RESOLVED to confirm the minutes of the Full Council meeting held on 18.12.2018 and they were signed as a true record.
5.19	PUBLIC PARTICIPATION To allow public participation in accordance with the Council's Standing Order procedure Members of the Public spoke on the following matters: <ul style="list-style-type: none">A resident raised concerns regarding Cllr Harvey's participation in the Planning Committee. The Clerk directed the resident to the Parish Council's Complaints Policy which will provide them with contact details for the Monitoring Officer at Shropshire Council, should they wish to make a complaint about a councillor's conduct.

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	<ul style="list-style-type: none"> A member of the public raised concerns about the negative comments circulating on Social Media and the threatening behaviour aimed at certain individuals. It was noted that this has been passed to the police. 								
<p>6.19</p>	<p>POLICE REPORT To receive a verbal Police Report (dependent on their attendance at this meeting). Report of incidents within the parish for the month of December, 2018 circulated to councillors via email.</p> <p>PCSO Hughes gave a verbal police report and supplied the Parish Council with 'Neighbourhood Watch' and CCTV in Operation' signs for Fitzalan Close.</p> <p>It was RESOLVED to note the report and Cllr Davis kindly offered to put the signs up in Fitzalan Close.</p>								
<p>7.19</p>	<p>REPORTS For Consideration</p> <p>a) Chair's Report – Consider matters arising since the last meeting The Chair reported that she had attended the Local Plan Consultation Meeting in Oswestry and provided a brief overview of the meeting. It was RESOLVED to note the report.</p> <p>b) Clerk's Progress Report – Consider matters arising since the last meeting. It was RESOLVED to note the matters raised in the Clerk's report below.</p> <table border="1" data-bbox="169 1010 1465 2096"> <tr> <td data-bbox="169 1010 1307 1155"> <p>Speed Monitoring through Whittington – Waiting for a response from the Community Speedwatch Scheme. Funding road safety measures is to be considered later on the agenda as part of the 2019/20 budget.</p> </td> <td data-bbox="1307 1010 1465 1155"> <p>On-going</p> </td> </tr> <tr> <td data-bbox="169 1155 1307 1704"> <p>Streetlighting (on-going issues)</p> <ul style="list-style-type: none"> Annual Survey Report – To be completed in January. Streetlight Working Group to meet once this is received. Waiting for Highline to remove the old columns in Park Hall Artillery Road, Park Hall – The majority of lights have been out due to a SP fault. fault will be dealt with within 25 days unless there are technicalities that take longer to resolve. Station Road, at entrance to Glebe Meadows (No24) – Light out – this is a Scottish Power fault Inglis Road, Park Hall – Lights out – Scottish Power Fault Between Nos 1 and 4, Park Crescent, Park Hall – Scottish Power Fault Light out on Burma Road (Shropshire Council light) not working as supply is taken from Column 59 on Inglis Road (PC light) – Scottish Power fault as noted above Stump in Cambrian Avenue – needs removing. </td> <td data-bbox="1307 1155 1465 1704"> <p>On-going</p> </td> </tr> <tr> <td data-bbox="169 1704 1307 1995"> <p>Play Area</p> <ul style="list-style-type: none"> The work required to the Toddler Multi Play and the overhead bar on the cradle swings has been ordered and will be completed in Jan. Clerk seeking additional quotes for the other maintenance work required in new financial year. David G has now repaired the fence Regular inspection schedule – to be considered as part of 2019/20 budget discussions </td> <td data-bbox="1307 1704 1465 1995"> <p>On-going</p> </td> </tr> <tr> <td data-bbox="169 1995 1307 2096"> <p>Parking issue on Boote Street – The police were contacted and said that they would speak to the owners of the vehicles</p> </td> <td data-bbox="1307 1995 1465 2096"> <p>To note</p> </td> </tr> </table>	<p>Speed Monitoring through Whittington – Waiting for a response from the Community Speedwatch Scheme. Funding road safety measures is to be considered later on the agenda as part of the 2019/20 budget.</p>	<p>On-going</p>	<p>Streetlighting (on-going issues)</p> <ul style="list-style-type: none"> Annual Survey Report – To be completed in January. Streetlight Working Group to meet once this is received. Waiting for Highline to remove the old columns in Park Hall Artillery Road, Park Hall – The majority of lights have been out due to a SP fault. fault will be dealt with within 25 days unless there are technicalities that take longer to resolve. Station Road, at entrance to Glebe Meadows (No24) – Light out – this is a Scottish Power fault Inglis Road, Park Hall – Lights out – Scottish Power Fault Between Nos 1 and 4, Park Crescent, Park Hall – Scottish Power Fault Light out on Burma Road (Shropshire Council light) not working as supply is taken from Column 59 on Inglis Road (PC light) – Scottish Power fault as noted above Stump in Cambrian Avenue – needs removing. 	<p>On-going</p>	<p>Play Area</p> <ul style="list-style-type: none"> The work required to the Toddler Multi Play and the overhead bar on the cradle swings has been ordered and will be completed in Jan. Clerk seeking additional quotes for the other maintenance work required in new financial year. David G has now repaired the fence Regular inspection schedule – to be considered as part of 2019/20 budget discussions 	<p>On-going</p>	<p>Parking issue on Boote Street – The police were contacted and said that they would speak to the owners of the vehicles</p>	<p>To note</p>
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Fitzalan Close – The police have supplied ‘CCTV in operation’ and ‘Neighbourhood Watch Area’ signs.	On-going
Dog fouling on footpath / Bridlepath – The issue has been sent to a representative in the mapping and enforcement department at Shropshire council who has referred it to the Dog Warden, who will be in touch.	On-going
Defibrillator – The defib was used on 29 th December. The pads have been replaced. The battery is showing as ‘low’. New battery ordered (£140+VAT) and a new set of pads as spares (£27+VAT).	To note
Grounds Maintenance – The new contractors have returned a signed copy of the contract and terms and conditions and will bring with them copies of risk assessments, method statements and insurance when we meet with them prior to the contract commencing. Environmental Maintenance Grant – Application submitted, response not yet received.	To note
Whittington Castle – Invitation to attend a Consultation meeting on Thursday 24 th January 7pm at the Castle.	To note
Graffiti – Reported by a resident that there has been graffiti on the Severn Trent Gates. This has been reported to the Police by the resident and the Clerk reported it to Severn Trent who have raised a job to have it removed.	To note

c) **Footway Lighting** - To receive any issues with streetlights
It was **RESOLVED** to call a meeting of the Streetlight Working Group one the annual survey report has been received.

d) **Whittington Cemetery and Garden of Remembrance** – To consider the report by Cllrs Hickman, Davies and the Clerk following their meeting with representatives of the Church and the PCC

The following report was considered by Councillors:

Notes from a meeting with the Church 15.01.2019

Present: Keith Griffiths (PCC), Sarah Burton (Rector), Amy Jones (Clerk), Frank Davis (Vice Chair), Greg Hickman (Chair of the F&E Committee)

Church representatives were given a copy of:

- NALCs L01-18 – Financial Assistance to the Church
- The letter sent to the Church in March 2014 outlining the sliding scale for payments towards the cemetery and moving capital funding award from the Garden of Remembrance

The Church representatives confirmed:

- The Garden of Remembrance is **NOT** a closed churchyard so the church are still responsible for its management and maintenance. It has not been closed because in theory there is still space but the church are looking at going through the process of closing it. If the church close it by an order of council, they can then serve a written request on the parish council to take on the maintenance of the closed churchyard. The parish council then has 3 months to decided whether to do this or to pass it onto Shropshire Council to maintain.

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- The Church own the land
- The only closed churchyard is the land directly surrounding the church and Shropshire Council pay for the maintenance of this
- The Church are tied regarding burial fees – they charge £300 for a burial and this is set nationally. They have on average 6 burials a year.

The question was raised regarding ‘who holds responsibility for providing burial land in the parish’. Having obtained advice from SALC, the Clerk reported that there is no statutory responsibility on councils to provide burial land.

It was discussed whether there would be an option to make a donation towards the ‘Friends of Whittington Cemetery’ to support with the ongoing maintenance costs and that this suggestion be put to full council as part of the budget discussions.

It was RESOLVED to note the report and consider any matters relating to maintenance and donations as part of the budget discussions.

e) Whittington Castle - To receive any issues relating to the Castle

The consultation meeting is taking place on Thursday 24th January and the meeting is focused on generating support for their Lottery application. It was RESOLVED to note the report and councillors were encouraged to attend. The matter was raised about the lack of time the lights were on over the Christmas period and that this was due to the time clock not working. This raised questions regarding the grant given to the Castle at the December meeting (£50.00) and whether it has been utilised fully. It was RESOLVED to note this information and consider this in relation to their grant application towards new lighting (agenda item 13.19)

f) Whittington play area at Fitzgwarine – To discuss any other issues relating to the play area

The Clerk reported that the ‘No dogs allowed’ sign is now very damaged and sharp and needs to be replaced. It also needs to have a contact number on so that people can report any issues they observe. The matter of weekly inspections is to be discussed as part of the 2019/20 budget. It was RESOLVED that the Clerk order a new sign and have it installed.

8.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

Councillors Steve Charmley noted that there was nothing further to report in addition to what is already on the agenda for discussion.

9.19 PLANNING

a) To note any planning decisions

I. **Reference:** 18/04703/FUL (validated: 22/10/2018)

Address: Land To The South Of Hindford, Whittington, Shropshire

Proposal: Erection of two dwellings, associated garaging, alternations to the private access road and associated works

Decision: Refuse

II. **Reference:** 18/05091/FUL (validated: 05/11/2018)

Address: 19 Fitzgwarine Drive, Whittington, SY11 4NZ

Proposal: Erection of two storey side extension and porch to front

Decision: Grant Permission

RESOLVED to note.

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b) Planning applications for consideration

I. Reference: 19/00024/FUL

Address: 12 St Barbaras place, Park Hall, Oswestry, Shropshire, SY11 4AP.

Proposal: Erection of single storey extension

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The parish council have no comments to make on this application

Councillor Jones did not take part in discussions on the following item:

c) Planning Committee – To receive a verbal report from the Planning Committee following their meeting on 22.01.19 and:

I. Local Plan - Note the consultation response agreed by the committee to the Local Plan Review – Site Allocations.

It as **RESOLVED** to **NOTE** the response to the consultation put together by the Planning Committee and **AGREED** to submit this to Shropshire Council (copy of response – Appendix A). A copy of the key sections of the response to be published on the parish council noticeboards.

II. Planning Policy - Approve the adoption of the proposed ‘Pre-application Protocol’ as recommended by the committee and consider the committee’s proposed scheme of delegation regarding pre-application engagement.

It was **RESOLVED** to approve the recommendation of the committee to adopt a pre-application protocol and to **NOTE** that the scheme of delegation for pre-application engagement is to be given further consideration by the committee and brought back to a future meeting.

10.19 ACCOUNTS

a) Consider the following accounts for Payment

It was **RESOLVED** to approve the following payments:

Cheque No	Sundry Creditor & Details	Amount (inc VAT)
2966	<i>Clerk’s Salary and expenses as of 1st January – 31st January 2019</i>	942.90
2967	<i>HMRC – Clerk PAYE Payments (TAX and NI) and Council’s National Insurance Payment (Month 9 - 1/1/19 to 31/01/19)</i>	30.80
2968	<i>Greenfingers Ltd. – Grounds Maintenance – January - Maintenance Contractors (Oswestry) Inv. 34190 refers - Min.61/14 and Min. 79/16 refers)</i>	579.60
2969	<i>Highline Electrical</i> <ul style="list-style-type: none"> • <i>Streetlight Repairs (December)</i> • <i>Christmas Lights – (Ref: Grounds Maint. Sundry Minute 203.18 refers)</i> 	1465.80 306.00
2970	<i>D W Gruar – Repairs required to Play Area Fence (Ref: Grounds Maint.Sundry Minute 197.18 refers)</i>	600.00
2971	<i>SALC – Clerk’s copy of Local Council’s Explained</i>	19.99

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	<table border="1" data-bbox="201 188 1426 309"> <tr> <td data-bbox="201 188 325 309">DD</td> <td data-bbox="325 188 1168 309"><i>NEST – Pension January (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i></td> <td data-bbox="1168 188 1426 309">17.21</td> </tr> </table> <p data-bbox="217 344 1321 416">b) Reconciliation - To approve bank reconciliation up to and including 31st December 2018. RESOLVED to APPROVE.</p> <p data-bbox="217 452 1490 595">c) 2018/19 3rd Quarter Budget Report – Consider the report and appoint a councillor to carry out the 3rd quarter internal check on the accounts. RESOLVED to note the 3rd Quarter Budget report. It was FURTHER RESOLVED that Cllr Beaumont carry out the 3rd Quarter Internal Checks on the Accounts and report back at the February meeting.</p>	DD	<i>NEST – Pension January (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i>	17.21	
DD	<i>NEST – Pension January (Employer Contribution, Employee Contribution), Employee contributions have been deducted from SALARY</i>	17.21			
11.19	<p data-bbox="165 636 513 672">YOUTH ENGAGEMENT</p> <p data-bbox="165 680 1104 712">Receive an update from Cllr Johnson following meetings with TNS Foundation.</p> <p data-bbox="165 748 1500 891">Cllr Johnson gave an update on recent work with the TNS Foundation and informed councillors that the first Youth Project Taster Sessions will run on 21st and 28th February, 7pm in the Senior Citizen’s Hall. These sessions are now being publicised and discussions are taking place regarding venues and where future sessions could be hosted.</p> <p data-bbox="165 927 1337 958">A representative from the TNS Foundation provided an update on current funding for the project:</p> <ul data-bbox="376 1003 1490 1137" style="list-style-type: none"> • Staffordshire Youth Foundation (Lottery based fund) – TNS Foundation bid for the fund and was successful. This will pay for the cost of a Youth Worker and someone to support, in addition to also funding activities, equipment and room hire. The grant equates to £4500 in total and will fund 40 weeks. <p data-bbox="165 1182 1104 1214">Future funding of the project is to be discussed as part of the 2019/20 budget.</p> <p data-bbox="165 1258 1500 1429">The Clerk reported that having obtained advice from SALC, the parish council need to be clear that The TNS Foundation are providing the <u>service</u> and if the parish council allocate funding in the 2019/20 budget this would be a <u>grant</u> to the TNS Foundation (using the General Power of Competence) to provide financial support to the project. The TNS Foundation would hold full responsibility for running the project including insurance, health and safety etc. The Parish Council are supporters of the Project.</p> <p data-bbox="165 1473 1500 1572">It was RESOLVED that if agreed under agenda item 12.19, the money would be made available as a <u>GRANT</u> and all marketing material for the Youth Project needs to reflect this so that it is clear ownership of the project sits with The TNS Foundation and the Parish Council are supporting the project.</p>				
12.19	<p data-bbox="165 1617 437 1653">2019/20 BUDGET</p> <p data-bbox="217 1662 1490 1724">a) Earmarked Reserves - Consider the Clerk’s report and recommendations in relation to earmarking reserves</p> <p data-bbox="312 1765 1474 1868">It was RESOLVED to allocated the following funds to earmarked reserves and to NOTE the Clerk’s report with current spending from reserves to the end of the 3rd quarter and an estimate for the earmarked reserve levels at year end.</p>				

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Earmarked Reserves	ACTUAL as of 31/03/2018	TO DATE as of 31/12/2018	ESTIMATE as of 31/03/2019
Streetlighting LED Conversion	58000	51311.52	40660
Play Equipment Replacement	10000	10000	10000
Parish / Community Projects	4000	4000	4000
Neighbourhood Fund (8530.72 allocated from 2015-2017, all spent on LED conversions in 2018)	8530.72	0	0
TOTAL Earmarked Reserves	80530.72	65311.52	54660
Reconciliation (cash at bank)	115568.9	111336.38	88985.31
TOTAL General Reserve*	35038.18	46024.86	34325.31
General Reserve - <i>Minimum</i> level of General Reserve should be maintained at 9 months Net Revenue Expenditure (ref: General Reserves Policy)			
		31348	

- b) To consider the budget proposal and items prepared by the Clerk, presented under the following headings:

The 2019/20 budget report prepared by the Clerk was considered and the following points discussed:

1. **Income** (Receipts)

It was noted that the increase in bank interest is because the council now hold funds in a higher interest savings account.

2. **Staff Costs** (Payments)

It was noted as part of discussion that Governance and Accountability for Local Councils (the guide by which we abide by for External Audit) states: Staff Costs - This figure comprises all payments made in relation to the employment of staff. This includes employment expenses which are benefits (mileage, travel, etc.) but not items of reimbursement of expenses for postage, stationery or other outlays made on behalf of the council. Where the council makes deductions for PAYE and National Insurance and pays employer's contributions for NI and pensions, then Staff costs should include payments to HM Revenue and Customs and any pension contributions. The 2019/20 budget proposals equate to a 7% saving on staff costs.

3. **Administration** (Payments)

The following items were discussed:

Training - Funds have been included for staff and councillors training – reference the training and development policy.

Elections – A figure of £1000 has been included to build up earmarked reserves for 2021. The Good Councillor's Guide to Finances specifies that councils hold an 'election reserve' so the funds are there should a by-election be called unexpectedly or to build up an earmarked contingency over a number of years. This £1000 would then be added to earmarked reserves at the end of the year if unspent or used towards the payment of a by-election if required.

Subscriptions & Publications – There was a double payment to SALC and CPRE in same financial year of 2017/18, the 2018/19 payment will be made in April 2019 to correct this so that payments move back into the correct year.

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Donations / Grants – Having considered all guidance provided by NALC, it was **RESOLVED** that funds be allocated in the budget heading ‘donations’ to be able to provide a donation to the Whittington Castle Preservation Trust towards the maintenance of the back field and to the Church towards the maintenance of the Cemetery. Where the grant can be made to ‘Friends of Whittington Cemetery’ will be investigated further. As reported earlier under agenda item 7(d).19, the Garden of Remembrance may be closed by the Church in the future and therefore the parish council will need to consider whether they wish to take on the future maintenance. In order to financially plan for this possible future expense, funds have been allocated under a separate budget heading - ‘Garden of Remembrance’.

4. Culture, Leisure and Recreation (Payments)

The following items were discussed:

Youth Project – The existing budget figure of £500 was increased to £2000 to enable the council to provide a grant to The TNS Foundation to provide Youth Provision in Whittington.

Play Equipment Inspections – It was **RESOLVED** that Cllrs Davis, Hickman, Jones and Charmley will carry out weekly checks and report back to the Clerk with their observations so that a record can be held on file. The figure included in the budget is to cover the cost of the annual Rospa inspection.

Grounds Maintenance – The figure included in the budget accounts for any additional cuts that may be required and a contingency, should the environmental maintenance grant application not be successful.

Welcome Gates / Village Entrances - This was included in the parish plan as a parish priority. Funds allocated in the budget would be earmarked and added to and then used as match funding. It was noted that the Clerk will contact the Clerk at Ryton XI Towns to obtain information and costs as they have recently carried out a similar project.

Road Safety – Vehicle Activated Signs cost between £2500 - £3200. Proposal to use £2000 from earmarked reserves and add to this with £1200 of precepted funds to enable the PC to purchase another VAS next year.

Garden of Remembrance - As discussions with the Church are still ongoing and there is a proposal from them to register this as a closed churchyard, the parish council would then need to consider either taking on the maintenance (under S.215 of the LGA 1972) or passing it onto Shropshire Council.

5. Streetlighting (Payments)

Improvements (LED) – There are currently 157 lights that have not yet been converted to LED. The parish council will receive Neighbourhood Fund which can be used towards the project to help decrease the shortfall. An additional £1500 has been added into the budget to start to generate funds through the precept, to pay towards the funding the project.

Routine Repairs / Maintenance – As more lights are converted this should reduced and surplus funds can be put towards the improvements.

Electricity – Same as above, as more lights are converted, this will reduce and surplus funds can be put towards the improvements.

c) To agree the budget for 2019/20

All figures are net (excluding vat)

It was **RESOLVED** to set an expenditure budget of: **£71,802**

It was **RESOLVED** that **£27,500** of this expenditure be drawn from earmarked reserves as follows:

LED / Streetlight Improvements - £25,000

Road Safety - £2,000

Play Equipment - £500

It was **RESOLVED** to estimate income (excluding the precept) at: **£421.19**

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71,802 (expenditure) – 27,500 (funds drawn down from earmarked reserves) - 421.19 (income) =
£43,880.81

2019/20 Budget attached – appendix B.

d) **To set the parish precept for 2019/20**

It was **RESOLVED** to set a parish precept of £43,880 which equates to a 3.6% increase on a Band D property in the Parish.

The precept request form was signed by the Chair and the Clerk.

The increase in the precept is attributed to:

- Supporting a Youth Project in the Village
- Funding Road Safety Equipment
- Improving the entrances to the villages and hamlets
- Funding the on-going streetlight improvement project

13.19 GRANT / DONATION REQUESTS

To receive and consider grant applications received to date.

It was **RESOLVED** to defer this item to the February meeting.

21.30 - It was **RESOLVED** to suspend standing orders to enable the remaining agenda items to be discussed.

14.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- *Consideration to be given to making an expression of interest for CIL Local re: improvements to the gobowen end of the top street junction. It was RESOLVED that this be put on the February agenda.*
- *Community Speed Watch – awaiting the completion of the Risk Assessment.*
- *Ordering of future agendas so that people presenting are doing so at the start of the meeting.*

15.19 CORRESPONDENCE

To note correspondence received via e-mails or post 'hard copies' from 18th December, until date of this agenda:

1. News from the NHS Shropshire Clinical Commissioning Group (CCG) - Where to get health advice over Christmas and New Year
2. Shropshire Council Local Plan Review – Site Allocations Consultation Meeting 15th January, 7.00pm at The Marches School
3. Shropshire Council – Community Infrastructure Levy – Update and Documents
4. Shropshire Council Building Control - LABC Newsletter

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5. SALC – January Bulletin with attachments – Salary Scales 2019-20, LTN 9E Handling Complaints, LTN 38 Data Protection, T&PC Survey Results Newsletter ACC.
6. Shropshire Council – Place Plan Communication
7. PCC – Budget Consultation
8. Whittington Castle – Consultation meeting on Thursday 24th January 7pm at the Castle.
9. Oswestry Town Council – Invitation to Public Meeting with the Police and Crime Commissioner 6.30 pm on Monday 18th February 2019 at the Wynnstay Hotel
10. Future Fit – Press Release - Health leaders set the date for a decision making meeting on future of hospital services
11. Oswestry Town Council – Future Fit and Service in Oswestry – Invitation to attend a meeting 7.00 pm on Monday 21st January 2019 in the Council Chamber, the Guildhall, Oswestry.
12. Severn Trent – Correspondence regarding work that will take place late February 2019 on the B5009 from half way between Top Street and The Church heading in the Gobowen direction for about 400m.
13. SALC – Training programme 2019

To consider a response to the following:

1. **Bring Banks Consultation-** <https://shropshire.gov.uk/get-involved/closure-of-shropshire-council-recycling-bring-sites/>
RESOLVED not to respond.
2. **Buckingham Palace Garden Party** – Consider making a nomination. **RESOLVED** to Nominate the Chair.
3. **SP Energy Networks Consultation** – Reinforcement to the North Shropshire Electricity Distribution.
RESOLVED to note.

16.19 DATE, TIME AND LOCATION OF NEXT MEETING

- a) To confirm the date and time of the next meeting.
The next meeting of the full council will be on Tuesday 26th February, 7.30pm at the Castle.
- b) To agree a date for the 2019 Annual Parish Meeting
It was **AGREED** to hold the Annual Parish Meeting on 14th May in the big room at the Senior Citizens Hall. Possible Speakers were proposed – Right Home, Right Place and Community Speedwatch.

Meeting closed: 21.44

Signed _____ Chairman