

# Whittington Parish Council

T: 01691 829571

E: [clerk@whittingtonpc.com](mailto:clerk@whittingtonpc.com)

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

15<sup>th</sup> April 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 23<sup>rd</sup> April 2019 at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

## AGENDA

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### 51.19 APOLOGIES FOR ABSENCE

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### 52.19 DISCLOSABLE PECUNIARY INTERESTS

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

*[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]*

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### 53.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 26.03.19

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### 54.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

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### 55.19 POLICE REPORT

To receive a verbal Police Report (dependent on their attendance at this meeting). Report of incidents within the parish for the month of March, 2019 circulated to councillors via email.

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### 56.19 RIGHT HOME RIGHT PLACE

Discuss and consider the information received

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### 57.19 REPORTS

#### For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
  - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
  - c) **Footway Lighting** – To note the next meeting of the Streetlight Working Group and receive any issues with lighting
  - d) **Whittington Cemetery and Garden of Remembrance** – To receive a report
  - e) **Whittington Castle** - To receive a report
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- f) **Whittington play area at Fitzgwarine** – To receive a report from Cllrs Davis and Jones on the weekly checks and receive an update from the Clerk in relation to the Calor Community Grant Application
- g) **Grounds Maintenance & Environmental Maintenance Grant** – To receive an update
- h) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.

## 58.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

## 59.19 PLANNING

- a) **To note any planning decisions**
  - i. **Reference:** 19/00374/FUL (validated: 24/01/2019)  
**Address:** Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, SY11 4LP  
**Proposal:** Application under section 73A of the Town and Country Planning Act 1990 for installation of renewable energy heat pump and all associated works  
Decision: Grant Permission
- b) **Planning applications for consideration**
  - i. To note that no new planning applications have been received up to the date the agenda was published (15.04.19)

## 60.19 ACCOUNTS

- a) **Payments** - Consider the following accounts for payment:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
2995	Clerk	Salary 1 <sup>st</sup> April – 30 <sup>th</sup> April	898.46	0.00	<b>898.46</b>
		Expenses	67.30	0.00	<b>67.30</b>
2996	HMRC	PAYE Payments (Month 1)	26.82	0.00	<b>26.82</b>
		Employer NI	30.84	0.00	<b>30.84</b>
2997	Greenfingers Ltd	Grounds Maintenance (March) – <i>Final contractual payment</i>	483.00	96.60	<b>579.60</b>
2998	Highline Electrical	Streetlight Repairs (March)	261.00	52.20	<b>313.20</b>
2999	Whittington Castle Preservation Trust	Room Hire – March x 2 Meetings	50.00		<b>50.00</b>
3000	SALC	ALC Affiliation Fees 2019/20	899.99	0.00	<b>899.99</b>
3001	D & R Brewer	Grounds Maintenance – Month 1 (1/12 of total annual cost)	87.50	0.00	<b>87.50</b>
Direct Debit	NEST	Pension April (Employer 12.91 & Employee 17.22 Contribution), Employee contributions deducted from Salary	30.13	0.00	<b>30.13</b>
<b>TOTAL PAYMENTS</b>			<b>2835.04</b>	<b>148.80</b>	<b>2983.84</b>

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- b) **Income** – To note income received
  - c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> March 2019 (Year End).
  - d) **Financial Year End 2018/19 – To consider the following financial documents:**
    - I. Year End Receipts and Payments
    - II. Year End Budget Report
    - III. Earmarked Reserves
    - IV. Asset Register
  - e) **Direct Debits** – To note Direct Debit Payments for 2019/20
  - f) **Internal Auditor** – Appoint an internal auditor for 2019/20
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## 61.19 INSURANCE

Consider quotes and policy schedules received

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## 62.19 19/04185/NEWDEV SHROPSHIRE COUNCIL STREET NAMING & NUMBERING

Consider the site plan and policy supplied by Shropshire Council and respond with suggestions for the new street name for the development land SE Of Whittington Primary School, Station Road.

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## 63.19 GRANT / DONATION REQUESTS

To receive and consider grant applications received.

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## 64.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

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## 65.19 CORRESPONDENCE

To note correspondence received via e-mails or post 'hard copies' from 26<sup>th</sup> February, until date of this agenda:

1. Shropshire Council - Road Closure: New Marton Road Junction, Oswestry. Start Date: 20th May 2019. End Date: 22nd May 2019. Purpose: Install 10m of 1 way poly duct in Verge. Enforcement pattern for New Marton Road Junction, Oswestry: 24 hrs
  2. Shropshire Council – Road Closure: Road Closure: Rose Cottage Junction Kenwick Park, Cockshutt. Start Date: 23rd April 2019. End Date: 25th April 2019. Purpose: Short 0.1-4.5m Full Ex 25mm MDPE new water connection Job in Carriageway (10mm Bitmac (Tarmac). Enforcement pattern for Rose Cottage Junction Kenwick Park, Cockshutt: 24 hr
  3. LGRC/NALC LOCAL COUNCIL EXPO - 21st June 2019
  4. NALC – Chief Executive Bulletin
  5. SALC – Notification that next Oswestry Area Committee meeting will be 30<sup>th</sup> April
  6. SALC – Invitation to attend: The 5 Voices workshop being held at Shirehall, Shrewsbury on 10th May 2019, 8.30am – 10.30am.
  7. The Pensions Regulator - Your legal duties: workplace pensions re-enrolment
  8. Shropshire Council - Road closure for resurfacing - B5069 St Martins between 15 and 20 April 2019
  9. Shropshire Council - Road Closure: New Marton Junction Hindford, Whittington. Start Date: 18th June 2019. End Date: 20th June 2019.
  10. Shropshire Council - High Street Community Clean up
  11. SALC – April Information Bulletin
  12. Shropshire Council - Resurfacing work on B5069 at St Martins postponed
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13. Shropshire Council - Road Closure: Perthy Bridge to Windy Ridge, Lower Perthy. Start Date: 18th June 2019. End Date: 19th June 2019

14. Derwen College – Acknowledgement of the grant received and a thank you card

**To consider the following correspondence:**

1. Reinforcement to the North Shropshire Electricity Distribution Network (EN020021) - Rule 8 letter and Annexes
  2. Local Bus Service consultation
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## **66.19 DATE, TIME AND LOCATION OF NEXT MEETING**

To note the date and time of the next meeting.

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## **67.19 EXCLUSION OF PRESS AND PUBLIC**

*That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.*

### **PLACE PLAN**

(defined at this stage by Shropshire Council as a confidential joint draft working document between Shropshire Council and Town and Parish Council's)

**Consider and review the draft document**

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