

Whittington Parish Council

FINANCE AND EXECUTIVE COMMITTEE

Minutes of the Meeting of Whittington Parish Council's Finance and Executive Committee held on Tuesday 25th June 2019 at 6.15pm in the Tea Rooms, Whittington Castle, Whittington.

Councillors Present: Frank Davies, Greg Hickman, Paul Jones, Jill Whitby (non-voting member).

Also in attendance: Mrs A Jones (Clerk)

9.19.FE ELECTION OF A CHAIRMAN

It was **RESOLVED** to elect Cllr Hickman as Chairman of the Finance and Executive Committee for 2019-20.

10.19.FE APOLOGIES FOR ABSENCE

All committee members present.

11.19.FE DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**
- b) To consider any applications for dispensation. **None received.**

12.19.FE CONFIRMATION OF MINUTES

To confirm the Minutes of the Finance and Executive Committee Meeting held on 25.03.19

It was **RESOLVED** to confirm the minutes of the Finance and Executive Committee meeting held on 25.03.19 and they were duly signed as a true record.

13.19.FE ACCOUNTS

Consider a draft 1st Quarter Budget Report prepared by the Clerk

The draft 1st Quarter Budget Report was considered, and no concerns raised. **RESOLVED** to note.

14.19.FE HEALTH & SAFETY

Review the following documentation

The following documents were considered by the committee and following some minor amends, the following recommendations were made:

- a) Health and Safety Policy. **RESOLVED** to **RECOMMEND** adoption by Full Council.
 - b) Risk Management Schedule, Scheme and Risk Assessments. **RESOLVED** to **RECOMMEND** adoption by Full Council.
 - c) Asset Management Schedule. **RESOLVED** to **RECOMMEND** adoption by Full Council.
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It was **FURTHER RESOLVED** that as advised by the new insurers, the play equipment checks will now be carried out fortnightly in the summer and monthly in the winter months.

15.19.FE DATE AND TIME OF NEXT MEETING

To note the date and time of the next meeting.

Tuesday 19th November 2019 – 6.15pm (3rd Quarter Budget Review)

Meeting closed: 18.56

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