

# Whittington Parish Council

T: 01691 829571

E: [clerk@whittingtonpc.com](mailto:clerk@whittingtonpc.com)

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

18<sup>th</sup> June 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 25<sup>th</sup> June at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

## AGENDA

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### 90.19 APOLOGIES FOR ABSENCE

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### 91.19 DISCLOSABLE PECUNIARY INTERESTS

*[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]*

- a) **Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.**
- b) **To consider any applications for dispensation**

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### 92.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 28.05.19

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### 93.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

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### 94.19 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

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### 95.19 REPORTS

#### For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
  - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
  - c) **Footway Lighting** – To receive a report from the Streetlight Working Group and receive any issues with lighting
  - d) **Whittington Cemetery and Garden of Remembrance** – To receive a report
  - e) **Whittington Castle** - To receive a report
  - f) **Whittington play area at Fitzgwarine** – To receive a report from Cllrs Davis and Jones and consider quote and designs to improve signage on the play area entrances
  - g) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.
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## 96.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

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## 97.19 PLANNING

### a) To note any planning decisions

#### I. Reference: 18/01990/FUL (validated: 02/05/2018)

**Address:** Development Land SE Of Whittington Primary School, Station Road, Whittington, Shropshire

**Proposal:** Erection of 34No. dwellings; formation of access onto the B5009; open space area and community parking area (Phase I of area approved under 14/03027/OUT)

**Decision:** Grant Permission

### b) Planning applications for consideration

#### I. Reference: 19/01831/FUL (validated: 22/05/2019)

**Address:** Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP

**Proposal:** Installation of a renewable heatpump and all associated works

#### II. Reference: 19/02400/VAR (validated: 04/06/2019)

**Address:** 3 Hindford, Whittington, Oswestry, Shropshire, SY11 4NL

**Proposal:** Variation of condition number 2 attached to planning permission reference 14/04965/FUL dated 16/12/2015 to allow amendments to approved plans

#### III. Reference: 19/02408/FUL (validated: 30/05/2019)

**Address:** 18 Penybryn Avenue, Whittington, Shropshire, SY11 4DL

**Proposal:** Erection of a single storey extension to rear

#### IV. Reference: 19/02593/VAR

**Address:** Plot 29 Old Piggery, Park Hall, Shropshire, SY11 4AX

**Proposal:** Variation of Condition No. 1 (approved plans) attached to planning permission 16/01018/REM dated 22 August 2016 Substitute house type for Plot 29 from type F (4 bed) to type D (3 bed)

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## 98.19 ACCOUNTS

### a) Payments - Consider the following accounts for payment:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3016	Clerk	Salary 1 <sup>st</sup> June – 30 <sup>th</sup> June	898.46	0.00	<b>898.46</b>
		Expenses (Home Office Allowance, stamps, mileage)	50.90	0.00	<b>50.90</b>
		Reimbursement for website annual fees (Premium site plan, domain registration, gsuite email)	164.00	0.00	<b>164.00</b>
3017	HMRC	Clerk - PAYE Payments (Month 2)	26.82	0.00	<b>26.82</b>
		Employer NI	30.84	0.00	<b>30.84</b>

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		Chairman's Allowance	TBC	TBC	<b>TBC</b>
<b>3018</b>	Highline Electrical	Streetlight Repairs (May)	142.00	28.40	<b>170.40</b>
<b>3019</b>	Whittington Castle Preservation Trust	Room Hire – May	25.00		<b>25.00</b>
<b>3020</b>	D & R Brewer	Grounds Maintenance – Month 3 (3/12 of total annual cost)	87.50	0.00	<b>87.50</b>
<b>3021</b>	SUCS	Annual Membership/Subscription	25.00 TBC	0.00	<b>25.00 TBC</b>
<b>3022</b>	SALC	GDPR Training 24.05.19 attended by the Clerk	27.00	0.00	<b>27.00</b>
<b>3023</b>	J Whitby	Chairman's Allowance (subject to PAYE – final total to be calculated once processed)	350.00	350.00	<b>350.00</b>
<b>Direct Debit</b>	NEST	Pension May (Employer 12.91 & Employee 17.22 Contribution), Employee contributions deducted from Salary	30.13	0.00	<b>30.13</b>

**b) Income** – To note income received

Date Received	From Whom and Description	Amount
31.05.19	NatWest – Interest	<b>5.21</b>
17.06.19	SP Manweb PLC – Wayleave Payment	<b>1.19</b>

**c) Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> May 2019

**d) Internal Transfer** – To consider electronically transferring funds to the parish council's savings account

**e) Membership** – To consider renewing Corporate Membership to the Shropshire Union Canal Society

## 99.19 ROAD SAFETY / HIGHWAYS

- a) Consider correspondence relating to Berghill Lane, Whittington
- b) Receive an update on the PCC Ambassador's Fund Application for additional VAS in the village
- c) Consider correspondence relating to Station Road

## 100.19 FINANCE AND EXECUTIVE COMMITTEE

To receive a verbal report from the Finance and Executive following their meeting on 25.06.19 and consider recommendations from the committee.

## 101.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

## 102.19 CORRESPONDENCE

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**To note correspondence received via e-mails or post 'hard copies' from 28<sup>th</sup> May, until date of this agenda:**

1. A495 Whittington Level Crossing - Network Rail Planned Works
2. Shropshire Council: A495 Station Road, Whittington Level Crossing. Start Date: 30th August 2019. End Date: 9th September 2019. Purpose: Complete renewal of the Level Crossing - This level crossing will be closed continuously from 30.08.19 - 09.09.19 - no vehicle or pedestrian access during both weekends from 22:00 on the Friday until 07:30 on the Monday for the core works
3. Annual General Meeting and SALC's 70th Celebration, Friday 15 November 2019, The Lord Hill Hotel, Shrewsbury
4. Shropshire Council: Road Closure: Rednal Junction to Haughton Farm. Start Date: 17th June 2019. End Date: 21st June 2019. Purpose: Road closure for installation of ducting for Fibre delivery.
5. SALC – June Information Bulletin
6. Shropshire Council - Road Closure: Watergate Street, Ellesmere. Start Date: 30th June 2019. End Date: 30th June 2019
7. Invitation to attend Shropshire Bus Campaign launch, Saturday 29th June 2019, Theatre Severn, Shrewsbury, 1400-1700
8. Shropshire Council - Roads Focus - road safety campaign
9. Journal of the Shropshire Union Canal Society – Summer 2019 edition

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## **103.19 DATE, TIME AND LOCATION OF NEXT MEETING**

To note the date and time of the next meeting.

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