

Whittington Parish Council



Minutes of the Annual Meeting of Whittington Parish Council held on Tuesday 28th May 2019 at 7.30pm at The Tea Rooms at Whittington Castle, Castle Street, Whittington.

Councillors Present: Jill Whitby, Frank Davies, Paul Thompson-Lawrence, Lucy Beaumont, Paul Jones, Keith Stanton, Rupert Harvey, Jenny Pritchard, Ian Johnson, Greg Hickman

Also in attendance: Mrs A Jones (Clerk).

68.19 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

It was **RESOLVED** to elect Councillor Jill Whitby as Chairman and the declaration of acceptance of office form was duly signed.

69.19 ELECTION OF VICE CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE

It was **RESOLVED** to elect Councillor Frank Davis as Vice Chairman and the declaration of acceptance of office form was duly signed.

70.19 APOLOGIES FOR ABSENCE

It was **RESOLVED** to receive apologies for absence from Cllr Steve Charmley.

71.19 DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**
- b) To consider any applications for dispensation. **None received.**
- c) To note that register of interest forms must be updated with any changes. **Noted.**

72.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 23.04.2019

It was **RESOLVED** to confirm the minutes of the Full Council Meeting held on 23.04.19 and they were duly signed as a true record.

73.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

There were no members of the public present at the meeting.

74.19 POLICE REPORT

To receive a verbal Police Report (dependent on their attendance at this meeting). Report of incidents within the parish for the month of April, 2019 circulated to councillors via email.

It was **NOTED** that a written report had not been received for the month of April.

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75.19 COUNCIL COMMITTEES AND DELEGATED POWERS

- a) To review terms of reference, delegated powers and 2019/20 meeting dates of each committee

It was **RESOLVED** to approve the following committees with delegated powers, as stated below:

Finance and Executive Committee

1. The Finance and Executive Committee is constituted as a Standing Committee of Whittington Parish Council.
2. The Parish Council Standing Orders apply to all Committees.
3. Membership shall comprise of 3 members and must include the Chairman as an additional, non-voting member (making 4 members in total, 3 are which are voting members)
4. Only the above may vote and participate at a meeting. In the case of an equal vote the Chairman of the Committee shall have a second or casting vote.
5. Members of the Committee are established at the Annual meeting of the Council.
6. The Committee shall elect a Chairman annually, at their first meeting following the Annual Meeting of the Council.
7. Three members of the Committee shall constitute a quorum
8. The Committee shall meet a minimum of once a year.
9. The committee may delegate any of its functions to sub-committees constructed from its members or to an officer of the council.

2019-20 Meeting Dates

- **Tuesday 25th June 2019– 6.15pm** (Review of outstanding policies, 1st Quarter Budget Review)
- **Tuesday 19th November 2019 – 6.15pm** (3rd Quarter Budget Review)
- **Tuesday 24th March 2020 – 6.15pm** (Clerk's Annual Appraisal, Insurance Review, Policy Review)

Delegated Powers

Staffing Matters

1. To manage the recruitment and appointment of staff and ensure the council complies with all legislative requirements relating to the recruitment and employment of staff.
2. To arrange the implementation of new employment contracts, job descriptions and person specifications for staff.
3. To review staff salaries, terms of conditions of all staff and pension schemes and make recommendations to Council.
4. To undertake the Clerk's annual appraisal and review following the completion of probationary period.
5. To supervise and performance manage the Clerk's work, record and monitor absences, holidays and handle grievance and disciplinary matters and pay disputes.
6. To keep under review staff working conditions and monitor health and safety at work for Council employees.
7. To oversee the running of the Parish Office.
8. To review Council employment policies and make recommendations to Council.

Policies and Financial Matters

9. To review Standing Orders annually and make recommendations to the Council
 10. To review Financial Regulations annually and make recommendations to the Council.
 11. To review council policies annually and make recommendations to Full Council.
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12. To review the council's Financial Risk Assessment annually and make recommendations to the Council.
13. To monitor financial progress of the council's expenditure against budget.
14. To consider and make recommendations on all reports arising from both internal and external auditors.
15. To ensure that an adequate and effective system of internal control is in place to secure the integrity of finances and conduct an annual review of the effectiveness of Internal Audit and Internal Control Procedures.
16. To oversee all legal matters pertaining to leases, mortgage, insurance claims, easements, tenancies, contracts, loans, insurance cover, damage to property, specification of work and debt recovery and make recommendations to Full Council.
17. To arrange an annual review of the council's insurance policies.
18. To review from time to time the council's banking arrangements and make recommendations to the council when necessary.
19. To deal on behalf of the council and as instructed by it, with any matters of policy which do not fall clearly within the responsibilities of the other committees or where there is any conflict between them.

Reporting and accountability

The group will be a Standing Committee of the Council and as such will refer any matters to the council that are deemed significant enough to require full council consideration or approval.

Planning Committee

1. The Parish Council Standing Orders apply to all Committees.
2. The Committee will meet when deemed necessary.
3. The Committee will have 5 members.
4. The Quorum shall be 3.
5. Members of the Committee are established at the Annual meeting of the Council.
6. The Committee shall elect a Chairman annually at the first meeting of the year.
7. The Clerk will minute all meetings of the Planning Committee and the minutes will be submitted to the Parish Council at the next meeting for adoption.
8. The Committee will meet as required, when deemed necessary.

Delegated Powers

1. In cases where a response is required before the next ordinary meeting of the Council and the Chairman agrees that an extraordinary meeting of the Council is not necessary, the Committee shall deal with the matter and receive, consider and respond to planning applications.
 2. To study relevant plans, visit relevant sites and consider any comments from members of the public and statutory consultees.
 3. To ensure that any objections or recommendations are based solely on planning criteria, local planning policy and national planning policy framework.
 4. To monitor the general environment of the parish and report to the planning authorities any potential planning breaches.
 5. To liaise with the Planning Authority on matters relating to the Local Plan and report back to full council for decision making.
 6. To respond to all consultations regarding planning issues or issues that will have an impact on planning.
 7. To consider whether a Neighbourhood Plan should be developed and to make recommendation to the Parish Council.
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8. When an application is subject to appeal the Committee is authorised to make written representation or to elect a member to attend the hearing.
9. To attend planning training sessions and to read all relevant documentation to ensure that the Committee is aware of current legislation and regulations.
10. To draft Planning Policies, as required, and make recommendations to full council for adoption.

b) To elect Councillors onto the following committees:

It was RESOLVED to elect councillors onto the following committees:

- I. Finance and Executive Committee (3 members plus the Chairman as a non-voting member) – **Cllrs: Jill Whitby (Chair of the council, non-voting member), Cllrs Hickman, Davis, Jones**
- II. Planning Committee (5 members) – **Cllrs Charmley, Johnson, Beaumont, Whitby, Harvey.**
- III. Grievance Panel (3 members – Vice Chair and 2 Councillors) – **Cllrs Davies (VC), Beaumont, Johnson.**
- IV. Discipline Panel (3 members – Vice Chair and 2 Councillors) – **Cllr Davies (VC), Beaumont, Johnson.**
- V. Appeals Panel (5 members including the Chairman - no member must be on III or IV) - **Cllrs: Hickman, Jones, Lawrence, Stanton and Whitby (Chair).**

c) To note Working Groups/Task and Finish Groups currently established and agree objectives

Streetlighting Working Group

This Group is not a standing committee and does not have any delegated powers

The objective of this Group is to:

- Meet with contractors, suppliers, advisors etc to obtain as much information as possible that can be shared back to Council
- Devise a Project Plan for the Streetlight Project which includes LED conversions and concrete pole replacements.
- Draft a Streetlight Maintenance Contract to be considered by Full Council
- **The following councillors were elected to continue as members of the working group – Cllrs Davis, Whitby, Hickman, Johnson and Charmley.**

Grounds Maintenance Working Group

This Group is not a standing committee and does not have any delegated powers

The objective of this Group is to:

- Monitor the performance of the new grounds maintenance contractor and report back to council will observations
- Carry out reviews with the ground maintenance contractor and report back to full council to agree any required action
- **The following councillors were elected to continue as members of the working group – Cllrs Davis, Jones, Beaumont, Charmley.**

76.19 APPOINTMENT OF REPRESENTATIVES – TO APPOINT REPRESENTATIVES TO THE FOLLOWING OUTSIDE BODIES:

It was **RESOLVED** to appoint the following representatives:

- a) SALC Area Committee (Chairman and 1 member) – Cllr Whitby and Hickman
- b) Local Joint Committee (1 member and a reserve) – Cllr Johnson
- c) Whittington Youth Project – Cllr Johnson
- d) Whittington In Need Charity – Cllrs Pritchard and Hickman
- e) Helicopter Noise Liaison Group – Cllr Harvey

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77.19 TO RECEIVE THE ANNUAL ACCOUNTS

- a) Internal Auditors Report 2018-19 – To note. **RESOLVED** to note.
- b) Annual Governance Statement 2018-19 (section 1 of the AGAR) – To consider and approve. **RESOLVED** to approve and section 1 was signed by the Chairman and Clerk/RFO
- c) Accounting Statements 2018-19 (section 2 of the AGAR) – To consider and approve. **RESOLVED** to approve and section 2 was signed by the Chairman.
- d) Review of Council's expenditure incurred under s.137 / GPC in 2018-19. **RESOLVED** to note.

78.19 ANNUAL REVIEW OF COUNCIL REGULATIONS AND PROCEDURES

- a) Standing Orders
- b) Financial Regulations
- c) Accounting Procedures Risk Assessment
- d) Code of Conduct

It was **RESOLVED** to adopt item 78 a-d with no amends

- e) Policies, procedures and practices in place in respect of the Parish Council's obligations under freedom of information and data protection legislation
 - I. Publication Scheme
 - II. Privacy Policy
 - III. Document Retention Policy
 - IV. Personal Data Management Policy
 - V. Security Incident Response Policy
 - VI. Subject Access Policy

It was **RESOLVED** to adopt item 78(e) I – VI with no amends.

- f) Parish Council Policies:
 - I. Complaints Policy – **RESOLVED** to adopt with no amends.
 - II. Press and Media Policy – It was **RESOLVED** to adopt the policy with no amends and in order to be fully compliant with the policy, it was **FURTHER RESOLVED** that only factual information such as Cllrs in attendance, crime figures, agenda item headings be stated in the Ripple magazine monthly report and that the article refers to the website for a copy of the minutes. This is to avoid any inaccuracies as the minutes are the only formal record of the meeting and providing a summary of the meeting can result in important contextual information being omitted. Any larger items or more detailed pieces of information should only be supplied to be supplied by the Clerk / Chair as per the policy.
 - III. Grant Awarding Policy – It was **RESOLVED** to increase the maximum grant amount to £1000 and the policy was approved subject to this amend.

79.19 REPORTS

For Consideration

- a) Chair's Report – Consider matters arising since the last meeting
 - o The Chair thanked councillors for attending and provided a resume of the meeting.
 - o The Chair reported that a meeting took place with Graham Oliver, PCC Crime Ambassador on 23.05.19 with Cllrs Davies and the Clerk also present. The meeting was to discuss the issues Whittington have experienced over the past 12 months. It was reported that Mr Oliver made several suggestions including increasing CCTV around the village and developing more youth activities as these have been proven to reduce issues in other Shropshire Towns. Mr Oliver also provided information on

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funding currently available through the PCC Ambassador Fund to contribute to Road Safety projects such as Vehicle Activated Signs. As this is a project included in the 2019-20 budget and action plan, it was **RESOLVED** to apply for funding for 3 Vehicle Activated Signs, requesting 80% of the total amount required to purchase the signs.

b) Clerk's Progress Report – Consider matters arising since the last meeting

Speed Monitoring through Whittington – Currently registering people's interest in becoming a volunteer. When 6 volunteers have come forward, the project can be passed to Community Speedwatch to launch.	On-going
Streetlighting – Report from the Working Group on identified projects	On the agenda
Play Area <ul style="list-style-type: none"> • Weekly visual checks now being carried out by Cllrs Davis and Jones and record sheets being passed to the Clerk • Research on signage carried out by the clerk to be presented to councillors for consideration. • Calor Community Grant Application has been submitted – applying for £2,500 to help towards the purchase of a new Spring Rider and to replace the Steam Train that was removed, as well as make repairs to the Single Point Swing and Glider. • Annual ROSPA inspection has been booked with SC and will be carried out in July/August 	On the agenda
Top Street, Whittington – CIL EOI has now been submitted. Awaiting an update and outcome of the application.	To note
Admin Office 365 (1 year subscription) and BullGuard Internet Security have been renewed and being claimed back on expenses	To note
Training <ul style="list-style-type: none"> • Clerk attended – A practical guide to complying with GDPR/Data Protection Act 2018 on Friday 24th May 2-4pm • Cllrs Whitby and Harvey booked to attend Neighbourhood Planning Training on 26th June • Cllr Stanton booked to attend Fundamentals for Cllrs on 2nd July • Clerk request to book on SLCC webinar on Website Accessibility Regulations – 2 part course £60+VAT 	To note Approved
Trees – Inspection has been booked with Shropshire Council and once completed a report will be supplied with recommendations for any work required and a recommendation for future inspections.	To note
Oaklands Drive – Query from a resident regarding the cutting of the hedge opposite 17-19-21 which has now grown to about 8ft high. It was explained to the resident that this is not Parish Council property and referred to Shropshire Council.	To note
Road signs and furniture – EMOSwetry responded to confirm that a site visit has been carried out recently and works issued to clean and trim around the signs as necessary.	To note
19/04185/NEWDEV Street naming and numbering – following feedback from SC regarding the proposed names, the following were discussed and put forward:	To note

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<ul style="list-style-type: none">• Spur Road 1 - Cygnet Close (link to the swans that are a prominent feature in the village)• Spur Road 2 - Molesworth Way (Named after a previous headmaster of the school)• Spur Road 3 - Mellor Meadows (Named after a former school governor and Church Council member)• Main Road - Rowson Drive (Named after a former pupil who came back as a much loved teacher)	
All consent now obtained and shared with Shropshire Council	

- c) **Footway Lighting** – To receive a report from the Streetlight Working Group and receive any issues with lighting

CLlr Davis provided a resume of the Streetlighting Working Group Meeting that took place on 30/04/2019

Matters Raised with Highline:

- The LED work recently carried out in Park Hall did not include Drenewydd. It was to replace 17 columns and lanterns graded as '5' and 2 brackets and lanterns graded as '5' in park hall – total 19 lights.
- Light 86 (on the park hall junction where a phone box used to be) is no longer required and can be removed
- It was noted that at present there are no LED projects in progress, just maintenance work
- It was noted that there is not currently a contract in place for maintenance work – working group to look at this and a proposal for the council

The following were put forward as possible next projects:

1. Yew Tree – LEDs, Part Night Lighting, New Columns (to also include the 4 on Oaklands Drive and 2 at Plas Cerrig)
2. Penybryn Avenue – replace the once concrete column and convert to LED
3. Hindford – Mainly switching to LED heads
4. Park Hall – Replace all existing concrete columns, LEDs and Drenewdd

Highline to:

- Provide 3 quotes for different LED units
- Provide an explanation of each project and the work that will be required (including SP transfers so that this cost can be considered as part of the project)
- Provide a timeline for the work

A long-term strategy was discussed and needs to take into consideration:

- Energy Savings
- Maintenance Savings
- Current shortfall in funds to complete the whole project

A meeting has also taken place between Shropshire Council and Cllr Steve Charmley. The following points were noted:

- The lights by the Boote are not streetlights they are footway lights, it's judged by the distance between them, so that puts a different requirement on lighting times, necessity etc.

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- The lights SC are using and recommend are ASD lanterns
 - The “lanterns” that SC recommends for the Village are 2700-3000 Ks (Kelvins). They are not the brightest, but would add to the ambiance of the Village.
 - Lamps can be ordered via SC
 - Parish Council’s do not have to provide any lighting at all and should consider whether certain lights are replaced if they become damaged.
 - Any concrete posts will be over 30 years old
 - Street lighting denotes a speed limit, putting the lights at either end of the Village etc, denotes there is a speed limit in place, even if there are no lights in the centre of the Village.
- d) **Whittington Cemetery and Garden of Remembrance** – To receive a report
The Clerk provided an update on recent work carried out in the Garden of Remembrance – the volunteers now have a team of people helping to clear the rubbish and it is now always cleared within 48 hours. Lots of work is being carried out to improve the memorial garden. Lots of grasses have been put in, the ash sapling disposed of and on the right-hand side the weeds have been cleared from the Soldiers’ stone.
- e) **Whittington Castle** - To receive a report
Cllr Jones provided a report: The AGM will take place on 13th June, everyone is welcome to attend.
- f) **Whittington play area at Fitzgwarine** – To receive a report from Cllrs Davis and Jones on the weekly checks and consider Clerk’s report and suggestions to improve signage

Cllrs Davis and Jones provided a report on their weekly checks and supplied the Clerk with completed forms from the month of May. It was **NOTED** that one of the logs has sustained some damage and there is a small piece of re-enforcement cable exposed on the swing seat on the climber. **It was RESOLVED** that Cllr Davis investigate the cable and the damage to the log be monitored until after the annual Rospa inspection.

The Clerk presented councillors will some examples of play area signage and it was **RESOLVED** that the Clerk obtain quotes and designs to be considered at the June meeting.

Grass cutting – The Clerk reported that there had been a complaint about a section of grass not being cut and this issue had now been resolved with the contractors. It was **RESOLVED** that the Grounds Maintenance Working Group meet with the contractors in July to carry out an initial 3 month review.

- g) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.

Cllr Johnson attended the Music Festival and reported that it was an excellent event and very well organised. Next year’s focus will be the mixture of Classical and Folk Music.

80.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

Cllr Charmley was absent from the meeting.

81.19 PLANNING

- a) **To note any planning decisions**
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I. Reference: None received at the date the agenda was published.

b) Planning applications for consideration

I. Reference: None received at the date the agenda was published.

82.19 ACCOUNTS

a) Payments - Consider the following accounts for payment:

It was **RESOLVED** to approve the following payments:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3005	Clerk	Salary 1 st May – 31 st May	898.46	0.00	898.46
		Expenses	183.03	0.00	183.03
3006	HMRC	PAYE Payments (Month 2)	26.82	0.00	26.82
		Employer NI	30.84	0.00	30.84
3007	Highline Electrical	Streetlight Repairs (April)	116.00	23.20	139.20
3008	Whittington Castle Preservation Trust	Room Hire – April	25.00		25.00
3009	D & R Brewer	Grounds Maintenance – Month 2 (1/12 of total annual cost)	87.50	0.00	87.50
3010	Friends of Whittington Cemetery	Grant (minute 63.19 refers)	980.00	0.00	980.00
3011	B.Townson	Internal Audit	125.00	0.00	125.00
3012	Whittington Senior Citizens Club	Room Hire for APM – 2.5hrs	37.50	0.00	37.50
3013	Came and Company	Parish Council Insurance from 1 st June – 31 st May 2020 (Long term (3 year) agreement) agreed under agenda item 83.19	819.62	0.00	819.62
Direct Debit	NEST	Pension May (Employer 12.91 & Employee 17.22 Contribution), Employee contributions deducted from Salary	30.13	0.00	30.13

b) Income – To note income received. **RESOLVED** to note.

Date Received	From Whom and Description	Amount
24.04.19	HMRC – VAT Refund 2018-29	9566.76
26.04.19	Shropshire Council	43880.00
	Precept Neighbourhood Fund	
30.04.19	NatWest – Interest	5.37

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- c) **Reconciliation** - To approve bank reconciliation up to and including 30th April 2019.
RESOLVED to approve.
- d) **Internal Transfer** – To consider transferring funds to the parish council’s savings account
It was **RESOLVED** to transfer £10,000 to Nationwide Saving Account via cheque **3014**

83.19 INSURANCE

Consider quotes and policy schedules received. Approve payment of associated invoice.

All quotes received were considered and it was **RESOLVED** to accept the policy from Inspire, supplied by Came and Company on a Long Term (3 year) agreement. The insurance premium of **£819.62** was paid via cheque **3013**

84.19 STREET LIGHTING JOINT ENERGY AGREEMENT 2019-20

Consider the 2019-20 agreement and associated costs.

The Clerk reported that the revised quote is for £6319.68 with quarterly invoices of £1579.92 plus VAT. This constitutes a £700 annual saving on last year.

It was **RESOLVED** to approve the quotation and continue with the joint energy agreement in 2019-20.

85.19 GRANT APPLICATION

Consider application for Grant Funding from TNS FC Foundation Ltd to help a weekly two-hour holiday club in Whittington during the 2019 school summer holidays.

Approved	Amount Requested	Amount granted	Cheque No
Yes	£500.00	£500.00	3015

86.19 ANNUAL PARISH MEETING

To receive feedback on the Annual Parish Meeting held on 14th May 2019

The Chair gave a resume of the meeting and thanked those who attended.

87.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

- *Complaints are still being made to the Parish Council regarding the grass cutting in the Cemetery – all issues to be referred to the Church*
- *Summer Fete is very popular this year and lots of requests for stalls have been received.*
- *Whittington Youth are taking an active role in the Fete*
- *National Volunteer Week – promoting opportunities in the village*

88.19 CORRESPONDENCE

To note correspondence received via e-mails or post ‘hard copies’ from 26th February, until date of this agenda:

1. SALC – Easter Bulletin and attachments
2. Shropshire Council / Amey – Planning Road works for Derwen
3. Shropshire Council - Road Closure: Little Criftins Farm to Dudleston Hall junction, Dudleston Heath. Start Date: 4th July 2019. End Date: 4th July 2019. Purpose: Road Closure - Replace 1 existing pole
4. NALC Chief Executive Bulletin

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5. High Street/Town Centre Clean Up Initiative & LEAF - Litter Elimination Action Fund
6. Shropshire Council - Road Closure: Junction with B4580 Underhill Farm to Parc Uchaf, Rural Oswestry. Start Date: 22nd July 2019. End Date: 22nd July 2019. Purpose: Road Closure - Replace 1 existing pole
7. Road Closure: Old Marton crossroads to Perthy Bridge, Dudleston. Start Date: 24th July 2019. End Date: 26th July 2019. Purpose: Road Closure - Laying 152 meters of duct in verge.
8. Shropshire Council – CIL Update Letter 29.04.19
9. Press Release - NHS Shropshire Clinical Commissioning Group – GP Practices closed over BH weekend (shared on the website)
10. Shropshire Council – Road Closure – REVISED DATE: The Old Chapel Junction, Perthy. Start Date: 7th May 2019. End Date: 7th May 2019.
11. Shropshire Council – Road Closure: Road Closure: Rose Cottage Junction to A528, Cockshutt. Start Date: 23rd July 2019. End Date: 26th July 2019
12. SALC – May Information Bulletin and attachments
13. Shropshire CCG and Telford & Wrekin CCG - NHS Shropshire CCG and NHS Telford & Wrekin CCG's Proposal to become One Organisation
14. SaTH Press Release - SaTH appoints interim Deputy Chief Executive
15. NALC Legal Update – April 2019
16. VE Day – 75th Anniversary 2020
17. Road Closure - Haughton to Henbarns nr. Rednal. Start Date: 10th June 2019. End Date: 11th June 2019
18. SALC – Community Litter Pick – Case Study
19. Shropshire Council Road Closure: Rose Cottage Junction to A528, Cockshutt. Start Date: 28th May 2019. End Date: 31st May 2019
20. Shropshire Council - VCSA Annual Assembly
21. Notes on Neighbourhood Planning – Issues No 22
22. NHS Shropshire CCG - CCG Board Update

RESOLVED to note.

To consider the following correspondence:

1. Review of A-boards Policy and Process. **RESOLVED** not to respond.
2. Correspondence from The Rt Hon Owen Paterson MP re: broadband in North Shropshire. **RESOLVED** to note the letter and request that he lobby for fibre to the premise in the rural areas, similar to the service they are providing in Wales.
3. Shropshire PCC – SmartWater Offer and Annual Survey 2019 – It was **RESOLVED** that the Clerk be delegated responsibility to complete the survey.
4. Letter from a parishioner - Road Flooding at Park Hall. **RESOLVED** to note the letter and that this matter has been raised with Shropshire Council.

89.19 DATE, TIME AND LOCATION OF NEXT MEETING

To note the date and time of the next meeting and note meeting dates for 2019-20 (including committees)

Next meeting: Tuesday 25th June, 7.30pm

Finance and Executive Committee: Tuesday 25th June, 6.15pm

Meeting closed: 21.10

Signed _____ Chairman