

# Whittington Parish Council

T: 01691 829571

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[www.whittingtonpc.com](http://www.whittingtonpc.com)

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

10<sup>th</sup> July 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 16<sup>th</sup> July at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

## AGENDA

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### 104.19 APOLOGIES FOR ABSENCE

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### 105.19 DISCLOSABLE PECUNIARY INTERESTS

*[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation

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### 106.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 25.06.19

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### 107.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

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### 108.19 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

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### 109.19 REPORTS

#### For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
  - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
  - c) **Street Lighting** – To receive a report from the Streetlight Working Group and consider:
    - I. Removal of light on Burma Road
    - II. Establishing a Streetlight Committee with Delegated Powers to manage the improvement project
    - III. Electrical Testing, Cleaning and Visual Inspection of Columns (20% of lighting stock per year over 5 year period)
  - d) **Whittington Cemetery and Garden of Remembrance** – To receive a report
  - e) **Whittington Castle** - To receive a report
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- f) **Whittington play area at Fitzgwarine** – To receive a report from Cllrs Davis and Jones and an update from the Clerk on the Calor Community Grant
  - g) **Whittington Youth** – To receive a report from Cllr Johnson
  - h) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.

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## 110.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

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## 111.19 PLANNING

- a) **To note any planning decisions**
  - I. **Reference:** 18/03954/VAR (validated: 24/08/2018)  
**Address:** Proposed Residential Development West Of, Artillery Road, Park Hall, Shropshire  
**Proposal:** Variation of Condition No.5 (site investigation report) and Condition No.6 (surface and foul water drainage systems) attached to permission 13/01643/OUT dated 27/08/2014  
**Decision:** Grant Permission
  - II. **Reference:** 19/02408/FUL (validated: 30/05/2019)  
**Address:** 18 Penybryn Avenue, Whittington, Shropshire, SY11 4DL  
**Proposal:** Erection of a single storey extension to rear  
**Decision:** Grant Permission
- b) **Planning applications for consideration**
  - I. **Reference:** 19/02593/FUL  
**Address:** Plot 29 Old Piggery, Park Hall, Shropshire, SY11 4AX  
**Proposal:** Erection of 1no dwelling (modification of previously approved house type)
  - II. **Reference:** 19/02566/FUL (validated: 24/06/2019)  
**Address:** 5 Agnes Hunt Drive, Park Hall, Oswestry, Shropshire, SY11 4FE  
**Proposal:** Erection of 1no dwelling (modification of previously approved house type)
  - III. **Reference:** 19/03052/TCA  
**Proposed Tree Works:** To fell 2no Conifer trees (T1,T3), 1no Alder (T4) and 2noHolly trees (T5), Crown raise by 3-4 meters 1no Yew (T2) and Crown reduce by 30% 1no Hornbeam tree within Whittington Conservation Area.  
**Address:** Church House, Church Street, Whittington, SY11 4DT
- c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website**
- d) **Appeal against Planning Reference: 18/04703/FUL** – Consider modifying previous representation
- e) **Shropshire Local Plan Review – 'Strategic Sites' Consultation** – Consider response

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## 112.19 ACCOUNTS

- a) **Payments** - Consider the following accounts for payment:

| CHEQUE NUMBER | PAYMENT TO | DESCRIPTION   | NET    | VAT  | GROSS  |
|---------------|------------|---|--------|------|--------|
| 3024          | Clerk      | Salary 1 <sup>st</sup> July – 31 <sup>st</sup> July | 898.46 | 0.00 | 898.46 |

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|                     |                                       |  |         |        |                |
|---------------------|---------------------------------------|--|---------|--------|----------------|
|                     |                                       | Expenses (Home Office Allowance, mileage)  | 44.80   | 0.00   | <b>44.80</b>   |
| <b>3025</b>         | HMRC                                  | Clerk - PAYE Payments (Month 4)  | 26.82   | 0.00   | <b>26.82</b>   |
|                     |                                       | Employer NI  | 30.84   | 0.00   | <b>30.84</b>   |
| <b>3026</b>         | Highline Electrical                   | Streetlight Repairs (June)   | 61.50   | 12.30  | <b>73.80</b>   |
| <b>3027</b>         | Whittington Castle Preservation Trust | Room Hire – June   | 25.00   | 0.00   | <b>25.00</b>   |
| <b>3028</b>         | D & R Brewer                          | Grounds Maintenance – Month 4 (4/12 of total annual cost)  | 87.50   | 0.00   | <b>87.50</b>   |
| <b>3029</b>         | J Whitby                              | Mileage – Training on 25.06.19   | 22.50   | 0.00   | <b>22.50</b>   |
| <b>3030</b>         | The Sigtists                          | 2 x signs for the play area - Minute 95.19 (f) refers  | 120.00  | 0.00   | <b>120.00</b>  |
| <b>3031</b>         | Wem Town Council                      | Clerk's Training – Quotes, Tenders and Contracts (50% of cost shared with Llanyblodwel PC)   | 35.00   | 7.00   | <b>42.00</b>   |
| <b>3032</b>         | Shropshire Council                    | Streetlighting Energy – 1 <sup>st</sup> Quarter (incorrect amount, overcharge will be deducted from 2 <sup>nd</sup> quarter invoice) | 1962.08 | 392.42 | <b>2354.50</b> |
| <b>Direct Debit</b> | NEST                                  | Pension May (Employer 12.91 & Employee 17.22 Contribution), Employee contributions deducted from Salary                              | 30.13   | 0.00   | <b>30.13</b>   |

**b) Income – To note income received**

| Date Received | From Whom and Description | Amount      |
|---------------|---------------------------|-------------|
| 28.06.19      | NatWest – Interest        | <b>4.70</b> |

**c) Reconciliation - To approve bank reconciliation up to and including 30<sup>th</sup> June 2019**

**d) 1<sup>st</sup> Quarter Budget Report – To consider the report**

**e) Internal controls – Review the Parish Council's system of internal control and nominate a councillor to carry out the 1<sup>st</sup> Quarter check on the accounts**

**f) Pensions – To note the Re-declaration of Compliance has been completed**

## 113.19 GRANT APPLICATIONS

To consider a Grant Application from Whittington Seniors Over 50's Club

## 114.19 WEBSITE ACCESSIBILITY REGULATIONS

Receive an update from the Clerk following recent training with the SLCC

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## 115.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

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## 116.19 CORRESPONDENCE

To note correspondence received via e-mails or post 'hard copies' from 25<sup>th</sup> June, until date of this agenda:

1. SALC – Information Bulletin June (2)
2. Shropshire Council - Road Closure: New Marton Farm to south of New Marton Hall. 2nd October 2019
3. Shropshire Council - Road Closure: Whittington Level Crossing, Oswestry Road. Start Date: 18th September - End Date: 19th September 2019. Purpose: Road Closure - Signal and Telecoms annual maintenance. Working times 22:00 - 06:00
4. Shropshire Council – Communication on CIL Funding – 05.07.19

To consider:

1. Shropshire Council's Review of Polling Districts, Places and Stations – Consider a response
  2. Shropshire Council's Review of A Boards Policy – Consider a response
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## 117.19 DATE, TIME AND LOCATION OF NEXT MEETING

To note the date and time of the next meeting.

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