

Whittington Parish Council

T: 01691 829571

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20th August 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 27th August at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

AGENDA

118.19 APOLOGIES FOR ABSENCE

119.19 DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation

120.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 16.07.19

121.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

122.19 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

123.19 HIGHWAYS

Highways England to inform of closures on the A5 – To receive a short presentation followed by the opportunity to ask 5 minute presentation and questions

124.19 REPORTS

For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
 - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
 - c) **Whittington play area at Fitzgwarine**
 - I. To receive a report from Cllrs Davis and Jones on the fortnightly visual inspections
 - II. To receive a report from the Clerk on the Cradle Swing and recommendations for repair
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- d) **Street Lighting** – To receive a report from the Streetlight Working Group and consider the following recommendations:
 - I. Agree in principle to take out a SALUX loan to enable the council to purchase LED Lanterns
 - II. Agree to replace all 16 columns graded as ‘5’ and the 5 concrete columns in Yew Tree/ Oaklands Drive) and consider quotes received
 - e) **Grounds Maintenance** – To receive an update from Cllr Davis
 - f) **Whittington Cemetery and Garden of Remembrance** – To receive a report
 - g) **Whittington Castle** - To receive a report
 - h) **Whittington Youth** – To receive a report from Cllr Johnson
 - i) **Whittington Together Summer Fete** – To receive a report from Cllr Johnson
 - j) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.
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125.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

126.19 PLANNING

- a) **To note any planning decisions**
 - I. **Reference:** 18/03382/FUL (validated: 01/08/2018)
Address: Highway Land Adjoining Moorcroft, Top Street, Whittington, Oswestry, Shropshire
Proposal: Construction of approximately 11m by 2m of raised kerb build-out to reduce road width
Decision: Refuse
 - II. **Reference:** 19/01831/FUL (validated: 22/05/2019)
Address: Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP
Proposal: Installation of a renewable heatpump and all associated works
Decision: Grant Permission
 - b) **Planning applications for consideration**
 - I. **Reference:** 19/03229/FUL (validated: 18/07/2019)
Address: Plot 36, 18 Agnes Hunt Drive, Park Hall, Oswestry, Shropshire, SY11 4FE
Proposal: Amendment to house type approved under 16/01018/REM for plot 36 to include single storey rear extension
 - II. **Reference:** 19/03301/FUL (validated: 07/08/2019)
Address: Normandy House , Burma Road, Park Hall, Shropshire, SY11 4AF
Proposal: Erection of two story extensions to front and side and single story extension to rear
 - III. **Reference:** 19/03613/TCA (validated: 14/08/2019)
Address: Three Chimneys, Station Road, Whittington, Oswestry, SY11 4BS
Proposal: Fell 1no Wych Elm within Whittington Conservation Area
 - c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website**
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127.19 ACCOUNTS

- a) **Payments** - Consider the following accounts for payment:
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CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3037	Clerk	Salary 1 st August – 31 st August	898.46	0.00	898.46
		Expenses (Home Office Allowance, mileage, stamps)	50.90	0.00	50.90
		Total	949.36		949.36
3038	HMRC	Clerk - PAYE Payments (Month 5)	26.82	0.00	26.82
		Employer NI	30.84	0.00	30.84
3039	Highline Electrical	Streetlight Repairs (July) and Test of 20% of lighting stock	944.70	188.94	1133.64
3040	Whittington Castle Preservation Trust	Room Hire – July	25.00	0.00	25.00
3041	D & R Brewer	Grounds Maintenance – Month 5 (5/12 of total annual cost)	87.50	0.00	87.50
3042	Shropshire Council	Streetlight Energy – 2 nd Quarter	1197.76	239.55	1437.31
3043	SALC	Code of Conduct Training – Cllr Harvey	27.00	0.00	27.00
3044	SLCC	Clerk's Training – Preparing to meeting website accessibility guidelines (Webinar)	60.00	12.00	72.00
3045	D. Gruar	Painting 2 benches at Fitzgwarine and painting bus shelter at Park Hall	497.00	0.00	497.00
Direct Debit	NEST	Pension May (Employer 12.91 & Employee 17.22 Contribution), Employee contributions deducted from Salary	30.13	0.00	30.13

b) Income – To note income received

Date Received	From Whom and Description	Amount
31.07.19	NatWest – Interest	5.54

c) Reconciliation - To approve bank reconciliation up to and including 31st July 2019

d) Internal controls – To receive a report from Cllr Beaumont on the 1st Quarter checks on the accounts

128.19 VEHICLE ACTIVATED SIGNS

Agree positions for two new VAS funded by the PCC Ambassador Fund

129.19 2050 AND NEIGHBOURHOOD PLANS

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Consider the proposal from Selattyn and Gobowen Parish Council

130.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

131.19 CORRESPONDENCE

To note correspondence received via e-mails or post 'hard copies' from 25th June, until date of this agenda:

1. Shropshire Council - Road Closure: Perthy Bridge to Windy Ridge, Lower Perthy. Start Date: 7th October 2019, End Date: 9th October 2019
2. SALC – July Bulletin
3. Shropshire Council - Road Closure: The Shropshire Triathlon, Ellesmere. Start Date: 8th September 2019. End Date: 8th September 2019
4. SALC – August Bulletin

To consider:

1. **Rural Bus Services** – Consider the identification of specific routes and times that could be improved
2. **Shropshire Council** - review of "Banners, Bunting and Christmas lighting Policy and Process – Consider
3. **Forthcoming BT Payphone Removal Consultation** – Consider the remaining kiosks in the Parish and consider their removal or retention

132.19 DATE, TIME AND LOCATION OF NEXT MEETING

To note the date and time of the next meeting.

133.19 EXCLUSION OF PRESS AND PUBLIC

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information

Staffing Matters – To receive a report from the Clerk
