

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

18<sup>th</sup> September 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 24<sup>th</sup> September at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

## AGENDA

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### 134.19 APOLOGIES FOR ABSENCE

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### 135.19 DISCLOSABLE PECUNIARY INTERESTS

*[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]*

- a) **Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.**
- b) **To consider any applications for dispensation**

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### 136.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 27.08.19

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### 137.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure

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### 138.19 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

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### 139.19 REPORTS

#### For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
  - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
  - c) **Whittington play area at Fitzgwarine**
    - I. To receive a report from Cllrs Davis on the fortnightly visual inspections
    - II. To consider quotes to replace the Cradle Swing Unit
  - d) **Street Lighting** – To receive a verbal report from the Streetlight Working Group
  - e) **Grounds Maintenance** – To receive a verbal report from the Grounds Maintenance Working Group and elect a new member to the working group
  - f) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.
    - I. SALC Area Committee – Cllr Hickman
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## 140.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

## 141.19 PLANNING

### a) To note any planning decisions

#### I. Reference: 19/03229/FUL (validated: 18/07/2019)

**Address:** Plot 36, 18 Agnes Hunt Drive, Park Hall, Oswestry, Shropshire, SY11 4FE

**Proposal:** Amendment to house type approved under 16/01018/REM for plot 36 to include single storey rear extension

**Decision:** Grant Permission

### b) Planning applications for consideration

#### I. Reference: 19/03785/FUL (validated: 29/08/2019)

**Address:** Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP

**Proposal:** Erection of a 500KW ground mounted solar development and all associated works

#### II. Reference: 19/03877/FUL (validated: 02/09/2019)

**Address:** Artillery Business Park, Garrison Avenue, Park Hall, Oswestry, SY11 4AD

**Proposal:** Application under Section 73a of the Town and Country Planning Act 1990 for the installation of ground source heat pumps and a biomass boiler to serve commercial premises at Artillery Business Park (Retrospective)

### c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website

### d) Neighbourhood Fund: Annual Monitoring Form – To complete

## 142.19 ACCOUNTS

### a) Payments - Consider the following accounts for payment:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3046	Clerk	Salary 1 <sup>st</sup> September – 30 <sup>th</sup> September	898.46	0.00	<b>898.46</b>
		Expenses (Home Office Allowance, mileage)	52.00	0.00	<b>52.00</b>
		<b>Total</b>	<b>950.46</b>		<b>950.46</b>
3047	HMRC	Clerk - PAYE Payments (Month 6)	26.82	0.00	<b>26.82</b>
		Employer NI	30.84	0.00	<b>30.84</b>
3048	Highline Electrical	Streetlight Repairs (August)	552.00	110.40	<b>662.40</b>
3049	Whittington Castle Preservation Trust	Room Hire – August Mtg Room Hire – 16.09.19	50.00	0.00	<b>50.00</b>
3050	D & R Brewer	Grounds Maintenance – Month 6 (6/12 of total annual cost)	87.50	0.00	<b>87.50</b>
3051	Agritel	Toner for Clerk's Printer	69.60	13.92	<b>83.52</b>
3052	PKF Littlejohn LLP	External Audit	300.00	60.00	<b>360.00</b>
Direct Debit	NEST	Pension May (Employer 12.91 & Employee 17.22 Contribution)	30.13	0.00	<b>30.13</b>

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b) **Income** – To note income received

Date Received	From Whom and Description	Amount
31.08.19	NatWest – Interest	£5.04

c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> August 2019

d) **External Audit** – Consider the External Auditor’s Report

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**143.19 VEHICLE ACTIVATED SIGNS**

To receive an update on the new VAS funded by the PCC Ambassador Fund

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**144.19 TRAFFIC CALMING AT CASTLE KEEP – Discuss**

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**145.19 2050 AND NEIGHBOURHOOD PLANS**

Consider the proposal from Selattyn and Gobowen Parish Council

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**146.19 FINANCE AND EXECUTIVE COMMITTEE**

Following the resignation of Cllr Paul Jones, elect a member to stand on the F&E Committee.

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**147.19 TREE PLANTING**

Consider Oswestry TC’s recent pledge to plant 17 thousand trees by 2023 and the NALC report.

NALC are urging councils to sign up to the Tree Charter – <https://www.nalc.gov.uk/news/entry/1239-nalc-calls-for-local-councils-to-sign-the-tree-charter>

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**148.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

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**149.19 CORRESPONDENCE**

To note correspondence received via e-mails or post ‘hard copies’ from 27<sup>th</sup> August, until date of this agenda:

1. North Shropshire Reinforcement Project (EN020021)
2. Oswestry Mile End Roundabout Improvements - Consultation Poster
3. Senior Citizens Hall – Thank you for the grant and an update on the roof works
4. County Wide Potholing Trial

To consider:

1. **Forthcoming BT Payphone Removal Consultation** – Consider the remaining kiosks in the Parish and consider their removal or retention
  2. **Consultation on the proposed introduction of a post-19 transport policy** – Consider a response
  3. **Right Home Right Place Report** – Elect members to attend a meeting at Shirehall and agree a date
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**150.19 DATE, TIME AND LOCATION OF NEXT MEETING**

To note the date and time of the next meeting.

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