

# Whittington Parish Council

## FINANCE AND EXECUTIVE COMMITTEE

Minutes of the Meeting of Whittington Parish Council's Finance and Executive Committee held on Tuesday 25<sup>th</sup> June 2019 at 6.15pm in the Tea Rooms, Whittington Castle, Whittington.

**Councillors Present:** Frank Davies, Greg Hickman, Paul Jones, Jill Whitby (non-voting member).

**Also in attendance:** Mrs A Jones (Clerk)

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### 9.19.FE ELECTION OF A CHAIRMAN

It was **RESOLVED** to elect Cllr Hickman as Chairman of the Finance and Executive Committee for 2019-20.

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### 10.19.FE APOLOGIES FOR ABSENCE

All committee members present.

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### 11.19.FE DISCLOSABLE PECUNIARY INTERESTS

*[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**
- b) To consider any applications for dispensation. **None received.**

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### 12.19.FE CONFIRMATION OF MINUTES

To confirm the Minutes of the Finance and Executive Committee Meeting held on 25.03.19

It was **RESOLVED** to confirm the minutes of the Finance and Executive Committee meeting held on 25.03.19 and they were duly signed as a true record.

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### 13.19.FE ACCOUNTS

Consider a draft 1<sup>st</sup> Quarter Budget Report prepared by the Clerk

The draft 1<sup>st</sup> Quarter Budget Report was considered, and no concerns raised. **RESOLVED** to note.

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### 14.19.FE HEALTH & SAFETY

Review the following documentation

The following documents were considered by the committee and following some minor amends, the following recommendations were made:

- a) Health and Safety Policy. **RESOLVED** to **RECOMMEND** adoption by Full Council.
  - b) Risk Management Schedule, Scheme and Risk Assessments. **RESOLVED** to **RECOMMEND** adoption by Full Council.
  - c) Asset Management Schedule. **RESOLVED** to **RECOMMEND** adoption by Full Council.
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It was **FURTHER RESOLVED** that as advised by the new insurers, the play equipment checks will now be carried out fortnightly in the summer and monthly in the winter months.

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### **15.19.FE DATE AND TIME OF NEXT MEETING**

To note the date and time of the next meeting.

Tuesday 19th November 2019 – 6.15pm (3rd Quarter Budget Review)

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**Meeting closed: 18.56**