

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

13th November 2019

Dear Councillors,

You are summoned to attend a meeting of the Parish Council to be held on **Tuesday 19th November at 7.30pm** in The Tea Rooms at Whittington Castle, Castle Street, Whittington for the transaction of business as set out in the Agenda below.



Mrs A Jones, Clerk to the Council

AGENDA

175.19 APOLOGIES FOR ABSENCE

176.19 DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

177.19 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 22.10.2019.

178.19 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure.

179.19 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

180.19 PRESENTATION FROM THE NEW SAINTS FOUNDATION FC

- a) To receive a presentation and an update on recent activities.
- b) To consider their application for a grant for further funding of the youth project.

181.19 CO-OPTION

To consider expressions of interest and co-opt two new members onto the council.

182.19 REPORTS

For Consideration

- a) **Chair's Report** – Consider matters arising since the last meeting
 - b) **Clerk's Progress Report** – Consider matters arising since the last meeting
 - c) **Whittington play area at Fitzgwarine** - To receive a report from Cllrs Davis and Charmley on the fortnightly visual inspections
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- d) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.
- I. **Derwen College** – The Agnes Hunt Village Project – Receive a report from Cllrs who attended and consider a future donation.

183.19 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

184.19 PLANNING

- a) To note any planning decisions – none received at date of agenda
- b) Planning applications for consideration – none received at date of agenda
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

185.19 ACCOUNTS

- a) **Payments** - Consider the following accounts for payment:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3058	Clerk	Salary 1 st November – 31 st November	898.46	0.00	898.46
		Expenses (Home Office Allowance, mileage, stamps)	51.83	0.00	51.83
		Total	950.29		950.29
3059	HMRC	Clerk - PAYE Payments (Month 8)	26.82	0.00	26.82
		Employer NI	30.84	0.00	30.84
		Total	57.66	0.00	57.66
3060	Whittington Castle Preservation Trust	Room Hire – September mtg	25.00	0.00	25.00
3061	D & R Brewer	Grounds Maintenance – Month 8 (8/12 of total annual cost) plus additional cuts in October	192.50	0.00	192.50
3062	Shropshire Council	3 rd Quarter S/Light Energy Charges	1579.92	315.98	1895.90
3063	RBL Poppy Appeal	Poppy Wreath	17.50	0.00	17.50
3064	Highline Electrical	October Repairs	580.16	116.03	696.19
Direct Debit	NEST	Pension May (Employer 12.91 & Employee 17.22 Contribution)	30.13	0.00	30.13

- b) **Income** – To note income received

Date Received	From Whom and Description	Amount
30.10.19	NatWest – Interest	£5.21

- c) **Reconciliation** - To approve bank reconciliation up to and including 31st October 2019
- d) **2nd Quarter Internal Checks** – To receive a report from Cllr Beaumont on the 2nd quarter internal check on the accounts.

186.19 CHRISTMAS CAROL SERVICE AT THE BOOTE INN

To note arrangements for Wednesday 18th December and to agree donation amounts to:

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- a) The Boote Inn – Support towards the expenses of the event
 - b) Whittington Castle Preservation Trust – Support towards the cost of additional lighting during the Christmas Period
 - c) Whittington Church – Support towards the cost of producing the Carol Service Sheets (Printing)
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187.19 VEHICLE ACTIVATED SIGNS - To consider options and quotes .

188.19 STREETLIGHTING LED PROJECTS - To receive an update.

189.19 FINANCE & EXECUTIVE COMMITTEE

To receive a verbal report following the meeting on 19th November and consider recommendations arising from the meeting including:

POLICIES

A review of the following documentation:

- a) General Reserves Policy
- b) Training and Development Policy
- c) Financial Regulations (following NALC update to model regulations)

EXCLUSION OF PRESS AND PUBLIC - To resolve:

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from this item on the agenda on the grounds that the following item to be considered involves the likely disclosure of confidential information.

STAFFING MATTERS

190.19 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

191.19 CORRESPONDENCE

To note correspondence received via e-mails or post 'hard copies' from 22nd October, until date of this agenda:

1. Rural strategy workshop - 13th November 2019, 10.45am - 1pm in the Council Chamber at Shirehall, Shrewsbury
2. Invitation to Citizens Advice Shropshire AGM – 21 November 2019
3. Local councils & VE day 75 - 8th May 2020
4. Shropshire Council - Library Strategy Consultation (response required before the meeting, Cllrs requested to respond as individuals)
5. West Mercia PCC's Rural Crime Strategy Consultation (response required before the meeting, Cllrs requested to respond as individuals)
6. Shropshire Council - Operational Improvements Towards Zero Carbon - invitation to a series of small talks
7. On the beat Newsletter - North Shropshire
8. SALC – November Bulletin with attachments

To consider:

1. Local Council's and VE Day – May 2020.
 2. NatWest – Friends Against Scams – offer of a presentation.
 3. Motion Request from Power to People – National Community Energy Campaign
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192.19 DATE, TIME AND LOCATION OF NEXT MEETING

To note the date and time of the next meeting.
