

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

12th February 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 18TH FEBRUARY 2020 AT 7.30PM** IN THE **SENIOR CITIZEN'S HALL**, STATION ROAD, WHITTINGTON FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.



Mrs A Jones, Clerk to the Council

AGENDA

18.20 APOLOGIES FOR ABSENCE

19.20 DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) **Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.**
- b) **To consider any applications for dispensation.**

20.20 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 21.01.2020

21.20 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure.

22.20 POLICE REPORT

To receive a written and verbal Police Report (dependent on their attendance at this meeting).

23.20 REPORTS

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- c) **Whittington play area at Fitzgwarine** - To receive a report from Cllrs Davis and Charmley on the fortnightly visual inspections.
- d) **VE / VJ Day** – To receive a report from Cllrs Whitby and Johnson on plans for an event.

- e) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.

24.20 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

25.20 PLANNING

a) To note any planning decisions received

- I. **Reference:** 19/03145/FUL (validated: 12/07/2019)
Address: Dwelling At Former Hairdressing Salon , Station Road, Whittington, Shropshire, SY11 4DA
Proposal: Erection of a two-storey dwelling with attic accommodation; to include amenity land following demolition of former bakery building
Decision: Grant Permission

b) Planning applications for consideration

- I. **Reference:** 20/00384/TCA (validated: 29/01/2020)
Address: Plas Cerrig, Station Road, Whittington, Oswestry, Shropshire, SY11 4DA
Proposal: Fell 2no Yew within Whittington Conservation Area
- II. **Reference:** 20/00267/FUL (validated: 27/01/2020)
Address: The Courtyard, Hindford, Whittington, Oswestry, Shropshire, SY11 4NL
Proposal: Erection of a garden machine store to an existing garage block
- III. **Reference:** 20/00168/FUL (validated: 16/01/2020)
Address: Proposed Residential Development West Of, Artillery Road, Park Hall, Shropshire
Proposal: Substitution of two dwellings (plots 14,21) with six dwellings; formation of parking areas; creation of additional public open space

- c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.**

26.20 ACCOUNTS

- a) **Payments** - Consider the following accounts for payment:

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3086	Clerk	Salary 1 st February – 29 th February Expenses (Home Office Allowance, mileage & stationery) Total	TBC		TBC
3087	HMRC	Clerk - PAYE Payments (Month 11) Employer NI Locum Clerk – PAYE Payments Total	TBC		TBC
3088	D & R Brewer	Grounds Maintenance – Month 11 (11/12 of total annual cost)	87.50	0.00	87.50

3089	Information Commissioner	Annual Data Protection Fee	40.00	0.00	40.00
3090	Locum Clerk	As per timesheet (reimbursement for hours worked and mileage)	TBC	TBC	TBC
3091	Shropshire Council	4 th Quarter S/Light Energy (January – March)	1579.92	315.98	1895.90
3092	Highline Electrical	S/Light Repairs – January	TBC	TBC	TBC
Direct Debit	NEST	Pension (Employer 12.91 & Employee 17.22 Contribution)	30.13	0.00	30.13

b) Income – To note income received

Date Received	From Whom and Description	Amount
31.01.20	NatWest – Interest	£0.97
09.01.20	Xmas Crowd Fund – Xmas Lights (transferred to Earmarked Reserves)	£285.00

c) Reconciliation - To approve bank reconciliation up to and including 31st January 2020.

d) Internal Controls – To receive a report from Cllr Beaumont.

27.20

COMMUNITY LED HOUSING

a) Community Led Housing Fund – Annual Monitoring Form for the financial year 2018/19 – To confirm that Whittington Parish Council have not Allocated, Implemented or Completed any projects using Community Led Housing Funds in 2018/19 (to be verified by the Chair and Shropshire Councillor and online form completed by the Clerk).

b) Community Led Housing – Proposed Site and Application. Consider setting up a Steering Group (Councillors and Community Members) to meet with Shropshire Council and appoint a point of contact for the group.

28.20

GRANT APPLICATION

Consider the application received from The Movement Centre.

29.20

STREETLIGHT LED PROJECT

Receive an update on the conversion and agree a final date for lantern repairs / bulb changes before the conversions take place in March.

30.20

COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

31.20

CORRESPONDENCE

To note correspondence received:

1. SALC – News Bulletins
2. NALC Legal Update – February 2020

32.20

DATE, TIME AND LOCATION OF NEXT MEETING

To note the date and time of the next meeting.