

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

18th March 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 24TH MARCH 2020 AT 7.30PM** IN THE **SENIOR CITIZEN'S HALL**, STATION ROAD, WHITTINGTON FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.



Mrs A Jones, Clerk to the Council

AGENDA

33.20 APOLOGIES FOR ABSENCE

34.20 DISCLOSABLE PECUNIARY INTERESTS

[Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable interest, whether or not the interest is entered in the register of members' interest maintained by the Monitoring Officer]

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

35.20 CONFIRMATION OF MINUTES

To confirm the Minutes of the Full Council Meeting held on 18.02.2020

36.20 PUBLIC PARTICIPATION

To allow public participation in accordance with the Council's Standing Order procedure.

37.20 CORONAVIRUS

1. To approve and adopt a Scheme of Delegation, including cheque signing arrangements
2. To consider national guidance and agree whether to call the April meeting

38.20 POLICE REPORT

To receive a written Police Report

39.20 REPORTS

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- c) **Whittington play area at Fitzgwarine** - To receive a report from Cllrs Davis and Charmley on the fortnightly visual inspections.
- d) **VE / VJ Day** – To receive a report on plans for an event in conjunction with the Church.
- e) **Councillor Reports** – To consider reports from Councillors who have attended meetings / training sessions on behalf of the council, since the last full council meeting.

40.20 SHROPSHIRE COUNCILLOR REPORT

To receive a report from Councillor Steve Charmley.

41.20 PLANNING**a) To note any planning decisions received****I. Reference: 19/05394/CPE (validated: 11/12/2019)**

Address: Bronte, The Annex, Road to Top Farm, Rhosygadfa, Gobowen, SY10 7BP

Proposal: Application for a Lawful Development Certificate for continued use of annex as an independent residential unit

Decision: Certificate - Not Lawful

II. Reference: 20/00168/FUL (validated: 16/01/2020)

Address: Proposed Residential Development West Of, Artillery Road, Park Hall, Shropshire

Proposal: Substitution of two dwellings (plots 14,21) with six dwellings; formation of parking areas; creation of additional public open space

Decision: Grant permission

b) Planning applications for consideration**I. Reference: 20/01089/FUL**

Address: 51 Artillery Road, Park Hall, SY11 4AL

Proposal: Erection of first floor extension to side of dwelling

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

42.20 STREETLIGHTING

a) Receive an update on the LED conversion.

b) Agree to Highline Electrical carrying out a survey of all Streetlights to provide an up to date inventory to supply to Shropshire Council for the 2020/21 Energy Charges.

c) Discuss whether the council want to consider insuring the streetlights for damage.

43.20 ACCOUNTS**a) Payments - Consider the following accounts for payment:**

CHEQUE NUMBER	PAYMENT TO	DESCRIPTION	NET	VAT	GROSS
3093	Clerk	Salary 1 st March – 31 st March (SMP) Expenses (Home Office Allowance, postage & stationery) Total	845.61	0.00	845.61
3094	HMRC	Clerk - PAYE Payments (Month 12) Employer NI Locum Clerk – PAYE Payments Total	46.43	0.00	46.43
3095	D & R Brewer	Grounds Maintenance – Month 12 (12/12 of total annual cost)	87.50	0.00	87.50
3096	Locum Clerk	As per timesheet (reimbursement for hours worked and mileage)	55.28	0.00	55.28
3097	Highline Electrical	Streetlight Maintenance	363.50	72.70	436.20
Direct Debit	NEST	Pension (Employer 10.19 & Employee 13.59 Contribution)	23.78	0.00	23.78
3098	Highline Electrical	LED conversion project	TBC	TBC	TBC

- b) **To ratify the deductions for HMRC and NEST which were TBC at the February meeting**
 c) **Income** – To note income received

Date Received	From Whom and Description	Amount
29.02.20	NatWest – Interest	£0.87
17.02.20	Police and Crime Commissioner (West Mercia Police) – Grant funding for 2 x vehicle activated signs	£4152.00

- d) **Reconciliation** - To approve bank reconciliation up to and including 29th February 2020.
 e) **CIL Neighbourhood Fund** – to note and agree transfer into Earmarked Reserve.
 f) **Insurance** - To consider any amends to existing long term agreement with Came & Co
 g) **Asset Register - Valuation Policy** – Consider the Clerk’s report and the following:
 I. **Replacement of Old Cradle Swing with New Cradle Swing** – Consider whether the asset value should increase, decrease or remain the same.
 II. **Streetlight Upgrades** – Consider applying a reasonable valuation to those that have been upgraded to date.

44.20 GRANT REQUESTS

To consider annual requests from Friends of Whittington Cemetery and Whittington Castle

45.20 COMMUNITY LED HOUSING

Proposed Site and Application - To receive an update from the Steering Group.

46.20 COUNCILLOR REPORTS / AREAS OF CONCERN / ITEMS FOR FUTURE AGENDA

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

47.20 CORRESPONDENCE

Correspondence – to consider

1. Shrewsbury North West Relief Road consultation (deadline 13.04.2020)
2. Local Electricity Bill

To note correspondence received:

1. SALC/NALC – News Bulletins and Coronavirus updates
2. Shropshire Council – Operational Movements towards Carbon Zero
3. Shropshire Council - Connecting Shropshire broadband updates - February & March 2020
4. West Mercia PCC Road Safety Strategy and Consultation
5. Oswestry Town Council - Community Forest
6. Road Closures: 1. Link to Junction with A495, Welsh Frankton. 24th – 26th Feb. 2. Lane fm Swan Hill past side of The Mere, Ellesmere. 30th March –30th April. 3. Welsh Frankton Junction, Lower Frankton, 9th – 10th April. 4. Whittington Level Crossing. 15-16th Sept.
7. Notes from Oswestry Area Committee Meeting
8. Shropshire Council- Highways Improvement Plan and Capital Works Programme 2020-21
9. Oswestry Olympians Park Hall 5k – 10th June 2020
10. The Derwyn College & The Movement Centre – Thank you for grants.
11. Whittington Music Festival – cancelled.
12. Draft Local Economic Growth Strategy for Oswestry

48.20 EXCLUSION OF PRESS & PUBLIC

To exclude the press and public under Public Bodies (Admission to Meetings) Act 1960, so as to discuss the following confidential matters.

- STAFFING MATTERS

49.20 DATE AND TIME OF NEXT MEETING

To note the date and time of the next meeting

