

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

17<sup>th</sup> June 2020

Dear Finance and Executive Committee Members,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE FINANCE AND EXECUTIVE COMMITTEE TO BE HELD ON **TUESDAY 23<sup>RD</sup> JUNE 2020 AT 6.45PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

**Join Zoom Meeting:** <https://zoom.us/j/94299548516>

**Meeting ID:** 942 9954 8516

**One tap mobile:** +442080806592,,94299548516# United Kingdom

**Dial by your location:** +44 208 080 6592 United Kingdom



Mrs A Jones, Clerk to the Council

## Finance and Executive Committee AGENDA

- 1.FE.20 Election of Committee Chairman
- 2.FE.20 Apologies for Absence
- 3.FE.20 **Declarations of interest regarding the agenda**  
*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*
  - a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
  - b) To consider any applications for dispensation.
- 4.FE.20 **Confirmation of the Minutes**  
To approve and authorise the signing of the Minutes of last committee meeting held on 19<sup>th</sup> November 2019.
- 5.FE.20 **Accounts**  
Consider the draft 1st Quarter Budget Report prepared by the Clerk

6.FE.20 Health and Safety

To review the following Health and Safety Policies and Documents and make recommendations to Full Council:

- a) **Health and Safety Policy and Risk Management Scheme**
- b) **Risk Management Schedule**
- c) **Asset Management Schedule**
- d) **Risk Assessments**

7.FE.20 Next Meeting

To note the date and time of the next committee meeting.