

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

22nd July 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 28TH JULY 2020 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

Join Zoom Meeting: <https://zoom.us/j/95147579276>

Meeting ID: 951 4757 9276

One tap mobile: +443300885830,,95147579276# United Kingdom

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Mrs A Jones, Clerk to the Council

Parish Council AGENDA

- 106.20 Apologies for Absence
- 107.20 Declarations of interest regarding the agenda
Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.
- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
 - b) To consider any applications for dispensation.
- 108.20 Confirmation of the Minutes
To approve and authorise the signing of the Minutes of the Full Council Meeting held on 23.06.2020
- 109.20 Public Participation
To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).

110.20 Coronavirus

- a) To receive the latest guidance in relation to Government Guidelines and Local Authorities.
- b) To consider the Covid-19 Risk Assessments (currently under constant review due to the evolving situation).

111.20 Police Report

To receive a written police report.

112.20 Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting
- c) **Whittington play area at Fitzgwarine** – Consider the latest inspection report provided to the council verbally by Cllr Frank Davis
- d) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley
- e) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor)
 - I. *SALC Oswestry Area Committee – Cllr Greg Hickman*
 - II. *Vehicle Activated Signs Data – Cllr Ian Johnson*
 - III. *Community Speed Watch and the inclusion of Babbinswood as a monitoring site – Cllr Ian Johnson*

113.20 Planning

- a) To note recent planning decisions published by Shropshire Council
- b) Planning applications for consideration
 - I. **Reference:** 20/02757/FUL (validated: 13/07/2020)
Address: 3 Penybryn Crescent, Whittington, Oswestry, Shropshire, SY11 4DP
Proposal: Erection of a two storey side extension and single storey rear extension following partial demolition of existing single storey extension
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

114.20 Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS9	TNS FC Foundation Ltd	Grant – August Holiday Club – minute 100.20 refers – payment made by clerk on 20.07.20 once confirmation on the sessions going ahead was received	405.00	0.00	405.00
BACS10	Clerk	Salary 1 st – 31 st July Home Office Allowance 16.00, mileage 6.30 & reimbursement for Bullguard Internet Security TOTAL	979.83	0.00	979.83
BACS11	HMRC	Clerk - PAYE Payments (Month 4) Employer NI	47.11	0.00	47.11
BACS12	D & R Brewer	Grounds Maintenance – Month 4	87.50	0.00	87.50

BACS13	Shropshire Council	S/Light Energy Charges (1 st Quarter) – Minute 101.20 refers	1415.08	283.02	1698.10
BACS14	Shropshire Union Canal Society	Annual Membership	25.00	0.00	25.00
3111	Highline Electrical	Installation of 2 x VAS (as per quotation minute 187.19 refers)	278.00	55.60	333.60
BACS15	Friends of Whittington Cemetery	Donation towards grasscutting in the Garden of Remembrance (minute 62.a.20 refers) - August	50.00	0.00	50.00
BACS16	D.Guar	Wall Repairs (minute 99.20 refers) and replacement of 2 slates on bus shelter roof	TBC	TBC	TBC
Direct Debit	NEST	Pension (Employer & Employee Contribution)	29.57	0.00	29.57

b) Income – To note income received

Date Received	From Whom and Description	Amount
30.06.20	NatWest – Interest	£0.31

c) **Reconciliation** - To approve bank reconciliation up to and including 30th June 2020.

d) **1st Quarter** – Consider the 1st Quarter Budget Report

e) **Internal controls** – Review the Parish Council’s system of internal control and nominate a councillor to carry out the 1st Quarter check on the accounts

115.20 Website Accessibility Regulations

To note the guidance from NALC and:

- a) Consider the report prepared by the Clerk which includes the website check (audit), recommendations and proposed actions.
- b) Approve the Accessibility Statement which is to be published on the Parish Council Website.

116.20 Village Entrances

Discuss the project (included in the Parish Council’s Project Plan and Budget) and:

- a) Consider the information the Clerk has obtained and agree a plan of action including funding for the project and applying for grants available
- b) Consider possible locations
- c) Agree for the Road Safety Working Group to research the project further and report back to the council with proposals

117.20 Whittington Youth Club

Consider the update from TNS and consider making the annual grant towards the running of the Youth Club.

118.20 Christmas Light Display

Consider ideas and quotes for a new light display on the tree on the Three Trees Green.

119.20 Community Led Housing – Pen-y-Bryn

Receive an update from the Steering Group.

120.20 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

121.20 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, Covid-19 updates, training opportunities
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. CANCELLED - Severn Trent - Planned Works for Derwen - The Bryn Junction to Gornal, Iron Mills junction via The Bryn to Ebnal Hall Junction, Iron Mills to Ebnal Lodge Junction, Junction with B5009 to Iron Mills Junction, Gobowen. Will commence August 2020.
4. NALC – Legal Update and News Briefings
5. Senior Citizen’s Hall – Questionnaire for hirers – completed by the Clerk with no return date indicated at present
6. Highways England – Road Re-surfacing on the A5 13th – 31st July
7. NALC – Code of Conduct Consultation – Cllrs to respond independently
8. Complaints from residents in Babbinswood re: speeding traffic during the diversion
9. Shropshire Fire and Rescue Integrated Risk Management Plan (IRMP) 2021-25
10. EPC4 – Communities framework & the devolution white paper
11. Briefing note on CIL Allocations and Income July 2020
12. Proposed Road Closure Twmpath Bridge – 3rd August for 10 days
13. Road Closure: Ellesmere -The Shropshire Triathlon. Start Date: 6th September, End Date: 6th September 2020. Purpose: The Shropshire Triathlon takes place at Ellesmere on 6th September 2020. The event requires the following roads to be closed from 7.30am to 3pm.: Swan Hill, Sandyhill Lane and Swan Hill to Coptiviney.

122.20 Date and Time of Next Meeting

To note the date and time of the next meeting.