

# Whittington Parish Council

T: 01691 829571

E: [clerk@whittingtonpc.com](mailto:clerk@whittingtonpc.com)

[www.whittingtonpc.com](http://www.whittingtonpc.com)

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

19<sup>th</sup> August 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 25<sup>TH</sup> AUGUST 2020 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

Join Zoom Meeting: <https://zoom.us/j/99518407688>

Meeting ID: 995 1840 7688

One tap mobile: +441314601196,,99518407688# United Kingdom

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Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

- 123.20 Apologies for Absence
- 124.20 Declarations of interest regarding the agenda  
*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*
- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
  - b) To consider any applications for dispensation.
- 125.20 Confirmation of the Minutes  
To approve and authorise the signing of the Minutes of the Full Council Meeting held on 28.07.2020
- 126.20 Public Participation  
To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).
- 127.20 Coronavirus  
To receive the latest guidance in relation to Government Guidelines and Local Authorities.
- 128.20 Police Report  
To receive a written police report.

129.20

## Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis.
- d) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- e) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).

130.20

## Planning

- a) **To note recent planning decisions published by Shropshire Council**
  - I. **Reference:** 20/02196/FUL (validated: 05/06/2020)  
**Address:** Bryn-Y-Plentyn Farm, Bryn-Y-Plentyn, Middleton, Oswestry, Shropshire, SY11 4LP  
**Proposal:** Installation of a 600kw renewable heat pump and all associated works  
**Decision:** Grant Permission
  - II. **Reference:** 20/01979/FUL (validated: 22/05/2020)  
**Address:** Gracelands, Ellesmere Road, Whittington, SY11 4DJ  
**Proposal:** Conversion of the former 7.no bedroom nursing home (C2 Use Class) into 5.no apartments (C3 Use Class). Demolition of lift and 2 storey extension.  
**Decision:** Grant Permission
- b) **Planning applications for consideration**
  - I. **Reference:** 20/02994/TCA (validated: 30/07/2020)  
**Address:** 9 Penrhos Court, Station Road, Whittington, SY11 4FA  
**Proposal:** To fell 1no Sycamore tree, 1no prunus and 1no hawthorn and Crown raise 1m lift over garden 1no Ash tree within Whittington Conservation Area
  - II. **Reference:** 20/03032/TCA (validated: 04/08/2020)  
**Address:** Gablecroft, Church Street, Whittington, SY11 4DT  
**Proposal:** To reduce crown by approx 30% and achieve highway clearance and lift over drive 1no Yew Tree (T1), Remove 1no Walnut Tree (T2) and replant with Cherry Tree, remove dead branch of 1no Sequoia (T3) and fell group of Ash saplings (T4) within Whittington Conservation Area.
- c) **Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.**
- d) **Planning Consultations** – To consider the Planning Committee's Recommendations:
  - I. Changes to the current planning system (NALC deadline for responses 17 September)
  - II. Planning for the future - the planning white paper (NALC deadline for responses 15 October)
  - III. Transparency and competition: a call for evidence on data on land control (NALC deadline for responses 16 October)

131.20

## Shropshire Local Plan Consultation

Consider the Planning Committee's recommendation for a response to the consultation on Regulation 18: Pre-submission draft of the Shropshire Local Plan.

132.20

## Finance and Accounts

- a) Consider the following accounts for payment and agree to continue with BACS payments whilst meetings are being held remotely:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS17	Clerk	Salary 1 <sup>st</sup> – 31 <sup>st</sup> August Home Office Allowance 16.00	923.54	0.00	<b>923.54</b>
BACS18	HMRC	Clerk - PAYE Payments (Month 5) Employer NI	47.11	0.00	<b>47.11</b>
BACS19	D & R Brewer	Grounds Maintenance – Month 5	87.50	0.00	<b>87.50</b>
BACS20	PKF Littlejohn	External Audit	300.00	60.00	<b>360.00</b>
BACS21	SALC	Chairmanship Training (Cllr Training)	75.00	0.00	<b>75.00</b>
BACS22	Friends of Whittington Cemetery	Donation towards grass cutting in the Garden of Remembrance (minute 62.a.20 refers) – September	50.00	0.00	<b>50.00</b>
Direct Debit	NEST	Pension (Employer & Employee Contribution)	29.57	0.00	<b>29.57</b>

b) Income – To note income received

Date Received	From Whom and Description	Amount
31.07.20	NatWest – Interest	<b>£0.30</b>
17.07.20	SP Wayleave Payment	<b>£1.19</b>
17.07.20	Donation from Llanyblodwel PC towards Clerk Training Costs	<b>£15.00</b>

c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> July 2020.

d) **Internal controls** – To receive a report from Cllr Beaumont on the 1<sup>st</sup> Quarter check on the accounts.

e) **2019/20 Accounts Conclusion of Audit** – To note the External Auditors Report and note that the Notice of Conclusion of Audit has been published.

133.20 **Village Entrances**

Consider the Working Group's Report and Proposals, including the proposal to purchase a new Vehicle Activated Sign for Ellesmere Road (including draft funding application).

134.20 **Streetlights**

Consider the correspondence regarding light 127 on Church House.

135.20 **Community Led Housing – Pen-y-Bryn**

a) Receive an update from the Steering Group.

b) Consider writing to Star Housing to report the ASB matters reported by residents in existing STAR Housing Properties.

136.20 **Council Reports / Areas of Concerns / Items for future Agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

137.20 **Correspondence**

To note correspondence received:

1. SALC / NALC – Bulletins, Covid-19 updates, training opportunities

2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Update and News Briefings
4. SLCC - Briefing regarding Model Code of Conduct Consultation
5. Highways – Notification of road closure for surface dressing works – various locations
6. Shropshire Council - Road Closure: Birch Road, Ellesmere. 14th August - 17th August 2020. Purpose: Site 102 and 103 Safe Start Surface Dressing
- 7.

**For consideration:**

1. Shropshire Council – Housing Strategy Consultation - <https://www.shropshire.gov.uk/get-involved/draft-housing-strategy-2020-2025-consultation/>
2. BT Payphone removal consultation – consider the proposal to remove the payphone on the A495 (SY11 4PF) from service
3. PCC Town & Parish Council Survey
4. Letter from Her Majesty's Lord-Lieutenant of Shropshire

**138.20 Date and Time of Next Meeting**

To note the date and time of the next meeting.

**139.20 Exclusion of Press and Public**

*That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.*

1. Pre-application enquiry for a single plot exception dwelling
2. Staffing matters – Backdated salary payment