

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

21<sup>st</sup> October 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 27<sup>TH</sup> OCTOBER 2020 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

**Join Zoom Meeting:** <https://zoom.us/j/93820463412>

**Meeting ID:** 938 2046 3412

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Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

155.20 Apologies for Absence

156.20 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

157.20 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 22.09.2020.

158.20 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).

159.20 Coronavirus

To receive the latest guidance in relation to Government Guidelines and Local Authorities.

160.20

### Police Report

To receive a police report and to note recent anti-social behaviour issues in the village, being dealt with by the Police.

161.20

### Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting.
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis and consider the Annual ROSPA Inspection Report.
- d) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- e) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).
  - I. Cllr Sue Manford – Community Speedwatch (CSW) (lead volunteer) – consider making a request for a speed monitor in Park Hall to assess eligibility as an additional CSW location.
  - II. Cllr Ian Johnson – Vehicle Activate Sign Data Downloads – Update.
  - III. Cllr Greg Hickman – SALC Executive – Update.

162.20

### Planning

- a) To note recent planning decisions published by Shropshire Council
  - I. **Reference:** 20/03334/FUL (validated: 27/08/2020)  
**Address:** Hawthorn House, 2 Glebe Meadows, Whittington, Oswestry, SY11 4AG  
**Proposal:** Erection of a single storey rear extension  
**Decision:** Grant Permission
  - II.
- b) Planning applications for consideration
  - I. **Reference:** 20/03753/FUL (validated: 25/09/2020)  
**Address:** Castle Teas, Whittington Castle, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF  
**Proposal:** Erection of detached toilet block; erection of access platform with steps and insertion of pedestrian access doors to existing tea room; internal alterations to form preparation room
  - II. **Reference:** 20/03754/LBC (validated: 25/09/2020)  
**Address:** Castle Teas, Whittington Castle, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF  
**Proposal:** Works to facilitate the insertion of pedestrian access doors to existing tea room with access platform and steps; internal works to combine rooms to form preparation room; erection of detached toilet block
  - III. **Reference:** 20/03858/FUL (validated: 05/10/2020)  
**Address:** Development Land SE Of Whittington Primary School, Station Road, Whittington, Shropshire  
**Proposal:** Erection of 39 Dwellings with Associated Access onto the B5009, Open Space Areas, Dedication of Land to the School and Car Parking Area for School (Phases 2 and 3 of Local Plan Allocation WGN001-004-005-021)
  - IV. **Reference:** 20/03859/FUL (validated: 25/09/2020)  
**Address:** Proposed Residential Development West Of, Artillery Road, Park Hall.  
**Proposal:** Erection of five dwellings with garaging (previously approved for 3 houses under 13/01643/OUT and 17/03680/REM)  
PLOTS 18-20 ONLY

- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

163.20

### Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS32	Clerk	Salary 1 <sup>st</sup> – 31 <sup>st</sup> October plus expenses (home office allowance 16.00)	959.84	0.00	<b>959.84</b>
BACS33	HMRC	Clerk - PAYE Payments (Month 7) Employer NI	72.90	0.00	<b>72.90</b>
BACS34	D & R Brewer	Grounds Maintenance – Month 7 plus additional cuts in October	127.50	0.00	<b>127.50</b>
Direct Debit	NEST	Pension (Employer & Employee Contribution)	33.53	0.00	<b>33.53</b>

- b) Income – To note income received

Date Received	From Whom and Description	Amount
30.09.20	NatWest – Interest	<b>£0.</b>

- c) **Reconciliation** - To approve bank reconciliation up to and including 30<sup>th</sup> September 2020.  
d) **2<sup>nd</sup> Quarter** – Consider the 2<sup>nd</sup> Quarter Budget Report and elect a councillor to carry out the 2<sup>nd</sup> Quarter Internal Checks on the Accounts.  
e) **Grant request** – Consider request from Whittington Castle for financial support towards their Halloween Event

164.20

### Streetlights

Consider correspondence from Scottish Power regarding an historical wayleave for light 127 on Church House.

165.20

### Parish Council Strategies and Plans

- a) To review the current Project Plan, ahead of 2021/22 budget planning (projects that are allocated Neighbourhood Funds to be added to the Place Plan).  
b) To consider the Communication and Community Engagement Strategy and Action Plan prepared by the Clerk.

166.20

**Community Led Housing, Pen-y-Bryn** - Receive an update from the Steering Group.

167.20

### Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

168.20

### Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates, training opportunities
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Updates and News Briefings

4. Shropshire Council – Road Closure: A495, Boot Street. 6th November - 12th November 2020. Purpose: Capital resurfacing works
5. Shropshire Council – Road Closure: B5009, Wootton to Queens Head. 11th November - 13th November 2020. Purpose: Site 38. Capital Resurfacing works
6. VCSA Newsletter – October 2020

#### **For consideration**

1. **National Pavement Parking Consultation (deadline 22<sup>nd</sup> November) -**  
<https://www.gov.uk/government/consultations/managing-pavement-parking/pavement-parking-options-for-change>
2. **BT Consultation – Payphone removal** – To note that, following the Parish Council’s feedback, the payphone is listed as ‘recommendation for removal’.
3. **Shropshire Council** – Community and Rural Strategy Consultation -  
<https://www.shropshire.gov.uk/get-involved/community-and-rural-strategy-2020/>
4. **Shropshire Council** – Cultural Strategy Consultation - <https://www.shropshire.gov.uk/get-involved/vibrant-shropshire-cultural-strategy-2021-2031/>
5. **Whittington Castle** – The Whittington Litter Pick – Saturday 7<sup>th</sup> November
6. **Road Safety Concerns raised by Parishioners** – Concerns raised regarding Station Road (Traffic Speeds and Anti-Social Behaviour)

169.20

#### **Date and Time of Next Meeting**

To note the date and time of the next meeting.