

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

11<sup>th</sup> November 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 17<sup>TH</sup> NOVEMBER 2020 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

Join Zoom Meeting: <https://zoom.us/j/94715910752>

**Meeting ID: 947 1591 0752**

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Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

170.20 Apologies for Absence

171.20 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

172.20 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 27.10.2020.

173.20 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).

174.20 Shropshire Climate Action Partnership

Receive a presentation.

## 175.20

### Reports

- a) **Chair's Report** – Consider matters arising since the last meeting and the Chair's proposal for the Chairman's Allowance 2020/21.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting and receive the latest Covid guidance in relation to Local Authorities.
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).
  - I. Cllr Sue Manford – Community Speedwatch (lead volunteer)
  - II. Cllr Ian Johnson – Vehicle Activate Signs
  - III. Cllr Greg Hickman – SALC Executive

## 176.20

### Planning

- a) To note recent planning decisions published by Shropshire Council
  - I. **Reference:** 20/01089/FUL (validated: 17/03/2020)  
**Address:** 51 Artillery Road, Park Hall, SY11 4AL  
**Proposal:** Erection of first floor extension to side of dwelling  
**Decision:** Grant Permission
  - II. **Reference:** 20/03753/FUL (validated: 25/09/2020)  
**Address:** Castle Teas, Whittington Castle, Castle Street, SY11 4DF  
**Proposal:** Erection of access platform with steps and insertion of pedestrian access doors to existing tea room; internal alterations to form preparation room  
**Decision:** Grant Permission
  - III. **Reference:** 20/03754/LBC (validated: 25/09/2020)  
**Address:** Castle Teas, Whittington Castle, Castle Street, SY11 4DF  
**Proposal:** Works to facilitate the insertion of pedestrian access doors to existing tea room with access platform and steps; internal works to combine rooms to form preparation room  
**Decision:** Grant Permission
  - IV. **Reference:** 20/01945/FUL (validated: 22/05/2020)  
**Address:** Proposed Dwelling To The South Of, Top Street, Whittington, Shropshire  
**Proposal:** Erection of 1No dwelling and garage  
**Decision:** Grant Permission
- b) Planning applications for consideration
  - I. **Reference:** 20/04257/FUL (validated: 23/10/2020)  
**Address:** Land Off, Penybryn Avenue, Whittington, Shropshire  
**Proposal:** Erection of 24No. affordable dwellings and associated parking and amenity space, formation of vehicular and pedestrian access
  - II. **Reference:** 20/04398/FUL (validated: 26/10/2020)  
**Address:** Vine Cottage, Middleton Road, Middleton, Oswestry, Shropshire, SY11 4LT  
**Proposal:** Erection of an agricultural storage shed
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

177.20

## Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS38	Clerk	Salary 1 <sup>st</sup> – 30 <sup>th</sup> November plus expenses (home office allowance 16.00, mileage 10.80)	970.64	0.00	<b>970.64</b>
BACS39	HMRC	Clerk - PAYE Payments (Month 8) Employer NI	72.90	0.00	<b>72.90</b>
BACS40	D & R Brewer	Grounds Maintenance – Month 8 plus additional cut to all areas at end of October and removal of branches from Three Trees	172.50	0.00	<b>172.50</b>
BACS41	Cllr Ian Johnson	Reimbursement for cost of items to facilitate VAS data downloads	28.43	0.00	<b>28.43</b>
Direct Debit	NEST	Pension (Employer & Employee Contribution)	33.53	0.00	<b>33.53</b>

b) Income – To note income received

Date Received	From Whom and Description	Amount
31.10.20	NatWest – Interest	<b>£0.29</b>

- c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> October 2020.
- d) **2<sup>nd</sup> Quarter Internal Checks** – Consider the verbal report from Cllr Beaumont following the 2<sup>nd</sup> Quarter Internal Checks on the Accounts.
- e) **Christmas Light Display** – Consider quote to add light features to the S/Light Columns around the Church Grounds.
- f) **Vehicle Activated Signs** – To approve the order to purchase (Spending Power - S.101 LGA 1972) two additional Vehicle Activated Signs, once grant funding has been received.
- g) **Grant request** – Consider request from St John the Baptist Church to support the ‘Drive in’ Christmas Carol Service.

178.20

## Parish Council Strategies and Plans

- a) To review the Project Plan, ahead of 2021/22 budget planning (*agreed projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan*).
- b) To consider the Communication and Community Engagement Strategy and Action Plan prepared by the Clerk.

179.20

## Community Car Park

To consider taking on liability for the Car Park on a 6 month lease from the developer.

180.20

## Finance and Executive Committee

To receive a verbal report following the meeting on 17th November and consider recommendations arising from the meeting including:

Policies - A review of the following documentation:

- a) General Reserves Policy
- b) Training and Development Policy

## 181.20 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

## 182.20 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Updates and News Briefings
4. SALC AG – 20<sup>th</sup> November
5. Her Majesty’s Lord-Lieutenant of Shropshire – Garden Party
6. Shropshire Council Road Closure: Caegoody Lane, Ellesmere. 18th January - 19th January 2021. Purpose: Road Closure - Boundary box Installation. Works Promoter: Severn Trent Water
7. Invitation to - CONFERENCE: The Climate & Ecological Emergency: Taking Action Together
8. Burial Act 1853: Section 1 – Garden of Remembrance, Church Street, Whittington. Information regarding the public consultation.
9. Shropshire Council - Covid support groups - survey results and offer of support
10. LOCALISM ACT 2011 AND ASSET OF COMMUNITY VALUE REGULATIONS [ENGLAND] 2012 Removal The White Lion, Whittington From the list of assets of community Value.
11. Connecting Shropshire Programme – Update November 2020.
12. Provident Dispensary Trust – Community Grants Available.

## 183.20 Date and Time of Next Meeting

To note the date and time of the next meeting.