

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

9th December 2020

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 15TH DECEMBER 2020 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

Join Zoom Meeting: <https://zoom.us/j/92355827840>

Meeting ID: 923 5582 7840

One tap mobile: +442080806591,,92355827840# United Kingdom

Dial by your location: +44 208 080 6591 United Kingdom



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

184.20 Apologies for Absence

185.20 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

186.20 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 17.11.2020.

187.20 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).

188.20 Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (including the latest Covid guidance in relation to Local Authorities) and consider the Clerk's Report relating to the 2021 Elections.
- c) **Whittington Church** – Receive a report from the Rector about the Christmas Activities.
- d) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis.

- e) **Police Report** – Consider.
- f) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- g) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).
 - I. Cllr Sue Manford – Community Speedwatch (lead volunteer)
 - II. Cllr Ian Johnson – Vehicle Activate Signs
 - III. Cllr Greg Hickman – SALC Executive

189.20

Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference:** 20/03347/FUL (validated: 28/08/2020)
Address: 20 Cygnet Close (Plot 14), Whittington, Shropshire, SY11 4FL
Proposal: Erection of extension to existing house type to provide treatment room (Plot 14 only)
Decision: Withdrawn
- b) Planning applications for consideration
 - I. **Reference:** 20/04677/FUL (validated: 12/11/2020)
Address: 2 Park Issa Gardens, Whittington, SY11 4PW
Proposal: Proposed first floor side extension over existing ground floor single storey extension
 - II. **Reference:** 20/04894/VAR (validated: 24/11/2020)
Address: 20 Cygnet Close (Plot 14), Whittington, Shropshire, SY11 4FL
Proposal: Variation of condition number 2 attached to planning permission reference 18/01990/FUL dated 05/08/2019 to allow an amendment to approved drawing number 1748-PL-22 Rev D for plot 14 of the development to facilitate the addition of a treatment room extension to the rear of the property
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.

190.20

Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS47	Clerk	Salary 1 st – 31 st December plus expenses (home working allowance 16.00, mileage 6.30)	966.14	0.00	966.14
BACS48	HMRC	Clerk - PAYE Payments (Month 9) Employer NI	72.90	0.00	72.90
BACS49	D & R Brewer	Grounds Maintenance – Month 9	87.50	0.00	87.50
BACS50	Shropshire Council	S/Light Energy Charges – 3 rd Quarter	622.17	124.43	746.60
BACS51	Highline Electrical	S/Light Maintenance – Invoices 3100, 3140, 3155, 3164	761.00	152.20	913.20
BACS52	SALC	Training Course (Clerk) – 12.11.2020	30.0	0.00	30.00
BACS53	SLCC	Membership to Society of Local Council Clerks	166.00	0.00	166.00
BACS54	Cllr Whitby	Mileage (cllr expenses)	12.15	0.00	12.15

Direct Debit	NEST	Pension (Employer & Employee Contribution)	33.53	0.00	33.53
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b) **Income** – To note income received

Date Received	From Whom and Description	Amount
30.11.20	NatWest – Interest	£0.30
19.11.20	West Mercia Police – VAS Grant	£2200.00

c) **Reconciliation** - To approve bank reconciliation up to and including 30th November 2020.

d) **Grant Request** – Consider request from the Church to support with funding for the Christmas Drive In Event

e) **Environmental Maintenance Grant** – To note the application process for 2021-22 to contribute to the cost of grass cutting on the Three Trees Green (SC owned land)

191.20 Parish Council Strategies and Plans

a) To Approve the Project Plan (following the review) ahead of 2021/22 budget planning *(agreed projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan).*

b) To consider the Communication and Community Engagement Strategy and Action Plan prepared by the Clerk.

192.20 Community Car Park

To consider feedback from the Community on the Car Park and make recommendations to Shropshire Council.

193.20 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

194.20 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Updates and News Briefings
4. Road Closure: Eastwick Lane, Ellesmere. Start Date: 1st February - 1st February 2021
Purpose: Road Closure - Eastwick Lane, Dudleston Heath
5. 2021 Census – Briefing note
6. BT Payphone Removal Consultation concluded in Shropshire
7. Letters of thanks following the donation from the Chairman’s Allowance

To consider

1. Request from a Parishioner to consider suitable locations for planting trees around Whittington.

195.20 Date and Time of Next Meeting

To note the date and time of the next meeting.