

# WHITTINGTON PARISH COUNCIL

Minutes of the Meeting of Whittington Parish Council held remotely on Tuesday 15<sup>th</sup> December 2020 at 7.30pm via Zoom Video Conferencing.

**Councillors Present:** Frank Davies (Chair), Lucy Beaumont (Vice Chair), Jill Whitby, Ian Johnson, Steve Charmley, Rupert Harvey, Sue Manford, Keith Stanton and Greg Hickman.

**Also in attendance:** Mrs Amy Jones (Clerk). 1 representative from Census 2021.

## Parish Council MINUTES

### 184.20 Apologies for Absence

Apologies for absence received from:  
Cllr Steve Pugh and Paul Thompson-Lawrence.

### 185.20 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. **None declared.**
- b) To consider any applications for dispensation. **None received.**

### 186.20 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 17.11.2020.

It was **RESOLVED** to **APPROVE** the Minutes of the Full Council Meeting held on 17.11.2020 and agreed that they be physically signed at the next Face to Face meeting of the Council.

### 187.20 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure (this is to be done remotely, inviting any members of the public who are participating in the Zoom session to speak).

The Census 2021 Engagement Manager for Shropshire spoke about the upcoming Census and asked for Councillors guidance on reaching and engaging with the parish population. He reported that this is going to be the first Census that will be completed primarily online, however, there will be paper versions available. 160-200 people will be starting work in the new year to work on the Census. They are keen to engage with people and groups who may require support completing the Census.

Completion of the Census is compulsory – it is not a choice. It has been law since 1920 to complete the Census and non-completion carries a £1000 fine.

It is not confirmed but it is likely that Whittington will have paper copies as standard.

It was **RESOLVED** to note the information and support with the publicity of marketing materials as they are made available.

### 188.20 Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.

**The Chair reported on the following:**

- Letters of thanks received for the donations made from the Chairman's Allowance
- Lots of positive comments about this year's Christmas Light Display

**RESOLVED** to note

- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (including the latest Covid guidance in relation to Local Authorities) and consider the Clerk's Report relating to the 2021 Elections.

It was **RESOLVED** to note the Clerk's Report and the additional information provided, ahead of the 2021 May Elections.

<p><b>Road Safety / Highways</b></p> <p>Signage along Castle Street – An update on the following has been requested</p> <ol style="list-style-type: none"> <li>1. The Oswestry directional sign sending people up Castle Street rather than Station Road – SC have confirmed that they will look to renew this sign/posts as part of their works programme in the new financial year commencing April. They will also relocate sign to resolve issue with vehicles turning into the dead-end bit of Castle Street.</li> <li>2. 30mph signage – This is currently being discussed with the Traffic Manager.</li> </ol> <p><b>Speed monitor – Castle Street</b> Surveys currently underway.</p> <p><b>Station Road</b> Cllr Charmley to report back on conversations with Highways regarding the possible extension of the 30mph speed limit into the village from Oswestry. Following this report, a letter is to be sent from the PC to the PCC.</p> <p><b>VAS</b> – Ordered. Once received they will be passed to Highline to install and added to the Parish Council's Insurance</p>	<p>On-going</p>
<p><b>Footpath</b> The Path from the Stanyards to Whittington has now been cleared.</p>	<p>To note</p>
<p><b>Pond at Park Hall</b> Issues regarding the mess of the pond and litter – Reported to Shropshire Council</p>	<p>To note</p>
<p><b>Youth Club</b> Youth club started back on 3<sup>rd</sup> December, after lockdown - with advent calendars and Christmas Card making on the programme. Numbers are at their current capacity (15), with bookings made right up to the end of March, and a waiting list! They are hoping for the same high demand as soon as restrictions are lifted further. A report will be presented at the January meeting – as part of the 2021/22 budget setting process.</p>	<p>To note</p>
<p><b>Grant Awards</b> Publicity has gone out to encourage organisations to apply for parish council's grants. Applications to be received by the Clerk by the end of December and will be considered at the January meeting. Any requests for major grants will be considered as a part of the 2021/22 budget setting process.</p>	<p>To note</p>

- c) **Whittington Church** – Receive a report from the Rector about the Christmas Activities. The Rector was absent from the meeting, due to a prior engagement. Cllr Johnson provided an update on the Christmas Activities. Due to demand, two sessions will now be held – one on Saturday and one on Sunday. The event is a ‘Drive-In’ Event, to maintain ‘bubbles’ of six. **RESOLVED** to note.
- d) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis. Councillor Davis provided a report on the visual inspections and it was noted that the grass mats under the basket swing have parted and created a hole. It was **RESOLVED** to file the inspection sheets and ask Ray Parry Playgrounds to provide a quote for repairing the grass mats, to be considered at the January meeting.
- e) **Police Report** – Consider. It was noted that a written Police report had not been received.
- f) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley. Cllr Charmley reported that Shropshire Council are not in support of extending the 30mph out towards Oswestry on Station Road so it was, therefore, **RESOLVED** to write to the Police and Crime Commissioner to feedback the Parish Council’s concerns (175.f.ii refers). The matter of ‘countdown markers’ on the approach to the village was raised and Cllr Charmley agreed to obtain more information about the possibility of getting these on the approach to Whittington on Station Road.
- g) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).
- I. Cllr Sue Manford – Community Speedwatch (lead volunteer)  
It was **NOTED** training has been suspended due to Covid-19.
  - II. Cllr Ian Johnson – Vehicle Activate Signs  
*Nothing further to report.*
  - III. Cllr Greg Hickman – SALC Executive  
Cllr Hickman provided a verbal report on the SALC AGM and SALC Working Group – **RESOLVED** to note.

189.20

## Planning

- a) To note recent planning decisions published by Shropshire Council
- I. **Reference:** 20/03347/FUL (validated: 28/08/2020)  
**Address:** 20 Cygnet Close (Plot 14), Whittington, Shropshire, SY11 4FL  
**Proposal:** Erection of extension to existing house type to provide treatment room (Plot 14 only)  
**Decision:** Withdrawn  
**RESOLVED** to note.
- b) Planning applications for consideration
- I. **Reference:** 20/04677/FUL (validated: 12/11/2020)  
**Address:** 2 Park Issa Gardens, Whittington, SY11 4PW  
**Proposal:** Proposed first floor side extension over existing ground floor single storey extension  
It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:
    - The Parish Council request that Planning Officers please refer to issues raised when a previous application of a similar nature was refused.

- There are mature trees (Sycamore Trees) in the vicinity and The Parish Council have been made aware that they may have a TPO on them. The Parish Council request that the Planning Officer please investigate this.

II. **Reference:** 20/04894/VAR (validated: 24/11/2020)

**Address:** 20 Cygnet Close (Plot 14), Whittington, Shropshire, SY11 4FL

**Proposal:** Variation of condition number 2 attached to planning permission reference 18/01990/FUL dated 05/08/2019 to allow an amendment to approved drawing number 1748-PL-22 Rev D for plot 14 of the development to facilitate the addition of a treatment room extension to the rear of the property

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council have no comments to make on this application.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

III. **Reference:** 20/05022/FUL (validated: 09/12/2020)

**Address:** High Level Station House, Station Road, Whittington, SY11 4BQ

**Proposal:** Erection of two storey side extension and associated works

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council have no comments to make on this application.

IV. **Reconsultation due to Amendment on application 20/03858/FUL** - Development Land SE Of Whittington Primary School

**Proposal:** Erection of 39 Dwellings with Associated Access onto the B5009, Open Space Areas, Dedication of Land to the School and Car Parking Area for School (Phases 2 and 3 of Local Plan Allocation WGN001-004-005-021)

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

- The Parish Council have no comments to make on this application.

## 190.20 Finance and Accounts

a) Consider the following accounts for payment. **RESOLVED** to approve.

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS47	Clerk	Salary 1 <sup>st</sup> – 31 <sup>st</sup> December plus expenses (home working allowance 16.00, mileage 6.30)	966.14	0.00	<b>966.14</b>
BACS48	HMRC	Clerk - PAYE Payments (Month 9) Employer NI	72.90	0.00	<b>72.90</b>
BACS49	D & R Brewer	Grounds Maintenance – Month 9	87.50	0.00	<b>87.50</b>
BACS50	Shropshire Council	S/Light Energy Charges – 3 <sup>rd</sup> Quarter	622.17	124.43	<b>746.60</b>

<b>BACS51</b>	Highline Electrical	S/Light Maintenance – Invoices 3100, 3140, 3155, 3164	761.00	152.20	<b>913.20</b>
<b>BACS51</b>	Highline Electrical	Festive Lighting – S/Light Bracket Lights (as per quote minute 177.e.20 refers)	450.00	90.00	<b>540.00</b>
<b>BACS52</b>	SALC	Training Course (Clerk) – 12.11.2020	30.0	0.00	<b>30.00</b>
<b>BACS53</b>	SLCC	Membership to Society of Local Council Clerks	166.00	0.00	<b>166.00</b>
<b>BACS54</b>	Cllr Whitby	Mileage (Cllr expenses)	12.15	0.00	<b>12.15</b>
<b>Direct Debit</b>	NEST	Pension (Employer & Employee Contribution)	33.53	0.00	<b>33.53</b>

b) Income – To note income received. **RESOLVED** to note.

<b>Date Received</b>	<b>From Whom and Description</b>	<b>Amount</b>
30.11.20	NatWest – Interest	<b>£0.30</b>
19.11.20	West Mercia Police – VAS Grant	<b>£2200.00</b>

c) **Reconciliation** - To approve bank reconciliation up to and including 30<sup>th</sup> November 2020. It was **RESOLVED** to approve the bank reconciliation.

d) **Grant Request** – Consider request from the Church to support with funding for the Christmas Drive In Event  
It was **RESOLVED** to approve a grant of £60.00 to support the Community Event. **Payment reference: BACS55**

e) **Environmental Maintenance Grant** – To note the application process for 2021-22 to contribute to the cost of grass cutting on the Three Trees Green (SC owned land)  
It was **RESOLVED** that the Clerk prepare and submit all the documentation required to apply for the EGM 2021-22.

191.20

### Parish Council Strategies and Plans

a) To Approve the Project Plan (following the review) ahead of 2021/22 budget planning (*agreed projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan*).

It was **RESOLVED** to **APPROVE** the updated Project Plan (Appendix A) and the Clerk update the Place Plan accordingly. A copy of the Project Plan is to be placed on the website.

It was **FURTHER RESOLVED** that the money the council currently hold in Neighbourhood Fund and any additional funds received in 2021 (up to a total of £50,000), are to be earmarked for a new play area (location TBA). It was **agreed** that this is a priority project for the use of Neighbourhood Fund, along with Traffic Calming Measures, as new developments in the Parish are impacting on these areas. It was **further agreed** that Community Led Funds generated through the development at Pen-y-Bryn (if approved) will be allocated to a new pedestrian crossing and a play area at Pen-y-Bryn.

- b) To consider the Communication and Community Engagement Strategy and Action Plan prepared by the Clerk.  
It was **RESOLVED** to approve the Strategy and that the Clerk continue to update the Plan as a working document.

192.20

### Community Car Park

To consider feedback from the Community on the Car Park and make recommendations to Shropshire Council.

The following feedback was noted:

- Positive comments – it's improved the appearance of the village and is being used well at school drop off and pick-up times.
- However, drivers are still parking on both sides outside the big house (including on the pavement). Some drivers are even blocking the entrance to the car park by parking along the road and up the verge.
- Concerns regarding blocked access to the car park and the big house – for emergency services.
- Cllr Steve Charmley met with SC's Traffic Engineer and reported that the implementation of double yellow lines requires a consultation (8 weeks). It was agreed that action is required asap. The following action was agreed:
  - Keep clear zone (hash area) at the entrance off the main road. T-bar signage to be placed at the entrance to both the hairdressers and the big house.
  - Longer term – double yellow lines to run partly along the A495 and then down into the area in front of the big house (this will be subject to consultation)
  - A car park sign will also be placed on the A495 clearly marking the car park and will also deter people from parking on the verge. Plans to be brought to the January meeting.
- The end of the wall is damaged and although this is the property of Shropshire Council, it was **RESOLVED** to obtain a quote for repairing the wall and consider this at the January meeting.
- Issues raised regarding access to the footpath from the car park (fence is obstructing access).
- It was noted that there would be space for a Christmas Tree on the green space at the end of the car park as visibility would not be impaired and it was **RESOLVED** that the possibility of planting a rooted tree be investigated (Cllr Charmley to follow up).

193.20

### Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- *Positive comments on the Festive Lighting Display – mid-next year consider plans for future displays. Letter of thanks to be sent to Highline.*
- *Rubbish at the gypsy site – raised with Steve Charmley.*
- *Rubbish at the Pond in Park Hall – reported to Shropshire Council.*
- *Possible S/Lights for Christmas Light Brackets in Park Hall have been proposed and noted by the Clerk for consideration next year.*
- *Potholes – reported using the SC Portal.*

- *A congratulations to Whittington Castle – a permanent chef has been recruited and a festive menu promoted. There is a big buzz around the Castle, which is great to see in these difficult times and this is a credit to all those involved. **RESOLVED** to feed this back to the Castle.*

194.20

## Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Updates and News Briefings
4. Road Closure: Eastwick Lane, Ellesmere. Start Date: 1st February - 1st February 2021  
Purpose: Road Closure - Eastwick Lane, Dudleston Heath
5. 2021 Census – Briefing note
6. BT Payphone Removal Consultation concluded in Shropshire
7. Letters of thanks following the donation from the Chairman's Allowance

**RESOLVED** to note.

## To consider

1. **Request from a Parishioner to consider suitable locations for planting trees around Whittington.**

Councillors considered the correspondence in relation to the possibility of planting trees in the Village and considered the proposed locations. Concerns were raised about planting trees on land not belonging to the Council as trees require health and safety measures to be put in place and continued maintenance. It was **RESOLVED** to respond to the resident to explain that the Parish Council's position regarding the planting of trees remains unchanged (minute 147.19 refers) and that the council will continue to share information to encourage residents and landowners to plant trees on their property.

195.20

## Date and Time of Next Meeting

To note the date and time of the next meeting.

Tuesday 26<sup>th</sup> January – 7.30pm.

**The Meeting was closed by the Chairman at 21.20**

## **APPENDIX A – PROJECT PLAN**

### **Whittington Parish Council aims to:**

- Constantly strive to work on behalf of parishioners on the issues that matter to the community and be a strong voice for residents and local businesses.
- Provide effective, efficient and accountable local government for the parish, enabling residents to be involved in the life of the community and its future development

### **The Parish Council's objectives are:**

- To support local businesses and economic activity in the parish
- To support the work of parish voluntary organisations through grants and practical support
- To work with organisations to support the provision of youth activities in the parish
- To work with the Local Authority and the Police to improve road safety in the parish
- To understand, communicate and support the views, needs and aspirations of residents and businesses
- To increase public involvement in the community by ensuring the parish council is open, transparent and accountable to residents
- Ensure that councillors and staff have access to high quality training and development opportunities so that they can meet the required standards including working towards the Local Council Award.

### **This project plan is informed by the:**

- 2016 Parish Plan
- The Place Plan
- Community representation at meetings
- Community engagement on Social Media and in the Community

This project plan is a 'live' document and is updated on a regular basis (at least annually), enabling the council to track and monitor progress against objectives and timescales. The document is published on the Parish Council website so that residents can monitor progress.

**Appendices** – The Parish Council's Communication and Engagement Strategy is a supplementary document.



## Background

- The Project Plan has been adopted by the Council and is to be reviewed annually as part of the budget planning process.
- The Project Plan informs the Place Plan (A Shropshire Council Document that's purpose is to provide an evidence base to assist with delivery of local community priorities) and this document determines how the Parish Council can spend Neighbourhood Fund money and the application of CIL Local (please see below)
- **PLEASE NOTE** – The Parish Council's Project Plan should detail projects that the Parish Council Plans to fund, either through the Precept, Reserves, Neighbourhood Fund or applying for CIL Funding. **IT IS NOT** a list of issues that are the responsibility of other organisations such as Shropshire Council (i.e. pot holes, the condition of road surfaces, condition of footpaths etc). The Parish Council will lobby the relevant organisations as and when required, as matters arise. This is a Project Plan, detailing the Parish Councils Short, Medium and Long Term Plans and informs the budget.

### WHITTINGTON PARISH COUNCIL PROJECT PLAN

	Title	Timescales	Details	Funding Source(s)	Approx Project Cost Things to consider / research	If funded by CIL/NF added to Place Plan?	Update on Progress
<b>ROADS, TRANSPORT &amp; STREETLIGHTING</b>							
1	<b>Pedestrian Crossing – Pen-y-bryn (Ellesmere Road)</b>	M-L	To provide safe, pedestrian access across the main road, the Church side of Top Street.	Community Led Funds from Community Led Housing Scheme at Penybryn	Discussions to take place with SC Highways. Zebra crossing - £25,000-£35,000 Puffin signalised crossing - £50,000-£65,000	<b>N/A – but could be added if the project is funded in part by NF</b>	<b>Added to plan November 2020</b>
2	<b>Vehicle Activated Signs</b>	S-M	Continue to add to the 4 existing VAS.  Addition of one at Park Hall (Solar Powered VAS on road between the Orthopaedic and The Venue)	Precept Grants? Earmarked Reserves	Park Hall faces an increase in traffic with the new developments and problems with congested traffic on the A5. Costs of a Solar Powered VAS and a column to mount this on (may be supplied by SC FOC) – approx. £3,000 + VAT	N/A	<b>Ongoing</b>

					Funding likely to be all precept because we cannot apply again for a WMP Grant.		
3	Village Entrances	M-L	Identified in the 2016 Parish Plan. Improve the approach to Whittington and the Hamlets	Precept Grants? Earmarked Reserves Neighbourhood Fund	Funds are being built in Earmarked Reserves but it was agreed by the council (Minute 133.20 refers) that as a stand alone project, there is no evidence that these are effective so it was agreed to purchase additional VAS and discuss the SC enhancing the village entrances as part of a larger scale project to reduce speeds into the village. In the budget, it is to be included under one heading – Road Safety which includes VAS, Welcome Gates etc	Y	
4	Road Improvements	M	Improvements to Top Street	CIL Neighbourhood Fund			CIL Funding Application for Top Street was not initially successful, however, still awaiting an update on further negotiations (minute 166.19 refers)
5	Traffic Speed Monitoring	S	Community Speed Watch Scheme	N/A	6 volunteers required to initiate the scheme which is run by the WMP Safer Roads Team  Request for speed monitoring in Park Hall to assess eligibility for inclusion.	N/A	Group now set up and will carry out speed monitoring at agreed locations
6	Community Car Park	S	Identified in 2016 Parish Plan. As part of the new development behind the school in Whittington, a	Neighbourhood Fund	The Parish Council is not responsible for or owners of the Car Park	N/A – Funds already allocated	COMPLETE – taken from the PCs 2021-22 NF Allocation

			Community Car Park has been built, part funded by the Parish Council through Neighbourhood Fund			<b>direct at source</b>	
<b>7</b>	<b>Paths, Pavements and Highways</b>  <b>(Responsibility of Shropshire Council)</b>	M to L	<p>Lobby Shropshire Council to improve the paths.</p> <p>Extension of the Footpath from Penybryn down to the Church.</p> <p>Footpath along Burma Road (between Venue and Park Hall Farm) – Already included in the Project Plan. Lobby SC Highways.</p> <p>Flooding on the Road between the Venue and Park Hall Farm and on other parts of North Drive.</p> <p>Congestion on Station Road at school drop off and pick up times.</p> <p>Inclusivity - As you walk around Whittington there are many obstacles for disabled people such as overgrown hedges bad kerbs. Look towards making Whittington all inclusive.</p> <p>Footpath from Gobowen to Whittington (Stanyards into Whittington) – serious H&amp;S concern.</p>	CIL	Shropshire Council responsibility but the parish council to lobby SC as a priority	<b>N/A</b>	

8	Streetlighting	O	Conversion of lanterns to LED Replacement of Columns and Brackets (annual condition survey)	Precept Neighbourhood Fund	The final lights are now being converted along with the poor condition columns. All lights are now LED. The on-going project then will be to improve the condition / replace columns as they deteriorate further and money should be retained in reserves for this.	Yes	<b>LED Conversions Complete</b>  <b>Column replacements – On-going</b>
<b>COMMUNITY</b>							
9	Youth Amenities	M-L	Mini Bike Park MUGA  Play Area at Penybryn  Play Area in Park Hall  More inclusive Play Area(s)	Neighbourhood Fund Precept Grants(?)  Community Led Funds from Community Led housing at Penybryn  Precept Neighbourhood Fund Grants(?)  Precept	A new play area with fence, wet pour and a range of equipment - £50k approx		<b>FURTHER INFORMATION REQUIRED</b> - Requires further Community Engagement to determine what exactly is required and what is wanted.
10	Parish Village Hall with Playing Fields	L	As the village is growing at a fast rate there is a need for a playing field and village hall. Possible Site – Cricket Ground?  (links to item above – increased play facilities)	Neighbourhood Fund Grants	Could be managed by an independent voluntary management committee, totally separate to the Parish Council but project coordinated by the PC and funding provided.		<b>FURTHER INFORMATION REQUIRED</b> - Requires further Community Engagement to determine what exactly is required and what is wanted.
11	Festive Lighting and Displays	S	Enhance and build on the current display:	Precept	Where could a tree be planted?		

			<ul style="list-style-type: none"> <li>Decorative displays on columns</li> <li>Lighting on trees around the Castle and Church</li> <li>Planting of a real Christmas tree and decorative lighting</li> <li>Include areas like Park Hall – possible Christmas Tree</li> </ul>		<p>Could the green space at the end of the Community Car Park (owned by Shropshire Council) be utilized.</p> <p>The Church are putting lights on the trees in their grounds this year (2020) and a few other decorative features.</p>		
<b>12</b>	<b>Defibrillators</b>	S-M	<p>Additional defibrillators throughout the Parish including Park Hall, Babbinswood and Hindford</p> <p>Also – Castle and Penybryn</p>	Precept Grants	<p>If a suitable location does not have easy access to a power supply, an alternative cabinet may be required.</p> <p>Defib &amp; Cabinet – Approx £1700</p>	N/A	
<b>13</b>	<b>Increase the amount of waste bins at Park Green Close</b>	S	Signage saying ‘please respect our village’ and ‘take your litter home’ and also increase the number of bins.	Precept	Shropshire Council Responsibility?	N/A	
<b>14</b>	<b>Wildflower Meadow</b>	S-M		Precept	<p>Suitable location?</p> <p>Area by the Community Car Park Or near a Community Hall</p>	N/A	
<b>15</b>	<b>Community Garden / Allotments</b>	L	Mental health being a strong benefit, as highlighted during the C19 lockdowns. Is there a small pocket of land somewhere that can be utilized?	Precept	<p>Suitable location?</p> <p>Cost to purchase / lease land and set up but the plot rental would generate an income</p> <p>Could it form part of a Village Hall site?</p>	N/A	Future Project - Should suitable land become available
<b>16</b>	<b>Parish / Tourist Noticeboard</b>	S	Lots of tourists visit the village – it would be good to have an information point	Precept Grants	<p>Location?</p> <p>Previously discussed by Whittington Together. Could be done in conjunction with them.</p>	N/A	
<b>17</b>	<b>Garden of Remembrance</b>	O	The Church have applied for a burial closure order. Once formally closed, the Church will no longer be		On a case by case, project basic, Council to consider supporting Shropshire Council with the	N/A	

			responsible for its maintenance. The council agreed that they would not want to take on the maintenance (minute 61.20 refers). Through the Summer of 2020, the PC have supported with a grant of £50 a month to the friends to assist with grass cutting.		upkeep of the Garden to ensure it remains in good order as a focal point in the centre of the village. Historically, £1000 has been included in each budget to support with maintenance and if not spent, this is transferred to reserves.		
<b>COUNCIL ADMINISTRATION</b>							
<b>18</b>	<b>Parish Plan / Neighbourhood Plan</b>	M	Future Parish Plan Refresh Planning Community to monitor guidance regarding Neighbourhood Plans Joined up thinking across neighbouring parishes	Precept Grants	£500 included in each budget to be transferred to Earmarked reserves		
<b>19</b>	<b>Local Council Award (Foundation Level)</b>	S		Precept	Application process and costs. Once obtained, the award is valid for 4 years		

**Please see below for more information on the spending of Neighbourhood Fund and CIL. This information should be considered when planning future projects that involve spending NF / or applying for CIL Funding:**

If projects are included in the Place Plan under NF projects then they will be suitable projects.

CIL regulations state that with reference to CIL Local:

*A local council must use CIL receipts passed to it in accordance with regulation 59A or 59B to **support the development** of the local council's area, or any part of that area, by funding—*

*(a) the provision, improvement, replacement, operation or maintenance of infrastructure; or*

*(b) anything else that is concerned with addressing the demands that development places on an area. infrastructure" includes—*

*(a) roads and other transport facilities,*

*(b) flood defences,*

*(c) schools and other educational facilities,*

*(d) medical facilities,*

*(e) sporting and recreational facilities,*

*(f) open spaces*

Use of the word "includes" means this list is not a closed list but other items should be equivalent.

*This definition allows the levy to be used to fund a very broad range of facilities such as play areas, open spaces, parks and green spaces, cultural and sports facilities, healthcare facilities, academies and free schools, district heating schemes and police stations and other community safety facilities.*

**Neighbourhood Fund** can be spent on a wider range of things than the rest of the levy, provided that it meets the requirement to 'support the development of the area. The wider definition means that the neighbourhood portion can be spent on things other than infrastructure (as defined in the Community Infrastructure Levy regulations) provided it is concerned with addressing the demands that development places on the parish's area