

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20<sup>th</sup> January 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 26<sup>TH</sup> JANUARY 2021 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

## Join Zoom Meeting

<https://zoom.us/j/97280307819>

Meeting ID: 972 8030 7819

One tap mobile: +442080806592,,97280307819# United Kingdom

Dial by your location: +44 208 080 6592 United Kingdom



Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

### 1.21 Apologies for Absence

### 2.21 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### 3.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 15.12.2020.

### 4.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure (members of the public who are participating in the Zoom session are invited to speak).

### 5.21 Reports

- a) **Chair's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (including the latest Covid guidance in relation to Local Authorities).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council verbally by Cllr Frank Davis and consider a report from the Clerk containing quotes to carry out maintenance work on the equipment.

- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses, meetings attended as council representatives, roles carried out as a councillor).

## 6.21 Planning

- a) To note recent planning decisions published by Shropshire Council
  - i. **Reference:** 20/04894/VAR (validated: 24/11/2020)  
**Address:** 20 Cygnet Close (Plot 14), Whittington, Shropshire, SY11 4FL  
**Proposal:** Variation of condition 2 attached to permission 18/01990/FUL to allow for single storey extension to rear of the property  
**Decision:** Grant Permission
- b) Planning applications for consideration
  - i. **Reference:** 20/04860/FUL (validated: 07/01/2021)  
**Address:** Danewood, 16 Park Crescent, Park Hall, SY11 4AR  
**Proposal:** Erection of two storey rear extension and alterations
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.
- d) **Shropshire Local Plan Review - Regulation 19: Pre-Submission Draft of the Shropshire Local Plan** – Consider. Representations are invited on compliance with all legal requirements, including the duty to co-operate, and soundness. Documents are available for inspection via the ‘Get Involved’ section of the Shropshire Council website at: <https://shropshire.gov.uk/get-involved/Reg-19-Pre-Submission-Draft-Local-Plan>

## 7.21 Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE NUMBER	PAYEE	DESCRIPTION	NET	VAT	GROSS
BACS56	Clerk	Salary 1 <sup>st</sup> – 31 <sup>st</sup> January plus expenses (home working allowance 16.00)	960.04	0.00	<b>960.04</b>
BACS57	HMRC	Clerk - PAYE Payments (Month 10) Employer NI	72.70	0.00	<b>72.70</b>
BACS58	D & R Brewer	Grounds Maintenance – Month 10	87.50	0.00	<b>87.50</b>
Direct Debit	NEST	Pension (Employer & Employee Contribution)	33.53	0.00	<b>33.53</b>

- b) **Income** – To note income received

Date Received	From Whom and Description	Amount
31.12.20	NatWest – Interest	<b>£0.30</b>

- c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> December 2020.
- d) **3<sup>rd</sup> Quarter Budget Report** – Consider the report (included as part of the 2021/22 draft budget)

- e) **Internal Controls** – To appoint a councillor to carry out the 3<sup>rd</sup> Quarter Internal Checks.
- f) **Office Furniture** – Consider proposal from the F&E Committee to purchase a new Office Cabinet for the Clerk's Office.

## 8.21 Grant Applications and Donations

Consider Grant Applications and Donation Requests received.

## 9.21 2021 / 2022 Budget and setting of the Precept

- a) To consider the budget proposal and draft budget prepared by the Clerk, presented under the following headings:
  - I. Income (Receipts)
  - II. Staff Costs (Payments)
  - III. Administration (Payments)
  - IV. Culture, Leisure and Recreation (Payments)
  - V. Streetlighting (Payments)
- b) To agree the budget for 2021/22
- c) To set the parish precept for 2021/22

## 10.21 Community Car Park

- a) Receive an update on the new road markings and parking enforcements.
- b) Consider concerns regarding poor lighting of the area.
- c) Consider a quote to repair the end of the wall at the entrance to the access road to the car park (property of Shropshire Council).

## 11.21 Her Majesty's Lord-Lieutenant of Shropshire, Special Garden Party

Consider nominees.

## 12.21 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

## 13.21 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Shropshire Council – Covid-19 Updates and Community Reassurance Updates (published on the website)
3. NALC – Legal Updates and News Briefings
4. Road Closure: Birch Road Ellesmere, 8-10<sup>th</sup> March 2021
5. 2021 Census – information (shared on noticeboards, social media and website)
6. Shropshire Council - Shrewsbury North West Relief Road and the Severn Valley Water Management Scheme - Update
7. Shropshire Climate Action Partnership – Update
8. RAF Shawbury – Notification of RAF Night Flying from 11<sup>th</sup> January for 4 weeks

## 14.20 Date and Time of Next Meeting

To note the date and time of the next meeting.