

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

21st April 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A **REMOTE** MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 27TH APRIL 2021 AT 7.30PM** VIA THE FOLLOWING LINK ON 'ZOOM' FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

Join Zoom Meeting

<https://zoom.us/j/92283465188>

Meeting ID: 922 8346 5188

One tap mobile: +442039017895,,92283465188# United Kingdom

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Mrs A Jones, Clerk to the Council

Parish Council AGENDA

42.21 Apologies for Absence

43.21 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

44.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 23.03.2021.

45.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

46.21 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (as per attached report).
- b) **Whittington play area at Fitzgwarine** – Consider:
 - i. The latest visual inspection report provided to the council by Cllr Frank Davis
 - ii. Suggestions for improved signage (litter).
 - iii. Report of Anti-Social Behaviour
- c) **Police Report** – Consider.
- d) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- e) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).
 - I. SALC Executive Report

47.21 Planning

- a) To note recent planning decisions published by Shropshire Council
- I. **Reference:** Reference: 20/05022/FUL (validated: 09/12/2020)
Address: High Level Station House, Station Road, Whittington, SY11 4BQ
Proposal: Erection of two storey side extension and associated works
Decision: Grant Permission
 - II. **Reference:** 21/01033/FUL (validated: 01/03/2021)
Address: Artillery Business Park, Garrison Avenue, Park Hall, Oswestry, SY11 4AD
Proposal: Erection of a single storey extension to an existing commercial premises
Decision: Grant Permission
- b) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.
- c) **Industrial units north of Whittington Road, Park Hall (18/05391/OUT)** – Consider a possible comment review.

48.21 Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS77 (paid 31.03.21)	D Guar	Repairs to Wall and Repairs to Play Area Fence	550.00	0.00	550.00
BACS1	Clerk	Salary Month 1 (plus expenses (16.00 home office allowance and mileage) Zoom reimbursement £143.88	1144.74	0.00	1144.74
BACS2	HMRC	Clerk - PAYE Payments (Month 1) Employer NI	73.92	0.00	73.92
BACS3	D & R Brewer	Grounds Maintenance – Month 1 plus cost to remove the log, soil and seed (30.00)	117.50	0.00	117.50
BACS4	J. Whitby	Clr expenses – mileage for putting up Council Notices	6.75	0.00	6.75
BACS5	Shropshire Council	Installation of 2 new bins and annual cost of emptying (to March 2022) – minute 33.21 refers	750.00	150.00	900.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

- b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.03.21	NatWest – Interest	£0.32
31.03.21	Nationwide – Interest	£314.76

- c) **Reconciliation** - To approve bank reconciliation up to and including 31st March 2021 (Year End).
- d) **Financial Year End 2020/21** – To consider the following financial documents:
- I. Year End Receipts and Payments (inc. S.137 payments)
 - II. Year End Budget Report
 - III. Earmarked Reserves
 - IV. Asset Register
 - V. VAT Reclaim – to note a claim has been submitted
- e) **CIL / Neighbourhood Fund** – to receive an update on CIL and note the Parish Council's Neighbourhood Funds allocation 2020/21 (payable in May).
- f) **Direct Debits** – To note the council's DD Payment to Nest for Employee Pension for 2021/22.

g) Internal Auditor – Appoint an internal auditor for 2021/22.

49.21 Grant Requests

Consider applications from:

- a)** Friends of Whittington Cemetery (Cemetery and Garden of Remembrance)
- b)** Whittington Castle
- c)** The New Saints FC Foundation – Whittington Youth Club

50.21 Park Hall

- a)** Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b)** Receive an update regarding the flooding of Burma Road (by the traffic calming, near the Venue).
- c)** Receive an update on the reinstatement of the footpath through the development off Park Crescent.
- d)** Receive an update on the implementation of Traffic Calming (a planning condition attached to the development off Park Crescent)

51.21 Environmental and Grounds Maintenance

- a)** Receive an update on the installation of two bins to be placed in Park Hall and Castle Fields.
- b)** Consider the cost to produce Dog Fouling Signage.
- c)** Consider including 'Installation of more Bins' in the Council's Project Plan and Place Plan.
- d)** Consider quotes to carry out the tree survey on the trees next to the Play Area (required June 2021).

52.21 Road Safety / Highways

- a)** Receive an update on a possible application for funding from the Safer Roads Trust for Road Safety Improvements at Pen-Y-Bryn.
- b)** Receive an update on Oswestry Road / Station Road resurfacing and repairs.

53.21 Community Car Park

- a)** Receive an update on the new road markings and parking enforcements.
- b)** Receive an update on the implementation of lighting for the Car Park.

54.21 Correspondence

To note correspondence received:

- 1.** SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
- 2.** Shropshire Council – Covid-19 Updates (published on the website)
- 3.** Planned Works for Derwen - The Bryn Junction to Gornal, Iron Mills junction via The Bryn to Ebnal Hall Junction, Iron Mills to Ebnal Lodge Junction, Junction with B5009 to Iron Mills Junction, Gobowen. 7 June - 22 Oct2021
- 4.** Road Closure: Twmpath Lane to junc with B5009, Gobowen. 20th September - 22nd October 2021. Purpose: Road Closure - Water Main Renewal.
- 5.** Whittington Castle – information updates
- 6.** High Sheriff of Shropshire - Year End
- 7.** New community initiative - Shropshire's Outstanding Community
- 8.** Road Closure: Former Railway Bridge to New Marton Junc, Hindford. 28th - 30th April 2021. Purpose: Road Closure - Hydrant Renew
- 9.** Road Closure: Boot Street, Whittington. 11th April - 26th April 2021. Purpose: Site 415 Road Closure for Surface Dressing - Dressing Dates 11-13 April Daytime Working Lining 22-26 April Daytime Working Works are weather dependent and dates are subject to change
- 10.** Advance Notice: BT Payphone Removal Consultation
- 11.** NALC Guidance on the death of HRH, The Prince Philip, Duke of Edinburgh

For consideration

1. Consider sending a letter of condolence to Buckingham Palace following the Death of HRH The Prince Philip
2. Police Charter – To note that the Local Policing Community Charter from West Mercia Police now has now been launched and consider the first and second phase of the consultation.

55.21

Date and Time of Next Meeting

- a) To note the date and time of the next meeting and future meeting dates.
- b) Consider the Risk Assessment for the return to Face to Face meetings in May.