

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

23<sup>rd</sup> June 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 29<sup>TH</sup> MAY 2021 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

### 77.21 Apologies for Absence

### 78.21 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### 79.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 25.05.2021.

### 80.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

### 81.21 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis (all other matters to be dealt with as part of agenda item 86.3 following a site visit by the Working Group).
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

### 82.21 Planning

- a) To note recent planning decisions published by Shropshire Council

- i. **Reference:** 20/03859/FUL (validated: 25/09/2020)

- Address:** Proposed Residential Development West Of, Artillery Road, Park Hall, Shropshire

**Proposal:** Erection of five dwellings with garaging (previously approved for 3 houses under 13/01643/OUT and 17/03680/REM). PLOTS 18-20 ONLY

**Decision:** Grant Permission

II. **Reference:** 21/01722/FUL (validated: 23/04/2021)

**Address:** Woodbrook, Station Road, Whittington, Oswestry, Shropshire, SY11 4DA

**Proposal:** Erection of extension, conversion of loft and internal alterations

**Decision:** Refuse

III. **Reference:** 21/01608/FUL (validated: 21/04/2021)

**Address:** Perrymoor Farm, Berghill Lane, Whittington, SY11 4PF

**Proposal:** Formation of a private riding arena to include change of use of land, erection of timber post and rail fence and gate

**Decision:** Grant Permission

IV. **Reference:** 21/02054/FUL (validated: 22/04/2021)

**Address:** Artillery Business Park, Garrison Avenue, Park Hall, Oswestry, SY11 4AD

**Proposal:** Erection of a retaining wall

**Decision:** Grant Permission

b) To Consider Planning Applications:

I. **Reference:** 21/02419/FUL (validated: 12/05/2021)

**Address:** North Lodge , Twmpath Lane, Gobowen, SY10 7AH

**Proposal:** Erection of single storey rear extension

II. **Reference:** 21/02446/FUL (validated: 13/05/2021)

**Address:** 47 Artillery Road, Park Hall, Oswestry, Shropshire, SY11 4AL

**Proposal:** Erection of first floor extension and single storey rear extension. Widening of existing drive.

III. **Reference:** 21/02850/TCA (validated: 11/06/2021)

**Address:** Whittington Castle , Castle Street, Whittington, SY11 4DF

**Proposal:** Fell 16no Ash trees and pollard 2no Weeping Willow by approx. 30% (See Schedule) within Whittington Conservation

IV. **Reference:** 21/03065/TPO

**Address:** Birch House, Daisy Lane, Whittington, Oswestry, Shropshire.

**Proposal:** Reduce by 1/3rd 1no Silver Birch protected by The Council of the Borough of Oswestry (Daisy Lane) TPO 2001 (Ref: OS/00048/01)

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

d) **Training** – To consider attendance on the 'Introduction to Town Planning from a Local Council Perspective' course on 9<sup>th</sup>, 16<sup>th</sup> and 23<sup>rd</sup> September.

## 83.21

### Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS19	Clerk	Salary Month 3 (plus expenses (16.00 home office allowance, mileage and reimbursements for website annual subscriptions)	1227.35	0.00	<b>1227.35</b>
BACS20	HMRC	Clerk - PAYE Payments (Month 3) Employer NI	74.12	0.00	<b>74.12</b>
BACS21	D & R Brewer	Grounds Maintenance – Month 3	87.50	0.00	<b>87.50</b>
BACS22	Shropshire Council	S/Light Electricity – 2021/22 1 <sup>st</sup> Quarter	586.61	117.32	<b>703.93</b>

<b>BACS23</b>	Llanerch Arboriculture	Tree Survey (minute 52.21 refers)	110.00	0.00	<b>110.00</b>
<b>Direct Debit</b>	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	<b>35.63</b>

b) **Income** – To note income received.

<b>Date Received</b>	<b>From Whom and Description</b>	<b>Amount</b>
28.05.21	NatWest – Interest	<b>£0.25</b>
05.05.21	Shropshire Council – Neighbourhood Fund	<b>£29415.72</b>
05.05.21	HMRC VAT Refund from 2020/21	<b>£4297.78</b>
25.05.21	Scottish Power – Wayleave	<b>£1.19</b>

c) **Reconciliation** - To approve bank reconciliation up to and including 31<sup>st</sup> May 2021.

e) **Streetlight Joint Energy Agreement** – To note the annual charge based on the current inventory.

84.21

### Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding the flooding of Burma Road (by the traffic calming, near the Venue).
- c) Receive an update on the reinstatement of the footpath through the development off Park Crescent.
- d) Receive an update on the implementation of Traffic Calming (a planning condition attached to the development off Park Crescent).
- e) Consider raising the condition of the Pavement along Station Road with Shropshire Council.
- f) Consider making a request to Shropshire Council to notify property owners of their responsibility to keep hedges cut, to avoid them encroaching on pavements and footpaths.
- g) Community Car Park - Discuss the issue of restricted access to the Footpath because of the Car Park fence.
- h) Dog Fouling – Receive an update on the installation of signage.

85.21

### Tree Survey and Tree Planting

- a) Consider the inspectors report, following the tree survey carried out on 4<sup>th</sup> June 2021.
- b) Consider the proposal to plant additional trees on the land adjacent to the Play Area.
- c) Consider the information provided by the inspector on Christmas Tree Planting.

86.21

### Parish Projects

Referring to the Parish Council's Project Plan, consider the following:

1. Purchasing additional defibrillators for the Parish – discuss suitable locations and funding.
2. Vehicle Activated Speed Sign in Park Hall – discuss and consider information from the Clerk on options, installation and costs.
3. Play Area – Consider consultation responses and a report by the Working Group following a recent site meeting.
4. In relation to the above – consider whether to allocate any of the 2021 Neighbourhood Fund to fund / part fund the projects (NF can be spent on things other than infrastructure provided it is concerned with addressing the demands that development places on the parish's area).

## 87.21 Review the following Health and Safety Documents:

- a) Health and Safety Policy
- b) Risk Register and Risk Management Scheme
- c) Asset Management Schedule
- d) Risk Assessments

## 88.21 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Shropshire Council – Covid-19 Updates (published on the website)
3. Temporary Road Closure: Ellesmere Town Market Charter 800th Anniversary - 10th July
4. Temporary Road Closure: Ellesmere to Dudleston Heath. 9th June - 25th June 2021.  
Purpose: Surface Dressing Works Prep Works 09/06/2021 - daytime hours Surface Dressing 14/06/2021-16/06/2021 - daytime hours Lining Works 23/06/2021-25/06/2021
5. Surface Dressing Twpath Lane, Gobowen - Cancelled and rescheduled for late July
6. Scottish Power - North Shropshire Reinforcement: Update 12th June 2021
7. Surface Dressing Works (415) – Boot Street 20th – 22nd June - Road Closed from 09:30am to 16:00pm for Surface Dressing. The road will have an initial sweep within 24 hours of the new surface being laid. The sweeper returns after about 7 days to remove any residual loose chippings. 5th – 7th July – Road Closed from 09:30am to 14:45pm (during term time) 09:30 to 16:00pm (outside term time) for white line replacement.
8. Surface Dressing Works (224) - Twmpath Lane, Gobowen, Oswestry is programmed to be surface dressed between 20th June and 2nd July 2021. The work is currently programmed to take place as follows: - 20th – 22nd June - Road Closed from 09:30am to 16:00pm for Surface Dressing. The road will have an initial sweep within 24 hours of the new surface being laid. The sweeper returns after about 7 days to remove any residual loose chippings. 30th June – 2nd July – Road Closed from 09:30am to 16:00pm for white line replacement.

**For consideration:**

1. PCC Town and Parish Council 2021 Survey
2. The Queen's Platinum Jubilee Beacons - 2nd June 2022

## 89.21 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

## 90.21 Date and Time of Next Meeting

To note the date and time of the next meeting