

# Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

21<sup>st</sup> July 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 27<sup>TH</sup> JULY 2021 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

### 91.21 Apologies for Absence

### 92.21 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

### 93.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 29.06.2021.

### 94.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

### 95.21 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).
  - I. **Community Speedwatch** – update from Cllr Manford

### 96.21 Planning

- a) To note recent planning decisions published by Shropshire Council
  - I. **Reference:** 20/03858/FUL (validated: 05/10/2020)  
**Address:** Development Land SE Of Whittington Primary School, Station Road, Whittington, Shropshire

**Proposal:** Erection of 39 Dwellings with Associated Access onto the B5009, Open Space Areas, Dedication of Land to the School and Car Parking Area for School (Phases 2 and 3 of Local Plan Allocation WGN001-004-005-021)

**Decision:** Grant Permission

II. **Reference:** 21/02446/FUL (validated: 13/05/2021)

**Address:** 47 Artillery Road, Park Hall, Oswestry, Shropshire, SY11 4AL

**Proposal:** Erection of first floor extension and single storey rear extension. Widening of existing drive.

**Decision:** Grant Permission

b) To Consider Planning Applications:

I. **Reference:** 21/03099/FUL

**Address:** - Proposed Dwelling Adj Cemetery, Daisy Lane, Whittington, Shropshire.

**Proposal:** - Construction of proposed domestic carport and store

II. **Reference:** 21/03291/FUL

**Address:** 9 Fitzgwarine Drive, Whittington, SY11 4NZ

**Proposal:** - Erection of single storey rear extension following removal of existing conservatory

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

97.21

## Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
Direct Payment	Unity Trust	Service Charge (1 <sup>st</sup> quarter – 3 months) – taken direct from account on 30.06.21	18.00	0.00	<b>18.00</b>
BACS24	Clerk	Salary Month 4 (plus expenses (16.00 home office allowance, mileage and reimbursement for Internet Security on laptop 49.99)	1047.05	0.00	<b>1047.05</b>
BACS25	HMRC	Clerk - PAYE Payments (Month 4) Employer NI	74.12	0.00	<b>74.12</b>
BACS26	D & R Brewer	Grounds Maintenance – Month 4	87.50	0.00	<b>87.50</b>
BACS27	Morelock Signs Ltd	Mains Powered VAS – paid outside of meeting (21.07.21) – minute 86(2).21 refers and approves payment	2645.00	502.55	<b>3015.30</b>
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	<b>35.63</b>

b) Income – To note income received.

Date Received	From Whom and Description	Amount
30.06.21	NatWest – Interest	<b>£0.30</b>

- c) **Reconciliation** - To approve bank reconciliation up to and including 30<sup>th</sup> June 2021 (1<sup>st</sup> Quarter).
- d) **1<sup>st</sup> Quarter** – Consider the 1<sup>st</sup> Quarter Budget Report
- e) **Internal controls** – Review the Parish Council’s system of internal control and nominate a councillor to carry out the 1<sup>st</sup> Quarter check on the accounts.

#### 98.21 Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding the flooding of Burma Road (by the traffic calming, near the Venue).
- c) Receive an update on the reinstatement of the footpath through the development off Park Crescent (reinstated on the agenda at Cllr Manford’s request)
- d) Receive an update on the implementation of Traffic Calming (a planning condition attached to the development off Park Crescent).
- e) Community Car Park – Receive an update on the restricted access to the Footpath because of the Car Park fence.
- f) Dog Fouling – Receive an update on the installation of signage.

#### 99.21 Trees

- a) Consider the options available for planting additional trees arounds the boundary on the land adjacent to the Play Area.
- b) Receive an update on the Planting of a Christmas Tree on the Green by the Car Park.
- c) Discuss the purchase of Christmas lights for the new Christmas tree.

#### 100.21 Parish Projects

- a) **Defibrillators** - Discuss locations for the siting of 3 new defibrillators, including the possible adoption of the Phone Kiosk in Babbinswood and the refurbishment of the Red Kiosk in Hindford. Consider quotes to purchase Defibrillators and Cabinets and Grant Applications.
- b) **Vehicle Activated Speed Sign in Park Hall** – Agree the location on North Drive (for Highways approval) and receive an update from the Clerk on the purchase.

#### 101.21 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Surface Dressing Works (224) - This will be done with a full road closure of Twmpath Lane (from junction with B5009 to the Railway Bridge). The work will take place on the 23rd July 2021 (9:30am-16:00pm).
3. North Shropshire Reinforcement: Update 11th July 2021
4. Community Reassurance Updates from Shropshire Council
5. Road Closure: Newnes, Ellesmere Closure. 16th August - 19th August 2021. Purpose: Road Closure to complete drainage works.
6. Shropshire Council – Climate Letter

#### 102.21 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

#### 103.21 Date and Time of Next Meeting

To note the date and time of the next meeting