

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20th September 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 28TH SEPTEMBER 2021 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

118.21 Apologies for Absence

119.21 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

120.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 24.08.2021.

121.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

122.21 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
 - i. Consider information relating to councillors use of personal email accounts for council business.
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

123.21 Planning

- a) To note recent planning decisions published by Shropshire Council

- I. **Reference:** 21/03457/FUL (validated: 13/07/2021)
Address: Oak Mill Cottage, Whittington Road, Gobowen, Oswestry, SY11 4NQ
Proposal: Erection of two storey side extension and single storey conservatory to replace existing
Decision: Grant Permission

b) To Consider Planning Applications:

- I. **Reference:** 21/03939/FUL (validated: 11/08/2021)
Address: Big House, Station Road, Whittington, SY11 4DB
Proposal: Erection of a replacement garden room extension to incorporate a new roof over part of the utility section following demolition of existing modern rear garden room and side extension utility roof; removal of modern brick chimney stack and replacement with a stainless steel flue
- II. **Reference:** 21/03940/LBC (validated: 11/08/2021)
Address: Big House, Station Road, Whittington, SY11 4DB
Proposal: Erection of a replacement garden room extension to incorporate a new roof over part of the utility section following demolition of existing modern rear garden room and side extension utility roof; removal of modern brick chimney stack and replacement with a stainless steel flue affecting a grade II listed building
- III. **Planning reference:** 21/04462/TCA
Proposed tree works: To carry out various works to trees including the felling of 1no Cypress and 1no Leylandii (see schedule) within Whittington Conservation Area.
Location: Big House, Station Road, Whittington, Oswestry.
- IV. **Reference:** 21/04488/HHE (validated: 06/09/2021)
Address: 24 Drenwydd, Park Hall, Oswestry, Shropshire, SY11 4AH
Proposal: Erection of a single storey rear extension to a semi-detached dwelling, dimensions 4 metres beyond the rear wall, 4 metres maximum height and 2.4 metres high to eaves

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

d) Neighbourhood Fund: Annual Monitoring Form – To approve

124.21

Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS35	SLCC	Clerk Virtual Attendance at National Conference (Mminute 110.e refers) – Paid prior to the meeting	100.00	20.00	120.00
BACS36	X2 Connect LTD	Items to refurb red telephone kiosk – paint kit, glass, defib signs (minute 114.ii refers and approves purchase) – Paid prior to the meeting	207.00	41.40	248.40
BACS37	Clerk	Salary Month 6 (plus expenses (16.00 home office allowance, mileage)	1003.36	0.00	1003.36
BACS38	HMRC	Clerk - PAYE Payments (Month 6) Employer NI	74.12	0.00	74.12
BACS39	D & R Brewer	Grounds Maintenance – Month 6	87.50	0.00	87.50

BACS40	Shropshire Council	S/light Energy Charges – 2 nd Quarter	586.61	117.32	703.93
BACS41	Highline Electrical	S/Light maintenance	66.00	13.20	78.20
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.08.21	NatWest – Interest	£0.29

c) **Reconciliation** - To approve the bank reconciliation up to and including 31st August 2021.

e) **Internal Transfer of Funds** – To approve a transfer of funds from Natwest to Unity Trust.

f) **Grant to Church / Castle Christmas Event** – Agree (in principle) a grant to cover the cost of a generator (£60.00)

125.21 Grounds Maintenance Contract 2022-25

To consider the contract, which is up for renewal on 1st April 2022. Agree timescales proposed by the Clerk for considering quotes in relation to budget setting and appointing a contractor.

126.21 Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road (Cllr Charmley).
- b) Receive an update regarding the flooding of Burma Road (by the traffic calming, near the Venue) (Cllr Charmley).
- c) Community Car Park – Receive an update on the removal of the section of fence restricting access to the Footpath (Cllr Charmley/Cllr Davis).
- d) Daisy Lane – Discuss the parking of cars obstructing access and overgrown hedges and shrubs.
- e) Accident on Church Street - Discuss

127.21 Parish Projects

- a) **Defibrillators** – Receive an update from the Clerk.
- b) **Vehicle Activated Speed Sign in Park Hall** – Receive an update from the Clerk.
- c) **Christmas Light Display** – Consider locations for S/Light Column displays and number of brackets required.
- d) **Fitzgwarine Play Area** – Consider the report prepared by the Clerk and Working Group suggesting options for consideration and a plan for moving the project forward.

128.21 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. Awel y Môr Newsletter
3. Shropshire Council - Project Gigabit update
4. Road Closure: Birch Hall Junct. Ellesmere to Lower Hordley Junc. Start Date: 4th October - 6th October 2021. Purpose: Road Closure - New Water Connection
5. North Shropshire Reinforcement: Update 5th September 2021

129.21 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

130.21 Date and Time of Next Meeting

To note the date and time of the next meeting