

Whittington Parish Council

T: 01691 829571

E: clerk@whittingtonpc.com

www.whittingtonpc.com

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20th October 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 26TH OCTOBER 2021 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

131.21 Apologies for Absence

132.21 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

133.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 28.09.2021.

134.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

135.21 Stepping Stones – An update on Gracelands

To receive a report from the Operations manager for Stepping Stones on the proposed development and plans for Gracelands.

136.21 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis and Annual ROSPA Inspection Report.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

137.21

Planning

- a) To note recent planning decisions published by Shropshire Council
- b) To Consider Planning Applications:
 - I. **Reference:** 21/04576/FUL (validated: 22/09/2021)
Address: Land West Of, Park House Farm, North Drive, Park Hall, Oswestry, SY11 4AX
Proposal: Erection of 6no dwellings with detached garages and associated works
 - II. **Reference:** 21/04698/VAR (validated: 30/09/2021)
Address: Perrymoor Farm , Berghill Lane, Whittington, SY11 4PF
Proposal: Variation of Condition No. 2 attached to planning permission 17/05094/FUL dated 28 February 2018
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.
- d) **Neighbourhood Fund: Annual Monitoring Form** – To agree to complete the online form with details of the Streetlighting Improvement Project.

138.21

Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
Direct Payment	Unity Trust	Service charge (3 months)	18.00	0.00	18.00
BACS42	Clerk	Salary Month 7 (plus expenses (16.00 home office allowance, mileage)	1009.66	0.00	1009.66
BACS43	HMRC	Clerk - PAYE Payments (Month 7) Employer NI	74.12	0.00	74.12
BACS44	D & R Brewer	Grounds Maintenance – Month 7 plus 2 extra cuts to all areas and removal of play area log	267.50	0.00	267.50
BACS45	Highline Electrical	S/Light maintenance – light 180	69.00	13.80	82.80
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

- b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
30.09.21	NatWest – Interest	£0.27

- c) **Reconciliation** - To approve the bank reconciliation up to and including 30th September 2021.
- e) **2nd Quarter** – To consider the 2nd Quarter Budget Report
- f) **Internal Controls** – To appoint a councillor to carry out the 2nd quarter checks on the accounts.
- g) **Grant Request** – Consider request from Whittington Castle for a grant to support with the 2021 Halloween Event.
- h) **Annual Monitoring of Community Led Scheme Funding** – Authorise completion of the online form detailing how the funding from 2014 has been spent.

139.21

Trees

- a) To receive an update on the Rotary Club planting trees next to the Parish Council's Play Area and on the specified verges as you enter Whittington from Oswestry (minute 113.21 refers).
To consider:
 - i. Shropshire Council's requirement for Parish Council's to maintain the verges whilst the trees are becoming established

- ii. The planting of wildflowers
 - iii. Registering the trees with the Queen's Canopy
- b)** To discuss the issues with the Trees in Pen-y-Bryn (raised by Cllr Johnson at the September meeting).

140.21 Highways, Pavements and Footpaths

- a)** Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b)** Receive an update regarding the flooding of Burma Road (by the traffic calming, near the Venue).
- c)** Church Street VAS and extension of the 30mph zone – Discuss and receive an update from Shropshire Council's Traffic Engineer.
- d)** Feasibility Study – Consider the update from Shropshire Council and discuss alternative options as the funding application was not supported.

141.21 Garden of Remembrance

To note the Closure Notice has now been received and consider the PCC's request to transfer the on-going maintenance of the garden to the Parish Council (LGA 1972 S.215).

142.21 The Queen's Platinum Jubilee

Discuss.

143.21 Remembrance Day

Discuss and consider purchasing a Wreath.

144.21 Parish Projects

- a) Defibrillators** - Consider the Defibrillator Maintenance Policy prepared by the Clerk and recruit volunteers to support with the monthly checks.
- b) Christmas Light Display** – Receive an update on the new display in Park Hall and approve the application to Shropshire Council to erect lights on the s/light columns along the Highway.

145.21 Code of Conduct

Consider adopting the LGA's Mode Code of Conduct to replace the existing policy.

146.21 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson and discuss.

147.21 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
2. North Shropshire Reinforcement: Update 5th October 2021
3. Road Closure: Scotland Street, Ellesmere. 7th November 2021 (early start agreed). Purpose: Boundary box Install 25mm (Sunday Working)
4. Change to the road closure on Twmpath Lane. Engineering issues toward the end of Phase 3 - Iron Mills Junction to B5009, Whittington Road, means that the road closure on Whittington Road will be removed until Monday 25 October 2021. The completion date will now change from Friday 11 November 2021 to approximately Friday 26 November 2021.
5. Road Closure: North Drive, Oswestry 29th November - 16th December 2021. Purpose: Road Closure - Build 2 concrete chamber 915mm x 445mm x 965mm deep in. Works Promoter: Openreach
6. Road Closure: Twmpath Lane to junc with B5009, Gobowen. 25th October - 26th November 2021. Purpose: Road Closure - Water Main Renewal
7. Road Closure: Ellesmere Christmas Winter Festival- 26th November 2021
8. Change of Police Sergeant, Oswestry safer neighbourhood team.

To consider:

1. Request from The Qube to consider contributing towards their crowd funding campaign called 'Much More than Meals on Wheels'.

148.21

Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

149.21

Date and Time of Next Meeting

To note the date and time of the next meeting