

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

17th November 2021

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 23RD NOVEMBER 2021 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

150.21 Apologies for Absence

151.21 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

152.21 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 26.10.2021.

153.21 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

154.21 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis and the Annual ROSPA Inspection Report. Consider work required to the 3-point swing as highlighted in the report.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

155.21 Planning

- a) To note recent planning decisions published by Shropshire Council
- b) To Consider Planning Applications:
 - i. **Reference:** 21/05046/FUL (validated: 22/10/2021)
Address: 10 Western Avenue, Whittington, Oswestry, Shropshire, SY11 4BP
Proposal: Erection of first floor rear extension

II. **Reference:** 21/05137/TCA

Proposed tree works: Remove 1no Lawson Cypress (T1), reduce by half hedge of Cypress (T2), reduce by third another hedge of Cypress (T3), and remove 1no Holly (T4) within Whittington Conservation Area

Location: 6 Donnett Close, Whittington, Oswestry, Shropshire, SY11 4PZ.

- c) Ratify the comments submitted by the Clerk on 4.11.21 (under delegated powers – agenda item 137b refers) relating to application 21/04576/FUL - Land West Of Park House Farm North Drive Park Hall Oswestry Shropshire SY11 4AX
- d) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.

156.21

Finance and Accounts

- a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS47	Clerk	Salary Month 8 (plus expenses (16.00 home office allowance, mileage)	1013.01	0.00	1013.01
BACS48	HMRC	Clerk - PAYE Payments (Month 7) Employer NI	73.92	0.00	73.92
BACS49	D & R Brewer	Grounds Maintenance – Month 8	87.50	0.00	87.50
BACS50	Highline Electrical	S/Light maintenance – annual electoral tests on 20% of the lights (165 – 198)	280.00	56.00	336.00
		Installation of 3 defibrillator cabinets (as per quote – minute 114.21 refers))	434.00	86.80	520.80
BACS51	Sign and Design	Defibrillator stickers for Babbinswood Phonebox	30.00	6.00	36.00
300002	RBL Poppy Appeal	Wreath	20.00	0.00	20.00
BACS52	SALC	Planning Training (Cllr) -9 th , 16 th and 23 rd Sept	95.00	0.00	95.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

- b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
29.10.21	NatWest – Interest	£0.26

- c) **Reconciliation** - To approve the bank reconciliation up to and including 31st October 2021.
- e) **Internal Controls** – To receive a report from Cllr Beaumont following the 2nd Quarter checks.
- f) **Grant towards Christmas Drive in Event** – Consider making a grant to the Church of £60.00 to cover the cost of hiring a generator.
- g) **Insurance** – Consider adding the new Phonebox in Babbinswood to the Parish Council’s Insurance Policy to cover theft and damage.

157.21

Finance and Executive Committee

To receive a verbal report following the meeting on 23rd November and consider recommendations arising from the meeting including:

Policies - A review of the following documentation:

- a. General Reserves Policy
- b. Training and Development Policy

158.21 Parish Council Project Plan

To review the Project Plan, ahead of 2022/23 budget planning (*projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan*).

159.21 Trees

Receive an update on the planning next to the Play Area and consider:

- a) Purchasing mulch to support and protect the trees and hedge whips.
- b) Approaching the Primary School to involve them in a project to care for and project the new hedge and trees.

160.21 Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
- c) Extension of the 30mph zone (Church Street B5009) – Receive an update.
- d) Penybryn Pedestrian Crossing – Receive an update from Shropshire Council following the unsuccessful application to fund a Feasibility Study and consider alternative options.

161.21 Street Naming

Case reference: 21/05403/NEWNUM

Location: Proposed Residential Development Land To The North Of, Penybryn Avenue, Whittington.

Discuss suggestions for the new street name at the development site location shown above.

162.21 The Queen's Platinum Jubilee

To receive an update from Cllr Johnson on the plans being put together by Whittington Together and the Castle.

163.21 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson and discuss.

164.21 Correspondence

To note correspondence received:

- 1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
- 2. Carriageway Resurfacing works – 15th – 20th November A495 Whittington Road
- 3. Examination of the Local Plan – Inspectors are currently appraising the Plan

165.21 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

166.21 Date and Time of Next Meeting

To note the date and time of the next meeting