

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

19th January 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 25TH JANUARY 2022 AT 7.00PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome but are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

167.22 Apologies for Absence

168.22 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

169.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 23.11.2021.
To note that the December meeting due to be held on 14.12.2021 was cancelled.

170.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

171.22 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

172.22 Planning

- a) To note recent planning decisions published by Shropshire Council
 - i. **Reference:** 21/04698/VAR (validated: 30/09/2021)
Address: Perrymoor Farm , Berghill Lane, Whittington, SY11 4PF
Proposal: Variation of Condition No. 2 attached to planning permission 17/05094/FUL dated 28 February 2018

Decision: Grant Permission

II. **Reference:** 21/04934/VAR (validated: 15/10/2021)

Address: Land West Of Burma Road, Park Hall, Shropshire

Proposal: Variation of condition no2 attached to planning permission 16/05110/FUL dated 26/02/2018

Decision: Grant Permission

III. **Reference:** 21/05046/FUL (validated: 22/10/2021)

Address: 10 Western Avenue, Whittington, Oswestry, Shropshire, SY11 4BP

Proposal: Erection of first floor rear extension

Decision: Refuse

IV. **Reference:** 21/04599/FUL (validated: 25/10/2021)

Address: Castle Acres , Station Road, Whittington, SY11 4BT

Proposal: Erection of an open fronted garage building

Decision: Grant Permission

b) To Ratify the following Comments submitted between meetings, using Delegated Powers

Cllr Hickman declared an interest in the item I and did not take part in discussions or the decision making process.

Cllr Johnson declared a bias regarding item I and did not take part in discussions or the decision making process.

I. **Reference:** 21/05506/TPO

Development proposed - Reduce tree height and crown radius by 3-4m and reshape for symmetry of 1no Oak protected by the Shropshire Council (Land on Oaklands Drive/Acorn Close Whittington) TPO 2014 (Ref: SC/00177/14)

Location: - 8 Acorn Close, Whittington, SY11 4PU

Comment submitted on 16.12.21 – (neutral) – The Parish Council have no comments to make on this application.

II. **Reference** - 21/05525/FUL

Development proposed - Erection of a commercial building (canal boat workshop)

Location: - Maestermyn Marina Ltd, Maestermyn Marina, Welsh Frankton, Oswestry, Shropshire.

Comment submitted on 23.12.21 – Representation with the following comments:

A new road has already been put in to provide access and the building has been erected. There has been considerable alterations to the ground level and considerable work done along the ditch that might have implications on the water course.

The planning application states that - (5) no work has started, (8) no pedestrian and vehicle access, (14 + 15 + 20) there will be no waste storage and collection, no trade effluent, no waste management development, (22) the site cannot be seen and accessed from a public road. From the Parish Council's observations, all these points are incorrect and the application needs to be submitted under Section 73A, as a retrospective planning application.

Following further discussions with the Planning Officer and clarification in relation to application 21/03415/AGR, the following comment was submitted on 06.01.22:

The Parish Council make a representation with the following comments:

The Parish Council have no objections to the application, however, they would like to raise two points for consideration by the Planning Officer:

1. Is the proposed access to the commercial building via the new track that has been created and if so, are officers satisfied with the visibility from a Highways perspective?
2. Can a condition be placed on the application to ensure the commercial building is more sympathetic to its surroundings? Can the building be covered in green cladding to soften the impact, as the Agricultural Building (21/03415/AGR) is very imposing.

III. **Reference:** 21/05534/FUL (validated: 24/11/2021)

Address: Big House, Station Road, Whittington, SY11 4DB

Proposal: Erection of a replacement garden room extension to incorporate a new roof over part of the utility section following demolition of existing modern rear garden room and side extension utility roof, removal of modern brick chimney stack and replacement with a stainless steel flue (revised scheme)

Comment submitted on 16.12.21 – (neutral) - The Parish Council request that the Planning Officer ensures that the new stainless-steel flue will be in keeping with the listing of the building, that is within a conservation area.

IV. **Reference:** 21/05535/LBC (validated: 24/11/2021)

Address: Big House, Station Road, Whittington, SY11 4DB

Proposal: Erection of a replacement garden room extension to incorporate a new roof over part of the utility section following demolition of existing modern rear garden room and side extension utility roof, removal of modern brick chimney stack and replacement with a stainless steel flue affecting a Grade II Listed Building (revised scheme)

Comment submitted on 16.12.21 – (neutral) - The Parish Council request that the Planning Officer ensures that the new stainless-steel flue will be in keeping with the listing of the building, that is within a conservation area.

V. **Reference:** 21/05700/FUL (validated: 06/12/2021)

Address: 19 Artillery Road, Park Hall, Oswestry, Shropshire, SY11 4AJ

Proposal: Extension to front of dwelling. Single storey rear extension.

Comment submitted on 16.12.21 – (neutral) - The Parish Council have no comments to make on this application.

VI. **Reference:** 21/05735/TPO (validated: 08/12/2021)

Address: 2 Park Issa Gardens, Whittington, SY11 4PW

Proposal: Fell 1No. Ash tree due to Ash dieback and risk of harm protected by The Council of the Borough of Oswestry (Cambrian Avenue, Whittington)TPO 1981

Comment submitted on 23.12.21 – (neutral) – The Parish Council have no comments to make on this application.

c) Consider Planning Applications:

VII. **Reference:** 21/06019/FUL (validated: 04/01/2022)

Address: Henlle Farm, Hindford, Whittington, Oswestry, Shropshire, SY11 4NL

Proposal: Erection of slurry store and all associated works

d) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

173.22

Finance and Accounts

a) Ratify the following payments that were made on 20.12.21:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS54	Clerk	Salary Month 9 (plus expenses (16.00 home office allowance, mileage)	997.06	0.00	997.06
BACS55	HMRC	Clerk - PAYE Payments (Month 9) Employer NI	74.12	0.00	74.12
BACS56	D & R Brewer	Grounds Maintenance – Month 9	87.50	0.00	87.50
BACS57	Highline Electrical	Installation of Christmas Bracket Lights in Park Hall and around the Church (as per quote) - £450 each site.	900.00	180.00	1080.00
BACS58	Shropshire Council	3 rd Quarter S/Light Energy Charges	586.61	117.32	703.93
BACS59	SLCC	Annual Membership	186.00	0.00	186.00
BACS60	J. Whitby	Expenses – mileage and magnets for noticeboards	26.24	0.00	26.24
Direct Payment	Unity Trust	Service Charge (3 months)	18.00	0.00	18.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

b) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
BACS61	Clerk	Salary Month 10 (plus expenses (16.00 home office allowance)	990.76	0.00	990.76
300003	F. Davis	Annual Chairman's Allowance (minus PAYE Payments)	280.00	0.00	280.00
BACS62	HMRC	PAYE Payments (Month 10) Employer NI	144.12	0.00	144.12
BACS63	D & R Brewer	Grounds Maintenance – Month 9	87.50	0.00	87.50
BACS64	Highline Electrical	Purchase and Installation of Festoon Xmas Lights on Trees (including donation from contractor)	400.00	80.00	480.00
		S/Light Maint. Dec 2021	132.00	26.40	158.40
BACS65	SALC	CLlr Training 2 x Code of Conduct	20.00	0.00	20.00
Direct Payment	Unity Trust	Bank charges – 3 months	18.00	0.00	18.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	35.63	0.00	35.63

c) Income – To note income received.

Date Received	From Whom and Description	Amount
30.11.21	NatWest – Interest	£0.29

- d) **Reconciliation** - To approve the bank reconciliations up to and including 31st December 2021
 e) **Internal Controls** – Carry out a 3rd Quarter check on the Accounts.

174.22

Grant Applications and Donations

- a) Consider Grant Applications and Donation Requests received.

Applicant	Summary of Application
Whittington Senior Citizen's Club	General improvements to the building – Chair Rack and a Wifi Screen
1 st Whittington Brownies	Support with annual membership to Girl Guide Headquarters
Whittington Community Centre	Replace more windows to improve insulation.
Whittington Music Festival	To support with the costs of running the festival to help keep tickets accessible and affordable
Hope House Hospice	Support with vital nursing care

- b) **New Major Grants** (Considered as part of the 22/23 Budget & payable in new financial year).

Whittington Castle - Improvements to Castle Grounds.

Whittington Cricket Club

Annual Major Grants (Considered as part of the 22/23 Budget and payable in the new financial year).

Whittington Youth (The New Saints FC Foundation) – Youth Club.

Whittington Castle - Grasscutting

Friends of Whittington Cemetery - Grasscutting

175.22

Internet Access for Meetings

Discuss and consider costs.

176.22

Fitzgwarine Play Area Improvements

Consider the Clerk's report and agree project costs.

177.22

Exclusion of press and public - to resolve:

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following item will disclose the time sensitive commercial interests of the council and the persons that have tendered their services is not in the public interest.

Grounds Maintenance Contract

Consider the quotations and documentation submitted to tender for the Grounds Maintenance in Whittington and appoint a contractor to start in April 2022.

178.22

2022/23 Budget and setting of the Precept

- a) To consider the budget proposal and draft budget prepared by the Clerk, presented under the following headings:
- I. Income (Receipts)
 - II. Staff Costs (Payments)
 - III. Administration (Payments)
 - IV. Culture, Leisure and Recreation (Payments)
 - V. Streetlighting (Payments)
- b) To agree the budget for 2022/23
- c) To set the parish precept for 2022/23

- 179.22 **Highways, Pavements and Footpaths**
- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
 - b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
 - c) Penybryn Pedestrian Crossing – Receive an update following the site meeting on 08.12.21.
 - d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen Road – Receive update.
- 180.22 **Tree Planting**
- Consider proposal to plant a tree on the small piece of land owned by the Parish Council, outside the White Lion.
- 181.22 **Defibrillators**
- a) Consider improving the lighting for the Defibrillator Cabinet in Park Hall to improve visibility.
 - b) Consider arranging Defibrillator Training in the Parish.
 - c) Receive an update on the monthly maintenance checks.
- 182.22 **Festive Lighting**
- Review the lighting display and consider improvements for 2022.
- 183.22 **The Queen’s Platinum Jubilee**
- To receive an update on the plans being put together by Whittington Together and the Castle.
- 184.22 **Pen-y-Bryn Affordable Housing Development**
- Receive an update from Councillor Johnson.
- 185.22 **Correspondence**
- To note correspondence received:**
- 1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates
 - 2. North Shropshire Reinforcement: Update 26th November 2021
 - 3. Road Closure: Whittington Road, Oswestry. 7th March - 13th April 2022.
 - 4. Road Closure: Lower Hordley to Ellesmere. 9th February - 22nd February 2022.
 - 5. Old Whittington Road in Gobowen to be closed from 24th January - 1st February 2022.
 - 6. Awel Y Mor December newsletter
 - 7. Helicopter Noise Liaison Group – Meeting Notes
 - 8. SALC – 2022 Training Schedule
 - 9. Shropshire Council - consultation on the Council’s budget plans
 - 10. Information from RAF Shawbury – Use of drones by members of the public
 - 11. Shropshire Council – Upgrade of Heritage Lights in Conservation Areas
 - 12. North Shropshire Reinforcement: Update 12th January 2021
- For consideration:**
- 1. Shropshire’s Local Cycling & Walking Infrastructure Plan (LCWIP) – consultation with Town and Parish Council’s to capture key opportunities and constraints of the current walking and cycling network.
 - 2. Shropshire Council’s Welcome Back Fund
- 186.22 **Council Reports / Areas of Concerns / Items for future Agendas**
- Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
- 187.22 **Date and Time of Next Meeting**
- To note the date and time of the next meeting and meeting dates for 2022 (including the 2022 Annual Parish Meeting).