

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

20th April 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 26TH APRIL 2022 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome but are asked to please contact the Clerk prior to the meeting if they plan to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

223.22 Apologies for Absence

224.22 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

225.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 22.03.22.

226.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

227.22 Whittington Cricket Club

Q & A Session with Representatives.

228.22 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

229.22 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference:** 21/05525/FUL (validated: 24/11/2021)

Address: Maestermyn Marina Ltd, Maestermyn Marina, Welsh Frankton, Oswestry, Shropshire, SY11 4NU

Proposal: Erection of a commercial building (canal boat workshop)

Decision: Grant Permission

To receive an update.

b) To ratify the following comments submitted prior to the meeting (scheme of delegation):

I. **Reference:** 22/01246/FUL (validated: 24/03/2022)

Address: Hindford Grange, Hindford, Whittington, Oswestry, Shropshire, SY11 4NR

Proposal: Erection of a detached 6 bay garage

Comment submitted 31/03/22 – Neutral - “The Parish Council expect the garage to be aesthetically in keeping with the surrounding area”.

c) Consider the following Planning Applications:

I. **Reference: NONE RECEIVED.**

d) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.

230.22

Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
1	Clerk	Salary Month 1 (Scale 27) (plus expenses (mileage, 16.00 home office allowance)	1048.99	0.00	1048.99
2	HMRC	PAYE Payments (Month 1) Employer NI	91.46	0.00	91.46
3	Highline Electrical	S/Light Repairs March 22	99.00	19.80	118.80
4	Senior Citizens Club	Hire of Hall for Defib Training	35.00	0.00	35.00
5	SALC	CLlr Code of Conduct Training – CLlr Johnson	30.00	0.00	30.00
6	SALC	ALC Affiliation Fees for 2022/23	1112.20	0.00	1112.20
Direct Debit	NEST	Pension (Employer & Employee Contribution)	39.04	0.00	39.04

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.03.22	NatWest – Interest	£0.28
31.03.22	Nationwide – Interest	£360.07
09.04.22	RSA Motability – Claim for S/Light	£775.00

c) **Reconciliation** - To approve the bank reconciliations up to and including 31st March 2022 (Year End)

d) **Financial Year End 2021/22** – To consider the following financial documents:

- I. Year End Receipts and Payments (inc. S.137 payments)
- II. Year End Budget Report
- III. Earmarked Reserves
- IV. Asset Register
- V. VAT Reclaim – to note a claim has been submitted

- e) **Banking Arrangements** - Consider recommendation from the Finance and Executive Committee in relation to banking arrangements and the FSCS. Approve transfer of funds to Natwest Savings Account once the Precept has been paid.
- f) **Environmental Maintenance Grant** – To note that the funds from the 2021/23 grant have all be allocated and the application for 2022/23 funding has been submitted.
- g) **Streetlighting Joint Energy Agreement 2022/23** – To note the 2022/23 annual charge.
- h) **CIL / Neighbourhood Fund Payment** – to receive an update on CIL and note the Parish Council’s Neighbourhood Funds allocation for 2022 (payable in April/May).
- i) **Direct Debits** – To note the council’s DD Payment to Nest for Employee Pension for 2022/23.
- j) **Internal Auditor** – Appoint an internal auditor for 2022/23.

231.22 Grant Requests

Consider applications from:

- a) Friends of Whittington Cemetery (Cemetery and Garden of Remembrance) - Grasscutting
- b) Whittington Castle - Grasscutting
- c) The New Saints FC Foundation – Whittington Youth Club
- d) Whittington Cricket Club

232.22 Internet Access for Meetings

Receive an update on the installation of broadband at the Senior Citizen’s Hall.

233.22 Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
- c) Penybryn Pedestrian Crossing – Receive an update following the site meeting on 08.12.21.
- d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen Road – Receive update.
- e) Parking issues on Top Street - Discuss
- f) Traffic speed on Twmpath Lane / junction with North Drive - Discuss
- g) Receive an update on Insurance Claim relating to RTA that involved Streetlight 62 on Inglis Road
- h) Bins – Discuss the possible installation of a new waste bin.

234.22 New Play Area

Receive an update from Shropshire Council on the request for suitable land at Park Hall.

235.22 The Queen’s Platinum Jubilee

- a) Tree Planting – receive an update.
- b) Consider Request from Whittington Under 5’s to plant a Jubilee Tree on the green next to the Play Area.
- c) To receive an update on the plans being put together by Whittington Together and the Castle over the Jubilee weekend.

236.22 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson on progress.

237.22 Local Policing Charter

- a) Review of top three concerns and discuss
 - I. Are these priorities being actioned?
 - II. Is the Local Policing Community Charter delivering in this area and can you suggest any improvements which can be made?

238.22 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, Covid-19 updates

2. Road Closure: North Drive, Park Hall. 17th May - 21st May 2022. Purpose: Site 22-43 Capital Resurfacing works. Works Promoter: Shropshire Council
3. Invite to 20's Plenty Presentation – 6th April 6-7pm
4. Information from West Mercia PCC
5. A5 survey work letter to stakeholders
6. Oswestry Olympians Park Hall 5k Road Race 2022
7. Queen's Award for Voluntary Service - Briefing Sessions in Shropshire (shared on FB)
8. House of Lords Call for Evidence -Lifting the veil: Removing the invisibility of ASC (shared on FB)
9. Thank you letter from Wrexham Rural Community First Responders for the Grant

Consider:

1. NALC Sector Finance Survey 2022

239.22

Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

240.22

Date and Time of Next Meeting

To note the date and time of the next meeting.