

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

21st June 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 28TH JUNE 2022 AT 7.30PM IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

264.22 Apologies for Absence

265.22 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

266.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 24.05.22.

267.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

268.22 Reports

- a) **Chairman's Report** – Consider matters arising since the last meeting.
- b) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- c) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- d) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

269.22 Planning

- a) To note recent planning decisions published by Shropshire Council

- I. **Reference:** 21/05525/FUL (validated: 24/11/2021)

- Address:** Maestermyn Marina Ltd, Maestermyn Marina, Welsh Frankton, Oswestry, Shropshire, SY11 4NU

- Proposal:** Erection of a commercial building (canal boat workshop)

- Decision:** Grant Permission

To receive an update from Assistant Director Economy and Place and consider further action.

b) Consider the following Planning Applications:

- I. **Reference:** 22/02352/FUL (validated: 06/06/2022)
Address: Sumtyme, Iron Mills, Gobowen, Oswestry, Shropshire, SY11 4NQ
Proposal: Erection of two storey side extension and alterations to existing building
- II. **Reference:** 22/02023/VAR (validated: 27/05/2022)
Address: Castle Teas, Whittington Castle, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF
Proposal: Variation of Condition no.2 (approved drawings) attached to planning permission ref 20/03753/FUL
- III. **Reference:** 22/02385/VAR (validated: 20/05/2022)
Address: Castle Teas, Whittington Castle, Castle Street, Whittington, Oswestry, Shropshire, SY11 4DF
Proposal: Variation of Condition no.2 (approved drawings) attached to planning permission ref 20/03754/LBC to site an externally mounted roof extractor fan with associated duct work
- IV. **Reference:** 22/02704/TCA (validated: 13/06/2022)
Address: 8 Penrhos Court, Station Road, Whittington, Oswestry, Shropshire, SY11 4FA
Proposal: To fell 1no. Sycamore (Syc1) and to remove 2 x lower limbs on south side of 1no. Ash (Ash1) within Whittington Conservation Area

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

d) **Pre-application Engagement** – Consider the Top Street, Whittington - Traffic Management Proposals (attached to planning proposals to develop the site behind 29 & 33 Top Street for housing (3 dwellings).

270.22

Finance and Accounts

a) Consider the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
17	Clerk	Salary Month 3 (Scale 27) (plus expenses (mileage, 16.00 home office allowance, reimbursements)	1264.63	0.00	1264.63
18	HMRC	PAYE Payments (Month 3) Employer NI	9146	0.00	91.46
19	Unity Trust	Bank Charges (1 st quarter)	18.00	0.00	18.00
20	Shropshire Council	S/Light Energy – 1 st Quarter	589.22	117.84	707.06
21	Shropshire Council	2021 Election Charges	100.00	0.00	100.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	39.04	0.00	39.04

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.05.22	NatWest – Interest	£6.05
03.05.22	VAT Refund 2021/22	£7588.85

- c) **Reconciliation** - To approve the bank reconciliations up to and including 31st May 2022.
- d) **Internal Transfer of Funds** – Consider Clerk’s proposal to transfer funds from Natwest to Unity Trust.
- e) **1st Quarter Internal Controls** – Appoint a councillor to carry out internal checks on the accounts during 22/23.
- f) **Banking Arrangements** – Agree for signatories to sign the savings account application form.

271.22 Review the following Health and Safety Documents:

- a) Health and Safety Policy
- b) Risk Register and Risk Management Scheme
- c) Asset Management/Inspection Schedule
- d) Risk Assessments

272.22 Local Council Award Scheme

Consider applying.

273.22 Internet Access for Meetings

Receive an update on the installation of broadband at the Senior Citizen’s Hall.

274.22 Community Car Park

Consider the proposal from Shingler Homes and Shropshire Council to transfer ownership to the Parish Council.

275.22 Highways, Pavements and Footpaths

- a) Receive an update regarding the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
- c) Penybryn Pedestrian Crossing – Receive an update following the site meeting on 08.12.21.
- d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen Road – Receive update.
- e) Bins – Discuss the possible installation of a new waste bin(s) and suitable location(s).
- f) Trees along the Community Car Park – Consider concerns raised about visibility.

276.22 Streetlights, Benches, Bus Shelters and Fences

- a) Receive an update on Column Connections in Yew Tree and discuss.
- b) Consider quotes for maintenance work required to Benches Bus Shelters.
- c) Consider quote to repair the fence to the side of the Play Area on Fitzgwarine Drive.

277.22 The Queen’s Platinum Jubilee

To receive a resume of the activities and events that took place.

278.22 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson on progress.

279.22 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. Shropshire Council’s Leader – update to stakeholders
3. Awel Y Mor Newsletter
4. Montgomery Waterway Restoration Trust – invite to the canal forum 20/06/22
5. Youth Conference South Shropshire 25/06/22
6. Community Events – SaTH NHS Trust
7. Monthly Fraud & scam bulleting from West Mercia Police - Economic Crime Unit – June

8. Road Closure: B4397 Burtlon Crossroads to English Frankton. 27th June - 5th August 2022. Purpose: Surface Dressing Site 133
9. Road Closure: Queens Head to Rednal. 18th July - 21st July 2022. Purpose: MV-2180 carriageway repairs. Queens Head to Rednal closure 18-19/07/22. Rednal to Haughton closure 19-21/07/22. The closures will not take place at the same time.
10. Road Closure: B4397 - MARTON JUNC TO BURLTON XRDS 60MPH. 25th June - 19th July 2022. Purpose: Surface Dressing Site 63 Works
11. Road Improvements - Drenewydd and Inglis Road, Park Hall - 24/25/26 June – 9.30am-4.00pm in days. 3 and 4 August – 9.30am-4.00pm in days

Consider:

1. Oswestry – Gobowen SOCB – Stakeholder Engagement
2. PCC – Town and Parish Council Survey
3. Food Poverty – Consider signing the open letter

280.22

Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

281.22

Date and Time of Next Meeting

To note the date and time of the next meeting.