

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

21st September 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 27TH SEPTEMBER 2022 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

311.22 Apologies for Absence

312.22 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

313.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 23.08.22.

314.22 The Death of Her Majesty Queen Elizabeth II

To note the role the Parish Council have played in marking the death of Her Majesty The Queen and to receive the Whittington Book on Condolence.

315.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

316.22 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington Castle** – Receive a report from Whittington Castle on their Litter Campaign and consider proposals.
- c) **NHS Crisis Statement** – Receive a report and consider proposal to sign the statement.
- d) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis and discuss the Annual ROSPA Report (if available).
- e) **Police Report** – Consider.
- f) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- g) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

317.22

Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference:** 22/02588/FUL (validated: 21/06/2022)
Address: 10 Western Avenue, Whittington, Oswestry, Shropshire, SY11 4BP
Proposal: Erection of first floor rear extension (resubmission)
Decision: Refuse
 - II. **Reference:** 22/03237/OHL (validated: 12/07/2022)
Address: Electricity Sub Station, Ascot Road, Albany Park, Oswestry, Shropshire
Proposal: To rebuild the existing 33KV single circuit overhead line,. the poles to support this line will be single or 'H' type poles with supporting stays, the existing overhead line will be dismantled and removed during the construction and completion of the new line
Decision: No Objection OHL/Circular Notification
 - III. **Reference:** 22/03586/TCA (validated: 05/08/2022)
Address: The Chestnuts, Station Road, Whittington, Oswestry, Shropshire, SY11 4BN
Proposal: Fell to ground level 1no Holm Oak within Whittington Conservation Area
Decision: Refuse
- b) Consider the following Planning Applications:
 - IV. **Reference:** 22/03490/TCA (validated: 02/09/2022)
Address: 12 Mytton Close, Whittington, Oswestry, Shropshire, SY11 4PP
Proposal: Fell and remove 1no. Cherry (T1) within Whittington Conservation Area
 - V. **Reference:** 22/03943/FUL (validated: 26/08/2022)
Address: 1 Mellor Meadows, Whittington, Oswestry, Shropshire, SY11 4FN
Proposal: Erection of extension to side creating a carport with bedroom over
 - VI. **Reference:** 22/04085/FUL (validated: 06/09/2022)
Address: Pen Y Bryn House, 34 Boot Street, Whittington, Oswestry, SY11 4DG
Proposal: Erection of infill two storey extension, double garage to rear and side gates and piers to inner driveway
- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council’s website.
- d) Neighbourhood Fund: Annual Monitoring Form – To approve.
- e) **Tree Protection Order** – Consider the TPO Notice that has been published on 16th September 2022 (The Chestnuts, Whittington) and consider making a representation/comment.

318.22

Finance and Accounts

- a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
Direct Payment	Unity Trust	Bank Charges 04.06.22 – 03.09.22	18.00	0.00	18.00
35	Clerk	Salary Month 6 (Scale 27) (plus expenses (mileage, 16.00 home office allowance)	1064.16	0.00	1064.16
36	HMRC	PAYE Payments (Month 6) Employer NI	61.64	0.00	61.64
37	Highline Electrical	Replacement of Feeder Pillar in Oaklands Drive (as per quote approved 292.b minute refers)	868.10	173.62	1041.72

38	Shropshire Council	S/Light Energy Charges – 2 nd Quarter	542.58	108.52	651.10
39	PKF Littlejohn LLP	External Audit 2021-22	300.00	60.00	360.00
40	D W Gruar	Maintenance to Weston Avenue Bench (as per quote minute 275 refers)	200.00	0.00	200.00
41	J. Whitby	Reimbursement – Queen photo and frame (£8.10), Condolence Book and Pens (£21.55), Floral Bouquet for display (£10.00)	39.65	0.00	39.65
Direct Debit	NEST	Pension (Employer & Employee Contribution)	39.04	0.00	39.04

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.08.22	NatWest – Interest	£7.57

c) **Reconciliation** - To approve the bank reconciliation up to and including 31st August 2022.

d) **2021/22 Accounts Conclusion of Audit** – To note the External Auditors Report and note that the Notice of Conclusion of Audit has been published.

319.22 Policies and Procedures

Consider the adoption of the following:

- a) Civility and Respect – Dignity at Work Policy.
- b) Accessibility Support.

320.22 Highways

- a) Receive an update on the Three Trees Parking TRO (request to accommodate an additional disabled bay).
- b) Discuss concerns raised regarding accessibility to Daisy Lane Cemetery, off Top Street.
- c) Visibility Splays at Burma Road and Oswestry Show Ground Junctions – Discuss and consider adding this to the Place Plan and as a Community Concern (revisiting item discussed August 2021).
- d) Extension of the 30mph on Oswestry Road (entrance into Whittington) – Consider adding to the Place Plan and as a Community Concern.

321.22 Festive Lighting

Discuss Festive Lighting Options and Ideas for the 2022 Display.

322.22 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson on progress.

323.22 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. Shropshire Council – Principal Bridge Inspection of Perry Far Bridge - 13th September 2022 and is expected to take 1 day.
3. Severn Trent Water - Planned reinforcement water mains works in Church Street, Top Street, Boot Street and Penybryn Avenue due to commence Monday 5 December 2022 (date may be subject to change). Road closure with a sign posted diversion route on Top Street and various traffic lights on Church Street, Boot Street and Penybryn Avenue.
4. Road Closure: Welsh Frankton Junction with A495 To Former North. 28th November 2022. Purpose: Road Closure - replace 1 x bt pole. Works Promoter: Openreach

5. Shropshire Council: road improvements on the B5069 at Gobowen Road end to Five Crosses roundabout. The road will be closed on 28 September and diversions will be in place from 9.30am-4.00pm. Access to residential and business properties within the works will be maintained during closures.
6. Shropshire Council Road Closure: North Drive, Whittington. (Earlier Date agreed 17.10.22). Purpose: Road Closure - Safe access to verge to provide new ducting. Works Promoter: Openreach

324.22 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

325.22 Date and Time of Next Meeting

To note the date and time of the next meeting.