

Whittington Parish Council

Finance and Executive Committee

Minutes of the Meeting of Whittington Parish Council's Finance and Executive Committee held on Tuesday 22nd March 2022 at 6.30pm in the Senior Citizen's Hall, Station Road, Whittington.

Councillors Present: Frank Davies, Greg Hickman, Jill Whitby.

Also in attendance: Mrs A Jones (Clerk). Cllr Beaumont.

Finance and Executive Committee Minutes

8.FE.22 Apologies for Absence

All present.

9.FE.22 Declarations of interest regarding the agenda

a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.

None declared.

b) To consider any applications for dispensation.

None received.

10.FE.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of last committee meeting held on 23.11.21.

It was **RESOLVED** to approve the minutes of the last committee meeting held on 23.11.21 and they were signed by the Chair as a true record.

11.FE.22 2021/22 Draft Year End

Consider the draft 4th Quarter Budget Report and transfers to Earmarked Reserves, prepared by the Clerk, ahead of the Financial Year End.

Committee members considered the 2021/22 Draft Year End prepared by the Clerk and no issues were raised.

The estimated year end cash at bank was discussed and councillors considered the financial position when the Precept and 2022 Neighbourhood Fund allocation (£64,174.78) is paid in April. Giving consideration to the FSCS, it was **RESOLVED** to make a recommendation to Full Council at the April meeting to transfer funds into the Natwest Savings Account so that this account is at the maximum FSCS threshold and then accept that the Unity Trust Account will be over the threshold for a few months while funds deplete as invoices are paid.

12.FE.22 Grounds Maintenance Contract

Review all Health and Safety paperwork submitted by the new contractor.

Risk Assessments, Certificates and Insurance Documents were considered and no issues raised. **RESOLVED** to note and report to Full Council that no issues were raised.

13.FE.22 EXCLUSION OF PRESS AND PUBLIC - To resolve:

That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from the remainder of the meeting on the grounds that the following items to be considered involves the likely disclosure of confidential information.

a) Clerk's Employment – To carry out the Clerk's annual appraisal.

The Clerk's appraisal was completed. Appraisal documents signed and held on file by the Clerk and Committee Chair.

b) To note information relating to the 2021/22 Local Government Pay Claim (backdating to April 2021).

The NALC document was noted and the backdated salary to be paid with the March payment. The incremental increase is to be applied from 1st April (as per Clerk's contract).

14.FE.22 Next Meeting

To note that committee meeting dates will be set at the Annual Meeting of the Council. **NOTED.**

The meeting was closed by the Chairman at 19.10