

# Whittington Parish Council

T: 01691 829571

E: [clerk@whittingtonpc.com](mailto:clerk@whittingtonpc.com)

[www.whittingtonpc.com](http://www.whittingtonpc.com)

Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

16<sup>th</sup> November 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 22<sup>ND</sup> NOVEMBER 2022 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

## Parish Council AGENDA

340.22 Apologies for Absence

341.22 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

342.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 25.10.22.

343.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

344.22 Top Street Traffic Management Proposals

Receive an update following the latest consultation with residents of Top Street.

345.22 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis and discuss the Annual ROSPA Report (if available).
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

346.22 Finance and Executive Committee

To receive a verbal report following the meeting on 23<sup>rd</sup> November and consider recommendations on the following:

- a) **Policies - A review of the following documentation:**  
General Reserves Policy and Training and Development Policy

b) Savings and Investments

c) 2022/23 Pay Agreement

347.22

Planning

a) To note recent planning decisions published by Shropshire Council

I. Reference: 22/04085/FUL (validated: 06/09/2022)

Address: Pen Y Bryn House, 34 Boot Street, Whittington, Oswestry, SY11 4DG

Proposal: Erection of infill two storey extension, double garage to rear and side gates and piers to inner driveway

Decision: Grant Permission

II. Reference: 22/03943/FUL (validated: 26/08/2022)

Address: 1 Mellor Meadows, Whittington, Oswestry, Shropshire, SY11 4FN

Proposal: Erection of extension to side creating a carport with bedroom over

Decision: Grant Permission

III. Reference: 22/02023/VAR (validated: 27/05/2022)

Address: Castle Teas, Whittington Castle, Whittington, Oswestry, Shropshire, SY11 4DF

Proposal: Variation of Condition no.2 (approved drawings) attached to 20/03753/FUL to allow for the siting of a roof mounted extractor fan with associated ducting

Decision: Grant Permission

IV. Reference: 22/02385/VAR (validated: 20/05/2022)

Address: Castle Teas, Whittington Castle, Whittington, Oswestry, Shropshire, SY11 4DF

Proposal: Variation of Condition no.2 (approved drawings) attached to 20/03754/LBC to site an externally mounted roof extractor fan with associated duct work

Decision: Grant Permission

b) Consider the following Planning Applications:

V. Reference: NONE RECEIVED AT DATE OF AGENDA.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

348.22

Finance and Accounts

a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
47	Clerk	Salary Month 8 (Scale 27 at 2022/23 rate) (plus expenses (mileage, 16.00 home office allowance) and backdated pay	1418.18	0.00	1418.18
48	HMRC	PAYE Payments (Month 8) Employer NI	295.44	0.00	295.44
49	A.G. Royce	Grounds Maintenance – as per contracted rate	1905.00	0.00	1905.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	75.44	0.00	75.44

b) Income – To note income received.

Date Received	From Whom and Description	Amount
31.10.22	NatWest – Interest	£24.22

c) Reconciliation - To approve the bank reconciliation up to and including 31<sup>st</sup> October 2022.

d) Internal Checks – Receive a report from Cllr Whitby following the 2<sup>nd</sup> quarter checks.

- e) **S/Light Energy Charges** – Receive an update on the projected 2023/24 joint energy scheme charges.

349.22 **Lighting Contract - Exclusion of press and public - to resolve:**

*That in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960, members of the public and press be excluded from this item on the grounds that the following item will disclose the time sensitive commercial interests of the council and the persons that have tendered their services is not in the public interest.*

Consider quotes and appoint contractor.

350.22 **Shropshire's Warm Hubs – Warm Welcome**

Consider making grants to the Senior Citizen's Hall and The Church to support their role as a 'Warm Hub' in Whittington.

351.22 **Highways, Pavements and Footpaths**

- a) Receive an update on the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
- c) Penybryn Pedestrian Crossing – Consider the costs from Shropshire Council to carry out a Feasibility Study on the site.
- d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen – Receive an update.
- e) Receive an update from Cllr Charmley following a site visit in Whittington with Shropshire Council's Traffic Engineer.

352.22 **Damaged Bus Shelter – Inglis Road**

Discuss and consider costs for repair / replacement.

353.22 **Festive Lighting**

Receive an update on the 2022 display.

354.22 **Parish Council Project Plan**

To review the Project Plan, ahead of 2023/24 budget planning (*projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan*).

355.22 **Emergency Bleed Control Kits**

Consider purchasing.

356.22 **Pen-y-Bryn Affordable Housing Development**

Receive an update from Councillor Johnson on progress.

357.22 **Correspondence**

**To note correspondence received:**

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins
3. NALC AGM 25/10/22 – Summary Minutes
4. Joint Strategic Needs Presentation
5. West Mercia Police – Crime Bulletin
6. Shropshire Council - Programmed Surface dressing work 2023/2024 – a section of the A495 Whittington Road, after the Drenwydd Junction to The Glebe.

**For consideration:**

7. Shropshire Council's draft Tenancy Strategy and Tenancy Policy
8. Boundary Commission for England 2023 Boundary Review

358.22

**Council Reports / Areas of Concerns / Items for future Agendas**

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

359.22

**Date and Time of Next Meeting**

To note the date and time of the next meeting.