

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

7th December 2022

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 13TH DECEMBER 2022 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

360.22 Apologies for Absence

361.22 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

362.22 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 22.11.22.

363.22 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

364.22 Bonfire / Firework Event at The Venue

Discuss the event with the event organisers and provide feedback.

365.22 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
 - I. Consider the ROSPA Report and discuss work required to Medium Risk Areas. Consider cost to replace the platform and steps on the Junior Climber.
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

366.22 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference: NONE RECEIVED AT DATE OF AGENDA.**

b) Consider the following Planning Applications:

II. Reference: NONE RECEIVED AT DATE OF AGENDA.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

367.22

Finance and Accounts

a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
52	Turtle Engineering Ltd	Bleed control kits x 4, Window Stickers x 4 (paid 28.11.22 – approved at November meeting minute 355.22 refers)	348.00	69.60	417.60
53	Clerk	Salary Month 9 (plus expenses (mileage, 16.00 home office allowance)	1112.23	0.00	1112.23
54	HMRC	PAYE Payments (Month 9) Employer NI	87.25	0.00	87.25
55	Highline Electrical	Installation of Festive Column Mounts	900.00	180.00	1080.00
56	SLCC	Annual Membership	187.00	0.00	187.00
57	F Davis	Reimbursement for concrete for Christmas Tree hole x 2	15.20	0.00	15.20
58	D Brewer	Bus Shelter Cleaning (£5 per shelter plus bush trimming)	135.00	0.00	135.00
59	Office Express UK	Toner and Drum for Clerk's Printer and box of printer paper	124.38	24.88	149.26
Direct Payment	Unity Trust Bank	Bank Charges (3 months – payable on 31/12/22)	18.00	0.00	18.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	43.59	0.00	43.59

b) Income – To note income received.

Date Received	From Whom and Description	Amount
30.11.22	NatWest – Interest	£22.30

c) Reconciliation - To approve the bank reconciliation up to and including 30th November 2022.

d) Internal Transfer – To approve a transfer of funds from the Unity Trust Savings Account into the Unity Trust Current Account.

e) Grant Request – Consider Ye Olde Boot's request for a donation to support with the Carol Service.

368.22

Savings and Investments

a) Consider the proposal from the Finance and Executive Committee to open an account with the CCLA.

b) Approve transfer of funds.

c) Adopt the Investment Strategy 2022-23

- 369.22 **Highways, Pavements and Footpaths**
- a) Receive an update on the installation of a pavement between The Venue and Inglis Road.
 - b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
 - c) Penybryn Pedestrian Crossing – Consider the costs from Shropshire Council to carry out a Feasibility Study on the site.
 - d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen – Receive an update.
 - e) Caer Bryn (formally Gracelands) – Parked vehicles and Container causing visibility issues – discuss.
- 370.22 **Damaged Bus Shelter – Inglis Road**
Receive an update and the insurance claim.
- 371.22 **Streetlighting**
Consider request from Oswestry Town Council to site a CCTV camera on light 33 (Burma Road).
- 372.22 **Parish Council Project Plan**
To review the Project Plan, ahead of 2023/24 budget planning (*projects to be funded through Neighbourhood Funds are to be automatically added to the Place Plan*).
- 373.22 **Pen-y-Bryn Affordable Housing Development**
Receive an update from Councillor Johnson on progress.
- 374.22 **Correspondence**
To note correspondence received:
- 1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
 - 2. NALC Chief Executive Bulletins
 - 3. JSNA Oswestry Stakeholder Event - Focus Area Agreement
 - 4. Notification of external auditor appointment
 - 5. Monthly Fraud & Scam Bulleting - November 2022
- For consideration:**
- 1. Review of Electoral Divisions in Shropshire – Consultation closes 30th January 2023.
- 375.22 **Council Reports / Areas of Concerns / Items for future Agendas**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
- 376.22 **Date and Time of Next Meeting**
To note the date and time of the next meeting and meeting dates for 2023.