

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

18th January 2023

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 24TH JANUARY 2023 AT 7.00PM IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

01.23 Apologies for Absence

02.23 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

03.23 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 13.12.22.

04.23 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

05.23 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis and receive an update on the repairs to the Junior Multi-Climber and the single point swing.
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley.
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

06.23 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference: NONE RECEIVED AT DATE OF AGENDA.**
- b) Consider the following Planning Applications:
 - I. **Reference: 22/04833/FUL (validated: 14/12/2022)**
Address: Whittington Cricket & Bowls Club, Babbinswood, Whittington, Shropshire

Proposal: Installation of a three lane, fully enclosed, ECB approved non turf practice system

Ratify the following comment submitted 09.01.23 – Neutral – The Parsh Council have no comments to make on this application.

II. Reference: 22/05667/LBC

Address: Old Manor House, 1 Boot Street, Whittington, Oswestry.

Proposal: Removal of the bath from the existing ground floor bathroom and return it to a w.c./cloakroom with new sanitaryware, addition of 2No en-suite shower rooms between two existing bedrooms on the first floor including new doorway in the existing partition wall between the two bedrooms addition of en-suite to the exiting main bedroom on the first floor, addition of a shower to the existing bathroom on the second floor and renew the toilet and sink(s), additional of en-suite to the remaining bathroom on the second floor, addition of new drainage where shown on the enclosed drawings (internal) and slate vents for new extract fans affecting a Grade II Listed Building.

III. Reference: 22/05655/FUL (validated: 10/01/2023)

Address: Whittington C Of E School, Station Road, Whittington, Oswestry, SY11 4DA

Proposal: Erection of single storey extension connecting into the existing school building to provide 3no. new classrooms and associated ancillary spaces.

c) Consider the following Planning Appeals:

I. **Site Address:** Big House, Station Road, Whittington, SY11 4DB.

Description of development: Erection of replacement garden room extension, removal of modern brick chimney stack and replacement with a stainless steel flue (revised scheme)

Application reference: 21/05534/FUL and 21/05535/LBC (Listed Building Status)

Planning Inspector ref: APP/L3245/W/22/3300863

Appeal reference: 23/03108/REF

Appeal start date: 3 January 2023

Parish Council's initial comments (16.12.21): The Parish Council request that the Planning Officer ensures that the new stainless-steel flue will be in keeping with the listing of the building, that is within a conservation area.

d) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

07.23

Finance and Accounts

a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
63	Clerk	Salary Month 9 (plus expenses (mileage, 16.00 home office allowance)	1105.93	0.00	1105.93
64	HMRC	PAYE Payments (Month 10) Employer NI	87.25	0.00	87.25
65	Highline Electrical	Repair to damaged lantern (Light 3)	30.00	6.00	36.00
66	Shropshire Council	S/Light Energy – 3 rd Quarter	449.27	89.85	539.12
67	D W Gruar	Repair to slates on Bus Shelter by Shop	35.00	0.00	35.00

68	Ace Shelters	Supply, Install and removal of existing shelter on Inglis Road	3645.00	729.00	4374.00
69	Winston Farm	Supply of 1 cut tree for festive display	100.00	0.00	100.00
Direct Debit	NEST	Pension (Employer & Employee Contribution)	43.59	0.00	43.59

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
30.12.22	NatWest – Interest	£25.50
31.12.22	Unity Trust – Interest	£205.73
09.12.22	Hiscox – Insurance Claim Bus Shelter (minus excess)	£3395.00

c) **Reconciliation** - To approve the bank reconciliation up to and including 31st December 2022 (3rd Quarter).

d) **Budget Report** – Consider the 3rd Quarter Budget Report.

08.23

Grant Applications

a) Consider Grant Applications and Donation Requests received.

Applicant	Summary of Application
1 st Whittington Brownies	Support with annual membership to Girl Guide Headquarters
Whittington Community Centre	Support to install a central heating programmer
Whittington Music Festival	To support with the costs of running the festival to help keep tickets accessible and affordable
Hope House Hospice	Support with vital nursing care

b) **Major Grants** (Considered as part of the 23/24 Budget & payable in new financial year).

Whittington Cricket Club (part 2 of a 2 year grant)

Annual Major Grants (Considered as part of the 22/24 Budget and payable in the new financial year.

Whittington Youth (The New Saints FC Foundation) – Youth Club.

Whittington Castle - Grasscutting

Friends of Whittington Cemetery - Grasscutting

09.23

2023/24 Budget

a) To consider the budget proposal and draft budget prepared by the Clerk, presented under the following headings:

- I. Income (Receipts)
- II. Staff Costs (Payments)
- III. Administration (Payments)
- IV. Culture, Leisure and Recreation (Payments)
- V. Streetlighting (Payments)

b) To agree the budget for 2023/24

c) To set the parish precept for 2023/24

10.23

Assets and Insurance

a) Receive an update on the Inglis Road Bus Shelter

b) Review the Asset Register

c) Review Insurance cover for Play Area and Bus Shelters

- 11.23 **Streetlighting**
Consider request to reinstate a light at Drenwydd Junction.
- 12.23 **Festive Lighting**
Review the lighting display and consider improvements for 2023.
- 13.23 **The King's Coronation**
Discuss.
- 14.23 **Pen-y-Bryn Affordable Housing Development**
Receive an update from Councillor Johnson on progress.
- 15.23 **Correspondence**
To note correspondence received:
1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
 2. NALC Chief Executive Bulletins
 3. PCC December Newsletter
 4. SALC Winter Bulletin
 5. Latest news from The Shrewsbury and Telford Hospital NHS Trust
 6. SALC Training Programme
 7. Shropshire Council – Budget Consultation
 8. Voter ID in polling stations from May 2023
 9. Subsidised Tree Scheme 2023
 10. PCC Newsletter – January 2023
 11. Training Opportunities
- For consideration:**
1. Review of Electoral Divisions in Shropshire – Consultation closes 30th January 2023.
 2. Shropshire Council Climate Change Task Force – Discuss
 3. Proposed changes to national planning policies – Discuss
 4. Shropshire Council's draft Sustainable Affordable Warmth Strategy – Discuss
 5. Unsafe Walking Routes Consultation - Discuss
 6. Oswestry Area Committee – Road Safety Working Group - Discuss
- 16.23 **Council Reports / Areas of Concerns / Items for future Agendas**
Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***
- 17.23 **Date and Time of Next Meeting**
To note the date and time of the next meeting.