

Whittington Parish Council

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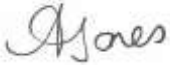
Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

22nd March 2023

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON **TUESDAY 28TH MARCH 2023 AT 7.30PM** IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

33.23 Apologies for Absence

34.23 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

35.23 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 21.02.23.

36.23 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

37.23 Notice of Casual Vacancy

To note Steve Charmley's resignation as Parish Councillor and to receive an update from the Clerk on the process for co-option, following the end of the fourteen day notice period.

38.23 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley (if available).
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

39.23 Planning

- a) To note recent planning decisions published by Shropshire Council

I. **Reference:** 23/00129/FUL (validated: 12/01/2023)

Address: Sumtyme, Iron Mills, Gobowen, Oswestry, Shropshire, SY11 4NQ

Proposal: Single Storey side extension and alteration to existing layout/Window locations

Decision: Grant Permission

II. **Reference:** 22/05655/FUL (validated: 10/01/2023)

Address: Whittington C Of E School, Station Road, Whittington, Oswestry, SY11 4DA

Proposal: Erection of single storey extension connecting into the existing school building to provide 3no. new classrooms and associated ancillary spaces

Decision: Grant Permission

b) Consider the following Planning Applications:

I. **Reference:** 23/00827/FUL (validated: 27/02/2023)

Address: Rose Cottage, Lower Frankton, Oswestry, Shropshire, SY11 4PB

Proposal: Erection of single storey ground floor rear extension

II. **Reference:** 23/00950/TCA (validated: 28/02/2023)

Address: Castle Acres, Station Road, Whittington, Oswestry, Shropshire, SY11 4BT

Proposal: Removal of 1no. Wych Elm (T1) and removal of branches overhanging the applicants property from 1no. Apple (T2) within Whittington Conservation Area

Ratify comment submitted 17/03/23 under delegated powers (deadline before the meeting): Neutral – The Parish Council have no comments on this application.

III. **Reference:** 23/00936/OUT

Address: Proposed Residential Development To The North Of, Top Street, Whittington.

Proposal: Outline application for the erection of six single-storey dwellings to include layout and scale.

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

40.23

Finance and Accounts

a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
79	Severn C Products	240 Coronation Coins (paid 27.02.23 outside of the meeting – minute 27.23 refers)	586.00	117.20	703.20
80	Clerk	Salary Month 12 (plus expenses (mileage, 16.00 home office allowance, home office insurance)	1143.05	0.00	1143.05
81	HMRC	PAYE Payments (Month 12) Employer NI	87.25	0.00	87.25
82	SALC	Biodiversity Training (Clerk), Chairmanship Training (2 part Course)	105.00	0.00	105.00
83	Whittington Senior Citizens Club	Room Hire April 22 – March 23 (13 meetings)	374.00	0.00	374.00
84	Shropshire Council	S/Light Energy Charges – 4 th Quarter	449.27	89.85	439.12
85	Shropshire Council	Annual ROSPA Inspection	80.00	16.00	96.00
86	Shropshire Council	Provision of a bin (Burma Road Junction)	350.00	70.00	420.00

87	Daren Brewer	Cleaning and weeding of all 10 bus shelters	50.00	0.00	50.00
DD	NEST	Pension Contribution (Employer and Employee)	43.59	0.00	43.59
DD	Unity Trust Bank	Bank Charges (3 months)	18.00	0.00	18.00

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
28.02.23	NatWest – Interest	£26.81

c) **Reconciliation** - To approve the bank reconciliation up to and including 28th February 2023.

d) **Banking Arrangements**

- i. **Signatories** – To agree that Steve Charmley is to be removed as a signatory on all accounts and to appoint a new signatory.
- ii. **Natwest 95 Day Saver** – To receive an update from the Clerk.

e) **Environmental Maintenance Grant** – To note that all EMG funds in 2022/23 have been spent and that the 2023/24 EMG application will now be submitted.

41.23 Finance and Executive Committee

To receive a verbal report following the meeting on 28th March on the following:

- a. 2022-23 Draft Year End
- b. Writing off uncashed payments (2 years outstanding)
- c. Asset Register – 2022/23 updates
- d. Annual Review of the Council’s Insurance Policy
- e. External Audit – Selected for Intermediate Review (5% Sample)
- f. Clerk’s Appraisal

42.23 Highways, Pavements and Footpaths

- a) Receive an update on the installation of a pavement between The Venue and Inglis Road.
- b) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue).
- c) Penybryn Pedestrian Crossing – Consider the costs from Shropshire Council to carry out a Feasibility Study on the site.
- d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen – Receive an update.

43.23 The Coronation of King Charles III

Discuss the presentation of Coronation Coins at Whittington Primary School.

44.23 Biodiversity and Climate Change

- a) Consider the information prepared by the Clerk, following the SALC Training - Biodiversity: What practical measures can your Town and Parish Council take to help enhance local habitats and wildlife.
- b) The Carbon Literacy Project – Receive a resume of the webinar which took place on 20.03.23.
- c) Climate & Ecology Bill – Consider the proposed Motion to:
 - i. Support the Climate and Ecology Bill;
 - ii. Write to local MPs letting them know that the motion has been passed — urging them to sign up to support the Bill, or thanking them for already doing so; and
 - iii. Write to Zero Hour, the organisers of the cross-party campaign for the Bill, expressing its support (campaign@zerohour.uk).

45.23 Pen-y-Bryn Affordable Housing Development
Receive an update from Councillor Johnson on progress.

46.23 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins
3. Civility and respect - March Newsletter
4. JSNA Briefing Presentation
5. SC/00499/22 Shropshire Council (The Chestnuts, Whittington) TPO 2022 - Confirmation Notification
6. Customer Service Centre Opening Times Consultation
7. The Communities Prepared Shropshire and Telford & Wrekin Community Emergency Planning Programme – consider Cllr involvement
8. Thank you email from The Brownies for the Grant
9. PCC – March Newsletter
10. Coronation Champions Awards (Shared on Social Media)

To discuss:

1. Sites for Additional Electric Vehicle Chargers in Shropshire

47.23 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

48.23 Date and Time of Next Meeting

- a) Consider the proposal to start meetings at the earlier time of 7.00pm.
- b) To note the date and time of the next meeting.
- c) Discuss Annual Parish Meeting Topics / Speakers