

Whittington Parish Council

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Hawthorn Cottage, Porthywaen, Oswestry, Shropshire, SY10 8LX

12th April 2023

Dear Councillors,

YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL TO BE HELD ON TUESDAY 18TH APRIL 2023 AT 7.00PM IN THE SENIOR CITIZENS HALL, STATION ROAD, WHITTINGTON, FOR THE TRANSACTION OF BUSINESS AS SET OUT IN THE AGENDA BELOW.

The press and members of the public are very welcome to attend.



Mrs A Jones, Clerk to the Council

Parish Council AGENDA

49.23 Apologies for Absence

50.23 Declarations of interest regarding the agenda

Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.
- b) To consider any applications for dispensation.

51.23 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 28.03.23.

52.23 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

53.23 Councillor Co-Option

To receive applications for the position of Councillor and vote on the co-option to fill the vacant seat on the Parish Council.

54.23 Reports

- a) **Clerk's Progress Report** – Consider matters arising since the last meeting (attached report).
- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.
- c) **Police Report** – Consider.
- e) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley (if available).
- f) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).

55.23 Planning

- a) To note recent planning decisions published by Shropshire Council
 - I. **Reference: NONE RECEIVED AT DATE OF AGENDA**

b) Consider the following Planning Applications:

I. **Reference: NONE RECEIVED AT DATE OF AGENDA**

c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

56.23

Finance and Accounts

a) Approve the following accounts for payment:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
1	Severn C Products	50 mug and bear sets – coronation gift to Whittington Under Fives (paid 05.04.23 outside of the meeting – minute 40.a.23 refers)	309.50	61.90	371.40
2	Whittington Together	Grant – Coronation Event	550.00	0.00	550.00
3	Clerk	Salary Month 1 (plus expenses (mileage, 16.00 home office allowance)	1140.39	0.00	1140.39
4	HMRC	PAYE Payments (Month 1) & Employer NI	97.13	0.00	97.13
DD	NEST	Pension Contribution (Employer and Employee)	45.73	0.00	45.73

b) **Income** – To note income received.

Date Received	From Whom and Description	Amount
31.03.23	NatWest – Interest	£33.01
31.03.23	Nationwide – Interest	£1440.81
31.03.23	Unity Trust – Interest	£295.67

c) **Reconciliation** - To approve the bank reconciliation up to and including 31st March 2023 (Year End)

d) **Financial Year End 2021/22** – To consider the following financial documents:

- I. Year End Receipts and Payments (inc. S.137 payments)
- II. Year End Budget Report
- III. Earmarked Reserves
- IV. Asset Register
- V. VAT Reclaim – to note a claim has been submitted

e) **Streetlighting Joint Energy Agreement 2022/23** – To note the 2023/24 annual charge.

f) **CIL / Neighbourhood Fund Payment** – to receive an update on CIL and note the Parish Council's Neighbourhood Funds allocation for 2023 (payable in April/May).

g) **Direct Debits** – To note the council's DD Payment to Nest for Employee Pension for 2023/24.

h) **Internal Auditor** – Appoint an internal auditor for 2023/24.

57.23

Savings and Investments

To consider the report prepared by the Clerk and approve required internal transfers and the opening of a new savings account.

58.23 Grant Requests

Consider applications from:

- a) Friends of Whittington Cemetery (Cemetery) - Grasscutting
- b) Whittington Castle - Grasscutting
- c) The New Saints FC Foundation – Whittington Youth Club and Holiday Activities
- d) Senior Citizen’s Hall - Broadband

60.23 The Coronation of King Charles III

Receive an update on activities.

61.23 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson on progress.

62.23 Correspondence

To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins
3. Oswestry Olympian’s Park Hall 5K

To consider:

1. DLUHC Consultation On Infrastructure Levy

63.23 Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. ***Councillors are respectfully reminded that this is not an opportunity for debate or decision making.***

64.23 Date and Time of Next Meeting

- a) To note the date and time of the next meeting.
- b) Discuss Annual Parish Meeting Topics / Speakers