

# WHITTINGTON PARISH COUNCIL

Minutes of the Meeting of Whittington Parish Council held on Tuesday 23<sup>rd</sup> May 2023 at 7.00pm in the Senior Citizen's Hall, Station Road, Whittington.

**Councillors Present:** Lucy Beaumont (Chair), Greg Hickman (Vice Chair), Ian Johnson, Jill Whitby, Steve Pugh, Rupert Harvey, Keith Stanton, Vanessa Bromley and Charles Lillis.

**Also in attendance:** Mrs Amy Jones (Clerk). 1 member of the public. PC Katie Le'Clere.

## Parish Council MINUTES

### 65.23 Election of Chairman and Declaration of Acceptance of Office

Cllr Beaumont was nominated, proposed and seconded and a vote in favour to **RESOLVE** to elect Cllr Beaumont as Chair and the Declaration of Acceptance of Office was duly signed.

### 66.23 Election of Vice Chairman and Declaration of Acceptance of Office

Cllr Hickman was nominated, proposed and seconded and a vote in favour to **RESOLVE** to elect Cllr Hickman as Vice Chair and the Declaration of Acceptance of Office was duly signed.

### 67.23 Apologies for Absence

Apologies for absence received from Cllrs Frank Davis and Sue Manford.

### 68.23 Declarations of interest regarding the agenda

*Members are reminded that the Council's Code of Conduct requires that any Member, having a financial or other interest (bias or predetermination) in any of the business to be transacted, must declare all such interests either at the start of the meeting or immediately before the item is discussed. Members are required to leave the room during the discussion and voting on matters in which they have a disclosable interest.*

- a) Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. None declared.
- b) To consider any applications for dispensation. None received.

### 69.23 Confirmation of the Minutes

To approve and authorise the signing of the Minutes of the Full Council Meeting held on 18.04.23.

It was **RESOLVED** to approve and authorise the signing of the Minutes of the Full Council Meeting held on 18.04.23 and a copy was signed by the Chair as a true record.

### 70.23 Public Participation

To allow public participation in accordance with the Council's Standing Order procedure.

No matters raised.

### 71.23 Council Committees, Panels, Working Groups and Delegation

- a) To review terms of reference, elect members (to include the Chairman) and agree meeting dates for the Finance and Executive Committee.

**The following Terms of Reference were approved, meeting dates set and committee members elected:**

1. The Finance and Executive Committee is constituted as a Standing Committee of Whittington Parish Council.
2. The Parish Council Standing Orders apply to all Committees.

## WHITTINGTON PARISH COUNCIL

3. Membership shall comprise of 3 members plus the Chairman.
4. Only the above may vote and participate at a meeting. In the case of an equal vote the Chairman of the Committee shall have a second or casting vote.
5. Members of the Committee are established at the Annual meeting of the Council.
6. The Committee shall elect a Chairman annually, at their first meeting following the Annual Meeting of the Council.
7. Three members of the Committee shall constitute a quorum.
8. The Committee shall meet a minimum of once a year.
9. The committee may delegate any of its functions to sub-committees constructed from its members or to an officer of the council.

---

### Committee Members 2022-23 (elected at the full council meeting held on 23.05.23)

**Councillors:** *Frank Davis, Greg Hickman, Jill Whitby plus Lucy Beaumont as Chair of Council.*

---

### 2023-24 Meeting Dates (subject to change)

- **Tuesday 21<sup>st</sup> November 2023 – 6.30pm** (2024-25 Budget Planning, review of policies)
  - **Tuesday 26<sup>th</sup> March 2023 – 6.30pm** (Clerk's Annual Appraisal, Year End Review, Insurance review)
- 

### Delegated Powers

#### Staffing Matters

1. To manage the recruitment and appointment of staff and ensure the council complies with all legislative requirements relating to the recruitment and employment of staff.
2. To appoint temporary staff (locum clerk) as required (Financing for which may be recoverable through the Council's Insurance – Key Man Cover).
3. To arrange the implementation of new employment contracts, job descriptions and person specifications for staff.
4. To review staff salaries, terms of conditions of all staff and pension schemes and make recommendations to Council.
5. To undertake the Clerk's annual appraisal and review following the completion of probationary period.
6. To supervise and performance manage the Clerk's work, record and monitor absences, holidays and handle grievance and disciplinary matters and pay disputes.
7. To approve any overtime working.
8. To authorise Training in accordance with Council Policy.
9. To keep under review staff working conditions and monitor health and safety at work for Council employees.
10. To oversee the running of the Parish Office.
11. To review Council employment policies and make recommendations to Council.
12. To commission legal and professional advice on staffing matters.
13. To exercise any functions delegated to the Clerk / RFO in his/her absence.

#### Policies and Financial Matters

14. To review council policies annually and make recommendations to Full Council.

## WHITTINGTON PARISH COUNCIL

15. To review the council's Financial Risk Assessment annually and make recommendations to the Council.
16. To monitor financial progress of the council's expenditure against budget.
17. To consider and make recommendations on all reports arising from both internal and external auditors.
18. To ensure that an adequate and effective system of internal control is in place to secure the integrity of finances and conduct an annual review of the effectiveness of Internal Audit and Internal Control Procedures.
19. To oversee all legal matters pertaining to leases, mortgage, insurance claims, easements, tenancies, contracts, loans, insurance cover, damage to property, specification of work and debt recovery and make recommendations to Full Council.
20. To arrange an annual review of the council's insurance policies.
21. To review from time to time the council's banking arrangements and make recommendations to the council when necessary.
22. To deal on behalf of the council and as instructed by it, with any matters of policy which do not fall clearly within the responsibilities of the other committees or where there is any conflict between them.

### Reporting and accountability

The group will be a Standing Committee of the Council and as such will refer any matters to the council that are deemed significant enough to require full council consideration or approval.

#### b) To elect Councillors on to the following Panels:

- I. Grievance Panel (3 members – Vice Chair and 2 Councillors)
- II. Discipline Panel (3 members – Vice Chair and 2 Councillors)
- III. Appeals Panel (5 members including the Chairman - no member must be on I or II)

Grievance Panel (3 members – Vice Chair and 2 Councillors)

**It was RESOLVED to elect the following councillors: Greg Hickman (VC), Jill Whitby, Ian Johnson.**

Discipline Panel (3 members – Vice Chair and 2 Councillors)

**It was RESOLVED to elect the following councillors: Greg Hickman (VC), Jill Whitby, Ian Johnson.**

Appeals Panel (5 members including the Chairman - no member must be on I and/or II)

**It was RESOLVED to elect the following councillors: Lucy Beaumont (Chair), Sue Manford, Keith Stanton, Steve Pugh and Vanessa Bromley.**

#### c) To note Working Groups/Task and Finish Groups, appoint members and agree objectives:

- I. Streetlight Working Group
- II. Grounds Maintenance Working Group
- III. Road Safety Working Group
- IV. Planning Working Group
- V. Play Area Development Working Group

### Streetlighting Working Group

- This Group is **not** a standing committee and **does not** have any delegated powers.
- The objective of this Group is to:

## WHITTINGTON PARISH COUNCIL

- Meet with contractors, suppliers, advisors etc to obtain as much information as possible that can be shared back to Council in the form of reports.
- Monitor the approved Project Plan for the Streetlight Project which includes LED conversions and concrete pole / bracket replacements.

**Objectives AGREED and it was RESOLVED to elect the following councillors to this group:**

- Cllr Davis, Cllr Whitby, Cllr Hickman, Cllr Johnson and Cllr Lillis.

### Grounds Maintenance Working Group

- This Group is **not** a standing committee and **does not** have any delegated powers.
- The objective of this Group is to:
  - Monitor the performance of the Grounds Maintenance Contractor and report back to Full Council with observations.
  - Carry out reviews with the Grounds Maintenance Contractor and report back to Full Council to agree any action required.
  - To review the contract at the end of the contract term and make suggestions to Full Council.

**Objectives AGREED and it was RESOLVED to elect the following councillors to this group:**

- Cllr Davis, Cllr Beaumont and Cllr Bromley.

### Road Safety Working Group

- This Group is **not** a standing committee and **does not** have any delegated powers.
- The objective of this Group is to:
  - Oversee and monitor the installation of Vehicle Activated Signs in the Parish
  - Attend any external meetings regarding road safety to act as Council Representatives and report back to Full Council.
  - To carry out research into possible road safety projects and produce reports to be considered by Full Council.
  - To work with the Clerk on Funding Applications to be considered by Full Council.

**Objectives AGREED and it was RESOLVED to elect the following councillors to this group:**

- Cllr Johnson, Cllr Beaumont and Cllr Whitby.

### Planning Working Group

- This Group is **not** a standing committee and **does not** have any delegated powers.
- The objective of this Group is to:
  - To monitor the general environment of the parish and report to Full Council any potential planning breaches.
  - To discuss matters relating to the Local Plan and report back to Full Council for decision making.
  - To consider whether a Neighbourhood Plan should be developed and to make recommendation to the Full Council.

**Objectives AGREED and it was RESOLVED to elect the following councillors to this group:**

- Cllr Johnson, Cllr Beaumont, Cllr Whitby.

# WHITTINGTON PARISH COUNCIL

## Play Area Working Group

This Group is **not** a standing committee and **does not** have any delegated powers.

- The objective of this Group is to:
  - a. Work with the Clerk to review the feedback from the Play Area Consultation and present a report to Full Council with suggestions for improvements.
  - b. Work with the Clerk to put together a Project Plan for the new Play Area – identify possible sites, produce tender documents for the purchase of equipment etc and bring all proposals to Full Council.
  - c. Monitor the condition of the Play Area (Cllr Davis to continue with the fortnightly visual inspections), making site visits as required.

**Objectives AGREED and it was RESOLVED to elect the following councillors to this group:**

- Cllr Beaumont, Cllr Hickman, Cllr Stanton, Cllr Davis, Cllr Bromley.

## Other Groups

There is a steering group established to work with Shropshire Council and Star Housing on the Community Led Housing Project. Members of the group include: Cllrs Johnson, Whitby, Beaumont, and Harvey.

- d) Scheme of Delegation – To review.

It was **RESOLVED** that the scheme of delegation be reviewed with no amendments proposed.

72.23

### Appointment of Representatives

To appoint representatives to the following outside bodies.

It was **RESOLVED** to appoint the following representatives:

- a) Oswestry Area Committee (Chairman and 1 member) - Cllr Beaumont and Hickman
- b) Community Led Housing Steering Group - Cllrs Johnson (lead), Beaumont, Whitby, Harvey
- c) Whittington Youth Project - Cllr Johnson
- d) Whittington In Need Charity - Cllrs Hickman and Beaumont
- e) Helicopter Noise Liaison Group – Cllr Harvey
- f) Facebook and Ripple Magazine Content – Cllr Whitby
- g) Play Area Visual Inspections – Cllr Davis

73.23

### To receive the 2022-23 Annual Accounts

- a) Internal Auditors Report 2022-23 – To note.

It was **RESOLVED** to note the Internal Auditors report.

- b) Annual Governance Statement 2022-23 (section 1 of the AGAR) – To consider and approve.

It was **RESOLVED** to agree a 'YES' response to points 1-8 (9 is n/a) and the Annual Governance Statement was duly signed by the Chair and Clerk.

- c) Accounting Statements 2022-23 (section 2 of the AGAR including the explanation of variances) – To consider and approve.

It was **RESOLVED** to approve and the Accounting Statement was signed by the Chair.

- d) Exercise of Public Rights – to note the dates proposed.

It was **NOTED** that the dates for the period for the exercise of public rights will be Monday 5<sup>th</sup> June 2023 – Friday 14<sup>th</sup> July 2023.

# WHITTINGTON PARISH COUNCIL

## 74.23 Annual Review of Council Regulations, Policies and Procedures

- a) Standing Orders
- b) Financial Regulations
- c) Accounting Procedures Risk Assessment
- d) Code of Conduct
- e) Policies, procedures and practices in place in respect of the Parish Council’s obligations under freedom of information, data protection legislation and accessibility:
  - I. Publication Scheme
  - II. Privacy Policy
  - III. Document Retention Policy
  - IV. Personal Data Management Policy
  - V. Security Incident Response Policy
  - VI. Subject Access Policy
  - VII. Accessibility Statement (Website)
- f) **Parish Council Policies:**
  - I. Complaints Policy
  - II. Press and Media Policy
  - III. Grant Awarding Policy

It was **RESOLVED** to approve all policies a-f with no amends and for them to be reviewed again in 12 months.

## 75.23 Reports

- a) **Clerk’s Progress Report** – Consider matters arising since the last meeting (attached report).

<p><b>Road Safety / Highways (matters not included for discussion elsewhere on the agenda)</b></p> <p><b>The following matters were discussed at a Site Meeting on 13/02/23 with Shropshire Councillor Steve Charmley:</b></p> <p><b>Gobowen Rd – B5009</b></p> <p>30mph extension, in progress and will be completed in the Spring.</p> <p><b>Castle St signage</b></p> <p>ADS and 30mph Repeater signs etc, have been ordered and will be installed once they arrive (estimated 2 month wait)</p> <p><b>TRO at 3 trees</b></p> <p>This is now in the schedule to be delivered and will go out to consultation this spring. Bollards to stop parking on the verge are also on the list. Anticipated delivery June/July 2023.</p> <p><b>Wooden Gateway on Ellesmere Road.</b></p> <p>It was agreed that this is unsightly. Highways will look at options. One suggestion was changing the road markings to give the effect of a narrow road. They are looking for several trial areas, so he was asked for this to be included.</p> <p><b>Station Rd kerb markings.</b></p> <p>These have been missed and will be reinstated ASAP and enforcement will be put in place once the kerbs have been reinstated.</p> <p><b>Top St.</b></p> <p>Stopping the ‘rat running’ would alleviate the parking issues. The Gobowen end was discussed and considered dangerous, and Highways will be putting a scheme forward as a safety scheme, looking for CIL funding. No timescale at present.</p>	<p>On-going</p>
---	-----------------

## WHITTINGTON PARISH COUNCIL

<p><b>Boot Street / Penybryn crossing</b></p> <p>Concerns around school children walking south from the Penybryn Avenue housing area and having to cross road due the lack of/ 'break' of the footpath at no. 21. Discussed pedestrian crossing, but agreed best option was to remove a hedge at no. 21 and create a continuous footpath into town. Highways agreed that this option will be placed on the proposal priority list and will discuss CIL funding. Highways to check ownership of hedge in the meantime. Decision with regard pedestrian crossing to follow.</p> <p><b>Park Hall footpath.</b></p> <p>This will be followed up and ensure it is in the program for CIL. No timelines at present but 106 funds are in place for rugby club corner to the venue.</p> <p><b>Park crescent junction</b> - the lights are missing off some of the poles. Highways to get update as to adoption completion/outstanding work. Images of missing lights forwarded to Highways. The location of the Cycling Route Sign has also be queried due to it's position.</p> <p><b>Community Car Park Ownership</b> – still outstanding.</p> <p><b>Yew Tree Hedge</b> – added to the list to investigate.</p> <p><b>Footpath through the development off Park Crescent</b> – The path will be installed when the development is completed (minute 108.e.21 refers – Monitor.). New footway link to pit on proposal list and for further discussion.</p> <p><b>13/03/23</b> – Clerk followed up with Highways to ascertain timelines and an update.</p> <p><b>16/05/23</b> – Clerk followed up with Highways for an update.</p>	
<p><b>Community Governance Reviews</b></p> <p>Proposal for no change submitted and submission acknowledged. No updates or further communication received.</p>	To note.
<p><b>Play Areas</b></p> <p><b>New Play Area</b> – Shropshire Council to come back to the PC with possible options (if any) in Park Hall.</p> <p><b>Update 31.10.22</b> - Council has just secured funding and commissioned a very extensive package of site investigations works to fully assess the asbestos contamination, unexploded ordnance and bombs and general state of the land. This will help inform the options we have moving forward. Due to the significance of theses site investigations and associated lead in times it's not likely we will have meaningful results until early next year.</p> <p><b>16.05.23</b> – Clerk requested an update.</p>	To note.
<p><b>Defibrillators</b></p> <p>Issues with the lock on the Park Hall cabinet. Door swapped by manufacturer and sent away for testing. Door now replaced.</p> <p>Med UK were in the area checking Defibs and carried out checks on all 4 Parish Council owned Defibs. The Parish Council was commended on how well looked after and maintained the equipment is.</p>	To note.
<p><b>Bus Shelters and Benches</b></p> <p>Annual Maintenance Work Ordered – Repairs to slates on the Bus Shelter Three Trees Green (£50.00), 3 x concrete benches rub down and paint (£250.00).</p>	To note.

## WHITTINGTON PARISH COUNCIL

<b>Bin</b> The Bin on the Burma Road Junction has been moved slightly as it was being 'pushed' down the bank. Shropshire Council are looking to fix it to the ground.	To note.
<b>Training</b> Clerk booked to attend Procurement Training 22/06/23 (£30.00).	To note.
<b>Queen's Book of Condolence</b> To be taken to Shrewsbury Archives.	To note.

- b) **Whittington play area at Fitzgwarine** – Consider the latest visual inspection report provided to the council by Cllr Frank Davis.  
It was reported that Cllr Davis has carried out an inspection on 16/05/23 and there were no issues to report. The contractors have now placed turf, as requested at the bottom of the toddler slide and this resolved the issue. **NOTED.**
- c) **Police Report** – Consider monthly and annual reports.  
Councillors received a verbal report from PC Katie Le'Clere and the written reports were **NOTED.**
- d) **Shropshire Councillors Report** – To receive a report from Cllr Steve Charmley (if available).  
No report received. The report provided for the Annual Parish Meeting was **NOTED.**
- e) **Councillor Reports** – To consider reports from Councillors (training courses attended, meetings attended as council representatives).
- o Cllr Hickman is due to attend SALC Area Committee in June.
  - o Cllr Whitby provided a report on behalf of the School Governors – Building has started. Federation is progressing. A big thank you from the school for the Coronation Memorabilia that was presented to all children at Whittington Primary.
  - o Cllrs Beaumont, Manford, Johnson and Lillis to attend a site visit on 25<sup>th</sup> May at Derwen College.

76.23

### Planning

- a) To note recent planning decisions published by Shropshire Council
- I. **Reference:** 23/00827/FUL (validated: 27/02/2023)  
**Address:** Rose Cottage, Lower Frankton, Oswestry, Shropshire, SY11 4PB  
**Proposal:** Erection of single storey ground floor rear extension  
**Decision:** Grant Permission
  - II. **Reference:** 22/05667/LBC (validated: 19/12/2022)  
**Address:** Old Manor House, 1 Boot Street, Whittington, Oswestry, Shropshire, SY11 4DG  
**Proposal:** Removal of the bath from the existing ground floor bathroom and return it to a w.c./cloakroom with new sanitary ware, under drawing of ceilings: in breakfast room, in part of hall, in living room, removal of non-breathable paint from inglenook in living room, addition of 2No en-suite shower rooms between two existing bedrooms on first floor including reinstatement of doorway in the existing wall between the two bedrooms, addition of en-suite to the existing main bedroom on first floor, addition of a shower to the existing bathroom on second floor, additional of wc to the remaining bedroom on second floor, addition of new drainage where shown on the enclosed drawings (internal) and slate vents for new extract fans affecting a Grade II Listed Building.  
**Decision:** Grant Permission  
**RESOLVED** to note.
- b) Consider the following Planning Applications:
- I. **Reference:** 23/01531/FUL (validated: 09/05/2023)  
**Address:** Pen-Y-Belan House, Hindford, Whittington, Oswestry, Shropshire, SY11 4NL



## WHITTINGTON PARISH COUNCIL

**Proposal:** Erection of new three bay garage block on land to right front of house elevation, to rear of next door property garage.

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

The Parish Council have no comments to make on this application.

- c) Consider Planning applications not listed above that are received after the issue of this agenda and are included on Shropshire Council's website.

- i. **Reference:** 23/02040/ADV

**Address:** The White Lion Hotel, Castle Street, Whittington.

**Proposal:** Erection of illuminated and non-illuminated signs to the exterior of the building.

It was **RESOLVED** to **MAKE A REPRESENTATION** with the following comments:

The Parish Council have no comments to make on this application.

77.23

### Finance and Accounts

- a) Approve the following accounts for payment. It was **RESOLVED** to approve the following payments:

CHEQUE / BACS NUMBER	PAYEE	DESCRIPTION	NET (£)	VAT	GROSS (£)
8	Clerk	Salary Month 2 (plus expenses (mileage, 16.00 home office allowance)	1152.79	0.00	<b>1152.79</b>
9	HMRC	PAYE Payments (Month 2) & Employer NI	97.33	0.00	<b>97.33</b>
10	Shropshire Council	S/Light Energy – 1 <sup>st</sup> Quarter	860.88	172.18	<b>1033.06</b>
11	B. Townson	Internal Audit 22/23	125.00	0.00	<b>125.00</b>
12	SALC	ALC Affiliation Fees	1202.18	0.00	<b>1202.18</b>
13	Arthur J Gallagher Insurance	Insurance Premium (1 <sup>st</sup> June 23 – 31 <sup>st</sup> May 24) – To be considered under agenda item 78	1271.05	0.00	<b>1271.05</b>
DD	NEST	Pension Contribution (Employer and Employee)	45.73	0.00	<b>45.73</b>

- b) **Income** – To note income received. It was **RESOLVED** to note the following income:

Date Received	From Whom and Description	Amount
26.04.23	Shropshire Council - Precept	<b>£55665.52</b>
18.04.23	HMRC – VAT Refund	<b>£8517.81</b>
28.04.23	Natwest – Interest	<b>£30.37</b>
09.05.23	Shropshire Council – Neighbourhood Fund	<b>£94716.23</b>
24.05.23	Shropshire Council – Environmental Maint. Grant	<b>£420.00</b>

- c) **Reconciliation** - To approve the bank reconciliation up to and including 30<sup>th</sup> April 23. **RESOLVED** to approve.

- d) **Internal Transfers and Accounts** – To note the internal transfer of funds and the opening of the account with Redwood Bank.

The transfers (approved at the April meeting) were noted. Cllr Lillis requested that his concerns regarding funds exceeding £85k in the Unity Trust Accounts be recorded.

# WHITTINGTON PARISH COUNCIL

## 78.23 Insurance

To receive a report from the Finance and Executive Committee and to approve renewal quotation and confirm the re-commencement of a 3 year agreement.

The Chair of the Finance and Executive Committee reported that the claim made for the bus shelter on Inglis Road had broken the terms of the 3 year agreement with the insurers. The insurers (through brokers Gallagher) have now requoted, and this is at a lower rate than was budgeted for, following the claim in 22/23. The renewal quote from Hiscox Insurance Company Limited, for the period 1st June 2023 to the 31st May 2024 (including IPT and all fees) will be: £1,271.05. As the Parish Council considered quotations from three insurers in 2022/23, and Gallaghers were the selected broker, it was **RESOLVED** to approve the premium and re-commence the three year agreement, with Gallaghers.

## 79.23 Highways, Pavements and Footpaths

- a) Receive an update regarding Burma Road flooding (by the traffic calming, near the Venue) and clearing of the woodland area. Consider installation of a Bin to discourage littering. Bin approved.
- b) Receive an update on the installation of a pavement between The Venue and Inglis Road (CIL Funding).
- c) Penybryn Pedestrian Crossing – Receive an update on the ownership of the hedge.
- d) Extension of the 30mph speed limit on B5009 Whittington – Gobowen – Receive an update.

It was **RESOLVED** to approve the purchase of a Bin in the layby to discourage littering in this area.

It was **FURTHER RESOLVED** that, due to the lack of update and poor communication from Officers at Shirehall, the Parish Council write directly to the Leader of Shropshire Council voicing their frustrations and to record a formal complaint about the lack of progress in relation to items a) – d) above. A meeting to be requested as soon as possible to discuss these matters in person.

## 80.23 Place Plan Review

To consider the report prepared by the Clerk and discuss projects for inclusion in the review. Consider feedback from residents, provided at the Annual Parish Meeting.

The report prepared by the Clerk was considered and the Parish Council’s Action Plan was re-visited, in relation to identifying possible infrastructure projects for Whittington. It was noted that the following items have been added to the Place Plan by Shropshire Council:

Project ID	Area	Town or parish council	Title of project	Project description	Delivery timescale
336	Oswestry	Whittington Parish Council	Additional 3 classrooms at Whittington CE Primary School	Additional classroom capacity at Whittington Primary School New 3 classroom block	1 - 5 years
267	Oswestry	Whittington Parish Council	Puffin crossing upgrade on Station Road A49 Whittington	Install and upgrade of pedestrian crossing on A495 adjacent to Whittington Primary school to a puffin crossing	1 - 5 years
266	Oswestry	Whittington Parish Council	Pelican crossing upgrade on Castle Street Whittington	Install and upgrade of pedestrian crossing on near Castle Street Whittington to a pelican crossing	1 - 5 years

## WHITTINGTON PARISH COUNCIL

It was **RESOLVED** that the following projects be scoped as potential infrastructure projects to be funded by CIL Local and the Clerk to develop these ideas further, following a meeting with the Place Plan Officer, as concerns were raised regarding obtaining the information required to submit the proposal (project costs, evidence of need etc), given then short timescale:

- Park Hall – re-iterate the Parish Council’s comments made as part of the Local Plan Review and the need for improvements to infrastructure, to support development - Road improvements to Twmpath lane which should include widening of the carriageway, bridge improvements, extended footways where they are currently missing and a footbridge to cross the bypass to make it easier for pedestrian access into town. North Drive will need similar road widening and footway linkages to cope with potential increases in both vehicle and pedestrian traffic. Improvements to drainage / sewage networks and systems are also a priority. Whittington Parish Council would also ask that a wider master-planning exercise is carried out in conjunction with our neighbours in Gobowen, to look at Bus routes to link Gobowen Station, Orthopaedic, Derwen College, Park Hall, Whittington and Oswestry town centre. Is there also a possibility to develop a tram link from the station to the Hospital with a small platform at Twmpath bridge to further improve connectivity. Whittington Parish Council also welcomes the idea of retail facilities to serve both the Hospital and local community, again these should be contained in the one development area, with suitable parking and delivery points created as part of any development, thus minimising potential impact on residents and local roads.
- Park Hall – Pavement. Once the work is complete to drain the stagnant water in the Woods, Shropshire Council have previously approved the footpath from TNS to Inglis Road, paid for from CIL funds. Utilising a different pot of funds (\$106 Agreement), TNS will create the footpath from TNS to the Rugby Club Corner.
- Pedestrian Crossing at Pen-Y-Bryn.
- Safety Improvements to Top Street.
- Broadband and Mobile Phone Signal (4G and 5G).

The following points were noted for possible further discussion:

- Improvements to the Entry/Exit of Oswestry Showground
- Parking outside the shop – improvements needed and double yellow lines could exacerbate the issue.

### 81.23 The Coronation of King Charles III

Receive an update on activities that took place in the Parish.

It was noted that the presentation of Commemorative Coronation Memorabilia to the children at Whittington Primary School and the Under Fives was very well received and the Parish Council were thanked for provided these. The Castle Picnic, described as “a genuinely free event”, has received excellent feedback and the funding received from the Parish Council enabled them to provide some new activities.

### 82.23 Pen-y-Bryn Affordable Housing Development

Receive an update from Councillor Johnson on progress.

Cllr Johnson reported that a completion date of the end of August is still the target. Advertising of the properties will commence 6 weeks before they become available. The initiative was initially supported because there was a need for affordable housing in Whittington. It is important to encourage the people of Whittington to put themselves forward. **NOTED.**

# WHITTINGTON PARISH COUNCIL

83.23

## Correspondence

### To note correspondence received:

1. SALC / NALC – Bulletins, News in brief bulletins, NALC Legal Briefings and Newsletters
2. NALC Chief Executive Bulletins
3. Invite for a Tour of Derwen College
4. PCC Fraud Bulletin
5. PCC Newsletter April 23
6. WMP Newsletter April 23
7. Cycling and Walking Consultation
8. Solar Farms – Community Benefit Funding
9. Joint Strategic Needs Assessment for Oswestry

**RESOLVED** to note.

### To consider:

1. Consultation on draft recommendations for division boundaries in Shropshire (deadline 10<sup>th</sup> July) - [https://www.lgbce.org.uk/sites/default/files/2023-04/shropshire\\_dr\\_long\\_report\\_with\\_cover.pdf](https://www.lgbce.org.uk/sites/default/files/2023-04/shropshire_dr_long_report_with_cover.pdf)

**NOTED** that there are no proposed amends to Whittington and resolved to not respond.

84.23

## Council Reports / Areas of Concerns / Items for future Agendas

Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- *Yew Tree Hedge is now causing a visibility issue again at the junction.*

85.23

## Date and Time of Next Meeting

- a) To note the date and time of the next meeting.  
**Tuesday 27<sup>th</sup> June, 7.00pm.**
- b) To consider proposal for an August Recess. It was **RESOLVED** to not call a meeting of the Parish Council in August. An Extraordinary Meeting will be called, if required.

**Meeting was closed by the Chair at 21.00**